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II.

# Statutory Screening of Prisoner Complaints

The Court is required to screen complaints brought by prisoners seeking relief against a governmental entity or an officer or an employee of a governmental entity. 28 U.S.C. § 1915A(a). The Court must dismiss a complaint or portion thereof if a plaintiff has raised claims that are legally frivolous or malicious, that fail to state a claim upon which relief may be granted, or that seek monetary relief from a defendant who is immune from such relief. 28 U.S.C. § 1915A(b)(1), (2).

Local Rule of Civil Procedure 3.4(a) requires in part that "[a]ll complaints . . . by
incarcerated persons shall be signed and legibly written or typewritten on forms approved
by the Court and in accordance with the instructions provided with the forms." Plaintiff's
Complaint violates the "one claim per count" rule that is set forth in the form Complaint and
accompanying instructions. Plaintiff's Complaint consists of three counts which assert far
more than three claims; Count One is divided into subsections (A) and (B) and Counts Two
and Three each contain subsections (A) through (D).

In addition, the instructions also state:

Local Rule of Civil Procedure (LRCiv) 3.4(a) provides that complaints by incarcerated persons must be filed on the court-approved form. The form must be typed or neatly handwritten. The form must be completely filled in to the extent applicable..... If needed, you may attach additional pages, but no more than fifteen additional pages, of standard letter-sized paper.

If you are alleging more than three counts, you must provide the necessary information about each additional count on a separate page. . . . Remember that you are limited to a total of fifteen additional pages.

You should follow these instructions carefully. Failure to do so may result in your complaint being stricken or dismissed.... If you need more space, you may attach no more than fifteen additional pages.

26 (emphasis in original). Thus, Plaintiff's 29-page Complaint also fails to comply with Local

27 Rule 3.4(a) because it greatly exceeds the page limitation set forth in the instructions attached

28 to the court-approved Complaint form.

Plaintiff's Complaint will therefore be dismissed without prejudice, with leave to
 amend, in order for Plaintiff to file an amended complaint that complies with Local Rule
 3.4(a).

4 III. Leave to Amend

5 For the foregoing reasons, Plaintiff's Complaint will be dismissed for failure to 6 comply with Local Rule of Civil Procedure 3.4(a). Within 30 days, Plaintiff may submit a 7 first amended complaint to cure the deficiencies outlined above. The Clerk of Court will 8 mail Plaintiff a court-approved form to use for filing a first amended complaint. If Plaintiff 9 fails to use the court-approved form, the Court may strike the amended complaint and 10 dismiss this action without further notice to Plaintiff.

Plaintiff must clearly designate on the face of the document that it is the "First
Amended Complaint." The first amended complaint must be retyped or rewritten in its
entirety on the court-approved form and may not incorporate any part of the original
Complaint by reference. Plaintiff may include only one claim per count.

A first amended complaint supersedes the original complaint. Ferdik v. Bonzelet, 963
F.2d 1258, 1262 (9th Cir. 1992); Hal Roach Studios v. Richard Feiner & Co., 896 F.2d 1542,
1546 (9th Cir. 1990). After amendment, the Court will treat an original complaint as
nonexistent. Ferdik, 963 F.2d at 1262. Any cause of action that was raised in the original
complaint is waived if it is not raised in a first amended complaint. King v. Atiyeh, 814 F.2d
565, 567 (9th Cir. 1987).

- 21 **IV. Warnings**
- 22

# A. Release

Plaintiff must pay the unpaid balance of the filing fee within 120 days of his release.
Also, within 30 days of his release, he must either (1) notify the Court that he intends to pay
the balance or (2) show good cause, in writing, why he cannot. Failure to comply may result
in dismissal of this action.

- 27 . . . .
- 28 . . . .

## **B.** Address Changes

Plaintiff must file and serve a notice of a change of address in accordance with Rule
83.3(d) of the Local Rules of Civil Procedure. Plaintiff must not include a motion for other
relief with a notice of change of address. Failure to comply may result in dismissal of this
action.

C. Copies

Plaintiff must submit an additional copy of every filing for use by the Court. <u>See</u>
LRCiv 5.4. Failure to comply may result in the filing being stricken without further notice
to Plaintiff.

