

EXHIBIT A



Maricopa County Justice Courts, Arizona

ENCANTO JUSTICE COURT, 628 West Jackson St., Suite 1045, Phoenix, AZ 85003 602-372-6309

Date: 7/17/08

Case Number: CC2008123579

IMPORTANT NOTICE: CORRECTIVE ACTION REQUIRED (CIVIL FILING)

Please read carefully. For any of the boxes checked below you will be required to submit an amended filing. Please return this form with your filing.

PROBLEM WITH SERVICE OF PROCESS:

- Proof of service has not been filed. You must file the original affidavit of service with the court. After filing the affidavit with the court you will have to wait twenty days from the date of service for the other party to file an answer before you may proceed further.
- You have proceeded with an alternative means of service (service other than outlined in Arizona Rules of Civil procedure 4.1 or other than service by publication). You are required to file a motion and affidavit as to why an alternative means of service is necessary. The court will either allow or disallow the alternative service.
- You chose service by publication as authorized by Arizona Rules of Civil Procedure 4.1 (n).
You must file a return of service including an affidavit showing the manner and dates of the publication and mailing, and the circumstances warranting the utilization of service by publication (be sure to list what steps you have taken to search for the defendant). A printed copy of the publication must also accompany the affidavit.
- The Summons that was published in the newspaper does not tell the other party where they can get copies of the documents involved in this matter. You must provide the newspaper with the summons and serve the other party again and wait twenty days from the date of service for the other party to file an answer before you may proceed further.
- You chose service by registered mail, however, the return receipt was not signed by the other party. You must re-serve the Summons and Complaint (be sure to tell the post office you want Certified, Restricted mail delivery), and wait twenty days from the filing of the affidavit of service for the other party to file an answer before you may proceed further.
- You have not served this party.

Each named defendant must be served a copy of the complaint and summons. You must serve the named defendant(s) and file proof of service with the court.

DOCUMENTS NOT LISTED ON PROOF OF SERVICE:

- The proof of service filed with the court does not list one or more of the required documents marked below as having been served. You must serve the other party again with all the required documents and wait the required time (20 days from the date of service) for the other party to file an answer before you may proceed further.
- Summons
- Complaint

PROBLEM WITH THE APPLICATION FOR DEFAULT:

- The defendant has responded. Default will not be entered. The court will give notice to all parties of the next hearing.
- An Application and Affidavit of Default has not been filed. You must file an Application and Affidavit of Default, mail or deliver a copy to the party claimed to be in default and wait the required time (10 working days) before a default judgment can be entered.
- The Application and Affidavit of Default is premature. You must file a new Application and Affidavit of Default, mail or deliver a copy to the party claimed to be in default and wait the required time (10 working days) before a default judgment can be entered.
- The application for default includes the name of a party who has not been served. You may not proceed with default against a party who has not been served. See service requirements above.
- The Application and Affidavit of Default does not indicate that a copy was mailed or delivered to the other party. You must provide proof that the Application and Affidavit of Default was served by mailing or delivery, or you must file a new Application and Affidavit of Default to show that you are mailing a copy to the other party and wait the required time (10 working days) before a default judgment can be entered.
- Service was by publication. A default hearing will be set. It is required that the hearing be on the record. The court record is made by audiotape or CD, or you may arrange for a court reporter to be present, at your own expense.
- Provide proof of debt as claimed in your complaint.

OTHER:

- You have filed a pleading that has a case number () inconsistent with the court's docket. Refile the pleading with the corrected case number.
- The required fee of \$ 39 has not been paid. You must pay immediately or a default judgment may be entered against you.
- You have filed a Notice of Appeal on a judgment entered by default. As a party against whom a default judgment has been rendered you must first file a motion to set aside that judgment. If the motion is denied, you may then appeal from the order denying the motion.
- You have filed a Notice of Dismissal. The defendant has filed an Answer. A Notice of Stipulated (agreed) Dismissal must be signed by both parties and filed.
- NOTICE TO GARNISHEE: The original answer must be filed with the court. Failure to file an answer may result in a default judgment against you for the amount owed by judgment debtor.

THIS INITIAL APPEARANCE FEE FOR A CIVIL CASE IS \$39.

CV 5160-106 R4-06-2007

Peter Strognik vs Costar