

**UNITED STATES DISTRICT COURT  
DISTRICT OF ARIZONA  
OFFICE OF THE CLERK**

**BRIAN D. KARTH**  
DISTRICT COURT EXECUTIVE / CLERK OF COURT  
SANDRA DAY O'CONNOR U. S. COURTHOUSE,  
SUITE 130  
401 WEST WASHINGTON STREET, SPC 1  
PHOENIX, ARIZONA 85003-2118

*Visit our website at [www.azd.uscourts.gov](http://www.azd.uscourts.gov)*

**DEBRA D. LUCAS**  
CHIEF DEPUTY CLERK  
SANDRA DAY O'CONNOR U. S. COURTHOUSE,  
SUITE 130  
401 WEST WASHINGTON STREET, SPC 1  
PHOENIX, ARIZONA 85003-2118

**MICHAEL S. O'BRIEN**  
CHIEF DEPUTY CLERK  
EVO A. DECONCINI U.S. COURTHOUSE  
405 W. CONGRESS, SUITE 1500  
TUCSON, ARIZONA 85701-5010

December 30, 2013

Re: Service Packet for Defendants Ryan, Musson and Pratt:

Enclosed is a copy of the Court's Order directing the U.S. Marshal to effect service on your behalf. Also enclosed are U.S. Marshal service form(s) (USM-285), a Notice of Lawsuit & Request for Waiver of Service of Summons form(s) and a set of examples for your use and information. To complete service, you must prepare and return the following items:

- One copy of the Marshal's Process Receipt & Return Form USM-285 for each defendant ordered to be served;
- One copy of the Notice of Lawsuit & Request for Waiver of Service of Summons form for each defendant ordered to be served.

DO NOT PREPARE ANY SERVICE FORMS FOR PARTIES DISMISSED FROM THE ACTION.

Upon receipt of the properly completed forms, your Complaint will be processed for service. FAILURE TO PROPERLY PREPARE AND SIGN YOUR SERVICE FORMS MAY RESULT IN DELAY IN EFFECTING SERVICE. A Notice of Availability of a United States Magistrate Judge Consent form is also included. This form is to be returned to our office ONLY after all parties have appeared and agreed to the consent.

BRIAN D KARTH, DCE/Clerk

By S/ L. Patton  
Deputy Clerk

Enclosures:

- 1 Copy of Court Order
- USM 285 Form(s) w/example
- Notice of Lawsuit & Request for Waiver Form(s) w/example
- 1 Consent Form

---

*The staff of the Clerk's Office ensures the effective, efficient and professional delivery of clerical and administrative services, while fostering a customer-friendly and employee-friendly environment.*