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## D. Possible Dismissal

If Plaintiff fails to timely comply with every provision of this Order, including these
warnings, the Court may dismiss this action without further notice. <u>See Ferdik</u>, 963 F.2d at
1260-61 (a district court may dismiss an action for failure to comply with any order of the
Court).

# 15 **IT IS ORDERED**:

(1) Plaintiff's Application to Proceed *In Forma Pauperis* (Doc. 3) is granted.

17 (2) As required by the accompanying Order to the appropriate government agency,
18 Plaintiff must pay the \$350.00 filing fee and is assessed an initial partial filing fee of \$4.25.
19 (3) The Complaint (Doc. 1) is **dismissed** for failure to comply with Local Rule
20 3.4(a). Plaintiff has **30 days** from the date this Order is filed to file a first amended

21 complaint in compliance with this Order.

(4) If Plaintiff fails to file an amended complaint within 30 days, the Clerk of
Court must, without further notice, enter a judgment of dismissal of this action without
prejudice.

- 25 . . . .
- 26 . . . .
- 27 ....
- 28 . . . .

The Clerk of Court must mail Plaintiff a court-approved form for filing a civil (5) rights complaint by a prisoner. DATED this 14<sup>th</sup> day of December, 2010. James A. Teilborg / United States District Judge - 5 -

## Instructions for a Prisoner Filing a Civil Rights Complaint in the United States District Court for the District of Arizona

1. <u>Who May Use This Form</u>. The civil rights complaint form is designed to help incarcerated persons prepare a complaint seeking relief for a violation of their federal civil rights. These complaints typically concern, but are not limited to, conditions of confinement. **This form should not be used to challenge your conviction or sentence**. If you want to challenge a state conviction or sentence, you should file a petition under 28 U.S.C. § 2254 for a writ of habeas corpus by a person in state custody. If you want to challenge a federal conviction or sentence, you should file a motion under 28 U.S.C. § 2255 to vacate sentence in the federal court that entered the judgment.

2. <u>The Form</u>. Local Rule of Civil Procedure (LRCiv) 3.4(a) provides that complaints by incarcerated persons must be filed on the court-approved form. The form must be typed or neatly handwritten. The form must be completely filled in to the extent applicable. All questions must be answered clearly and concisely in the appropriate space on the form. If needed, you may attach additional pages, but no more than fifteen additional pages, of standard letter-sized paper. You must identify which part of the complaint is being continued and number all pages. If you do not fill out the form properly, you will be asked to submit additional or corrected information, which may delay the processing of your action. You do not need to cite law.

3. <u>Your Signature</u>. You must tell the truth and sign the form. If you make a false statement of a material fact, you may be prosecuted for perjury.

4. <u>The Filing Fee</u>. The filing fee for this action is \$350.00. If you are unable to immediately pay the filing fee, you may request leave to proceed *in forma pauperis*. Please review the "Information for Prisoners Seeking Leave to Proceed with a (Non-Habeas) Civil Action in Federal Court *In Forma Pauperis* Pursuant to 28 U.S.C. § 1915" for additional instructions.

5. <u>Original and Judge's Copy</u>. You must send an **original plus one copy** of your complaint and of any other documents submitted to the Court. You must send one additional copy to the Court if you wish to have a file-stamped copy of the document returned to you. All copies must be identical to the original. Copies may be legibly handwritten.

6. <u>Where to File</u>. You should file your complaint in the division where you were confined when your rights were allegedly violated. <u>See</u> LRCiv 5.1(a) and 77.1(a). If you were confined in Maricopa, Pinal, Yuma, La Paz, or Gila County, file in the Phoenix Division. If you were confined in Apache, Navajo, Coconino, Mohave, or Yavapai County, file in the Prescott Division. If you were confined in Pima, Cochise, Santa Cruz, Graham, or Greenlee County, file in the Tucson Division. Mail the original and one copy of the complaint with the \$350 filing fee or the application to proceed *in forma pauperis* to:

Phoenix & Prescott Divisions:	OR	Tucson Division:
U.S. District Court Clerk		U.S. District Court Clerk
U.S. Courthouse, Suite 130		U.S. Courthouse, Suite 1500
401 West Washington Street, SPC 10	0	405 West Congress Street
Phoenix, Arizona 85003-2119		Tucson, Arizona 85701-5010

7. <u>Change of Address</u>. You must immediately notify the Court and the defendants in writing of any change in your mailing address. **Failure to notify the Court of any change in your mailing address may result in the dismissal of your case.** 

8. <u>Certificate of Service</u>. You must furnish the defendants with a copy of any document you submit to the Court (except the initial complaint and application to proceed *in forma pauperis*). Each original document (except the initial complaint and application to proceed *in forma pauperis*) must include a certificate of service on the last page of the document stating the date a copy of the document was mailed to the defendants and the address to which it was mailed. <u>See</u> Fed. R. Civ. P. 5(a), (d). Any document received by the Court that does not include a certificate of service may be stricken. A certificate of service should be in the following form:

I hereby	v certify that a copy of the fo	pregoing document was mailed
this	(month, d	lay, year) to:
Name:		
Address		
	Attorney for Defendant(s)	

(Signature)

9. <u>Amended Complaint</u>. If you need to change any of the information in the initial complaint, you must file an amended complaint. The amended complaint must be written on the court-approved civil rights complaint form. You may file one amended complaint without leave (permission) of Court before any defendant has answered your original complaint. <u>See</u> Fed. R. Civ. P. 15(a). After any defendant has filed an answer, you must file a motion for leave to amend and lodge (submit) a proposed amended complaint. LRCiv 15.1. In addition, an amended complaint may not incorporate by reference any part of your prior complaint. LRCiv 15.1(a)(2). Any allegations or defendants not included in the amended complaint are considered dismissed. All amended complaints are subject to screening under the Prison Litigation Reform Act; screening your amendment will take additional processing time.

10. <u>Exhibits</u>. You should not submit exhibits with the complaint or amended complaint. Instead, the relevant information should be paraphrased. You should keep the exhibits to use to support or oppose a motion to dismiss, a motion for summary judgment, or at trial.

11. <u>Letters and Motions</u>. It is generally inappropriate to write a letter to any judge or the staff of any judge. The only appropriate way to communicate with the Court is by filing a written pleading or motion.

### 12. Completing the Civil Rights Complaint Form.

## **HEADING:**

1. <u>Your Name</u>. Print your name, prison or inmate number, and institutional mailing address on the lines provided.

2. <u>Defendants</u>. If there are **four or fewer** defendants, print the name of each. If you name **more than four** defendants, print the name of the first defendant on the first line, write the words "and others" on the second line, and attach an additional page listing the names of **all** of the defendants. Insert the additional page after page 1 and number it "1-A" at the bottom.

3. <u>Jury Demand</u>. If you want a jury trial, you must write "JURY TRIAL DEMANDED" in the space below "CIVIL RIGHTS COMPLAINT BY A PRISONER." Failure to do so may result in the loss of the right to a jury trial. A jury trial is not available if you are seeking only injunctive relief.

#### Part A. JURISDICTION:

1. <u>Nature of Suit</u>. Mark whether you are filing the complaint pursuant to 42 U.S.C. § 1983 for state, county, or city defendants; "<u>Bivens v. Six Unknown Federal Narcotics</u> <u>Agents</u>" for federal defendants; or "other." If you mark "other," identify the source of that authority.

2. <u>Location</u>. Identify the institution and city where the alleged violation of your rights occurred.

3. <u>Defendants</u>. Print all of the requested information about each of the defendants in the spaces provided. If you are naming more than four defendants, you must provide the necessary information about each additional defendant on separate pages labeled "2-A," "2-B," etc., at the bottom. Insert the additional page(s) immediately behind page 2.

## Part B. PREVIOUS LAWSUITS:

You must identify any other lawsuit you have filed in either state or federal court while you were a prisoner. Print all of the requested information about each lawsuit in the spaces provided. If you have filed more than three lawsuits, you must provide the necessary information about each additional lawsuit on a separate page. Label the page(s) as "2-A," "2-B," etc., at the bottom of the page and insert the additional page(s) immediately behind page 2.

## Part C. CAUSE OF ACTION:

You must identify what rights each defendant violated. The form provides space to allege three separate counts (**one violation per count**). If you are alleging more than three counts, you must provide the necessary information about each additional count on a separate page. Number the additional pages "5-A," "5-B," etc., and insert them immediately behind page 5. Remember that you are limited to a total of fifteen additional pages.

1. <u>Counts</u>. You must identify which civil right was violated. You may allege the violation of only one civil right per count.

2. <u>Issue Involved</u>. Check the box that most closely identifies the issue involved in your claim. **You may check only one box per count**. If you check the box marked "Other," you must identify the specific issue involved.

3. <u>Supporting Facts</u>. After you have identified which civil right was violated, you must state the supporting facts. Be as specific as possible. You must state what each individual defendant did to violate your rights. If there is more than one defendant, you must identify which defendant did what act. You also should state the date(s) on which the act(s) occurred, if possible.

4. <u>Injury</u>. State precisely how you were injured by the alleged violation of your rights.

5. <u>Administrative Remedies</u>. You must exhaust any available administrative remedies before you file a civil rights complaint. <u>See</u> 42 U.S.C. § 1997e. Consequently, you should disclose whether you have exhausted the inmate grievance procedures or administrative appeals for each count in your complaint. If the grievance procedures were not available for any of your counts, fully explain why on the lines provided.

### Part D. REQUEST FOR RELIEF:

Print the relief you are seeking in the space provided.

### SIGNATURE:

You must sign your name and print the date you signed the complaint. Failure to sign the complaint will delay the processing of your action. Unless you are an attorney, you may not bring an action on behalf of anyone but yourself.

#### FINAL NOTE

You should follow these instructions carefully. Failure to do so may result in your complaint being stricken or dismissed. All questions must be answered concisely in the proper space on the form. If you need more space, you may attach no more than fifteen additional pages. But the form must be completely filled in to the extent applicable. If you attach additional pages, be sure to identify which section of the complaint is being continued and number the pages.

Name and Prisoner/Booking Number

Place of Confinement

Mailing Address

City, State, Zip Code

(Failure to notify the Court of your change of address may result in dismissal of this action.)

# IN THE UNITED STATES DISTRICT COURT FOR THE DISTRICT OF ARIZONA

		)
(Full Name of Plaintiff) Plaintiff,	,	)
VS.		) CASE NO
		) (To be supplied by the Clerk)
(1) (Full Name of Defendant)	,	)
(2)	, )	)
(3)	,	) CIVIL RIGHTS COMPLAINT ) BY A PRISONER )
(4)	,	) Driginal Complaint
Defendant(s).		) First Amended Complaint
Check if there are additional Defendants and attach page 1-A listing them.		) Second Amended Complaint

## A. JURISDICTION

1. This Court has jurisdiction over this action pursuant to:

28 U.S.C. § 1343(a); 42 U.S.C. § 1983

2. Institution/city where violation occurred:

# **B. DEFENDANTS**

1.	Name of first Defendant:	The first Defendant is employed as:
	At	(Institution)
2.	Name of second Defendant:	The second Defendant is employed as:
	(Position and Title)	(Institution)
3.	Name of third Defendant:at	
	atat	(Institution)
4.	Name of fourth Defendant:atatatatat	
	(Position and Title)	(Institution)
If y	you name more than four Defendants, answer the questions listed above	for each additional Defendant on a separate page.
	C. PREVIOUS LAWS	UITS
1.	Have you filed any other lawsuits while you were a prison	her? $\Box$ Yes $\Box$ No
2.	If yes, how many lawsuits have you filed? Describ	be the previous lawsuits:
	a. First prior lawsuit:	
	1. Parties:vvv.	
	2. Court and case number:	<u>.</u> .
	3. Result: (Was the case dismissed? Was it appeal	led? Is it still pending?)
	b. Second prior lawsuit:	
	1. Parties:vvvv.	
	2. Court and case number:	
	3. Result: (Was the case dismissed? Was it appeal	led? Is it still pending?)
	c. Third prior lawsuit:	
	1. Parties:vv.	
	2. Court and case number:	
	<ol> <li>Court and case number:</li></ol>	led? Is it still pending?)
	e. Result (mus die sube distilissed. mus it upped	

If you filed more than three lawsuits, answer the questions listed above for each additional lawsuit on a separate page.

# **D. CAUSE OF ACTION**

# COUNT I

1.	State the	constitutional	or othe	er federal	civil	right	that was	violated:
						0		

2.	Count I. Identify the issue involved. Check only one. State additional issues in separate counts.         Basic necessities       Mail       Access to the court       Medical care         Disciplinary proceedings       Property       Exercise of religion       Retaliation         Excessive force by an officer       Threat to safety       Other:
	<b>Supporting Facts.</b> State as briefly as possible the FACTS supporting Count I. Describe exactly what <b>h Defendant</b> did or did not do that violated your rights. State the facts clearly in your own words without ng legal authority or arguments.
4.	Injury. State how you were injured by the actions or inactions of the Defendant(s).
5.	Administrative Remedies:         a. Are there any administrative remedies (grievance procedures or administrative appeals) available at your institution?         b. Did you submit a request for administrative relief on Count I?         c. Did you appeal your request for relief on Count I to the highest level?         d. If you did not submit or appeal a request for administrative relief at any level, briefly explain why you did not.

## COUNT II

1.	State the	constitutional	or other	federal	civil right	that was	violated:

	_			Medical care
	Disciplinary proceedings	□ Property	Exercise of religion	□ Retaliation
	Excessive force by an officer	$\Box$ Threat to sat	fety 🗌 Other:	
	-			
3.	Supporting Facts. State as brief	fly as possible the	e FACTS supporting Count II.	. Describe exactly wl

citing legal authority or arguments.

4. **Injury.** State how you were injured by the actions or inactions of the Defendant(s).

## 5. Administrative Remedies.

a.	Are there any administrative remedies (grievance procedures or administrative a	appeals) a	available
	at your institution?	□ Yes	🗆 No

☐ Yes

☐ Yes

 $\Box$  No

🗌 No

b. Did you submit a request for administrative relief on Count II?

c. Did you appeal your request for relief on Count II to the highest level?

d.	If you did not	t submit or appeal	a request for	administrative	relief at an	y level, br	iefly e	xplain	why
	you did not.								

## COUNT III

1.	State the	constitutional	or other	federal	civil ri	ght that	was	violated:

2.	Count III. Identify the issue invo	v	one. State additional issues in	n separate counts.
	□ Basic necessities	🗆 Mail	$\Box$ Access to the court	☐ Medical care
	Disciplinary proceedings	Property	Exercise of religion	□ Retaliation
	$\Box$ Excessive force by an officer	☐ Threat to safety	Other:	

3. **Supporting Facts.** State as briefly as possible the FACTS supporting Count III. Describe exactly what **each Defendant** did or did not do that violated your rights. State the facts clearly in your own words without citing legal authority or arguments.

4. **Injury.** State how you were injured by the actions or inactions of the Defendant(s).

### 5. Administrative Remedies.

a.	Are there any administrative remedies (grievance procedures or administrative a	appeals) a	available
	at your institution?	□ Yes	🗌 No

**Yes** 

□ Yes

□ No

- b. Did you submit a request for administrative relief on Count III?
- c. Did you appeal your request for relief on Count III to the highest level?
- d. If you did not submit or appeal a request for administrative relief at any level, briefly explain why you did not.

If you assert more than three Counts, answer the questions listed above for each additional Count on a separate page.

## E. REQUEST FOR RELIEF

State the relief you are seeking:

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_

DATE

\_\_\_\_\_

SIGNATURE OF PLAINTIFF

(Name and title of paralegal, legal assistant, or other person who helped prepare this complaint)

(Signature of attorney, if any)

(Attorney's address & telephone number)

## **ADDITIONAL PAGES**

All questions must be answered concisely in the proper space on the form. If you need more space, you may attach no more than fifteen additional pages. But the form must be completely filled in to the extent applicable. If you attach additional pages, be sure to identify which section of the complaint is being continued and number all pages.