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**UNITED STATES DISTRICT COURT  
CENTRAL DISTRICT OF CALIFORNIA**

SOUTHERN CALIFORNIA )  
INSTITUTE OF LAW, )  
 )  
 )  
Plaintiff/s, )  
 )  
v. )  
 )  
TCS EDUCATION SYSTEM, et al., )  
 )  
 )  
Defendant/s. )  
 )  
 )  
 )  
\_\_\_\_\_ )

Case No. LA CV10-08026 JAK (AJWx)

**INITIAL STANDING ORDER  
FOR CASES ASSIGNED TO  
JUDGE JOHN A. KRONSTADT**

**PLEASE READ THIS ORDER CAREFULLY. IT GOVERNS THIS CASE AND  
DIFFERS IN SOME RESPECTS FROM THE LOCAL RULES.**

This case has been assigned to the calendar of Judge John A. Kronstadt. Both the Court and counsel bear responsibility for the progress of this litigation in federal court. To “secure the just, speedy, and inexpensive determination” of this case, as called for in Fed. R. Civ. P. 1, all parties or their counsel are ordered to become familiar with the Federal Rules of Civil Procedure, the Local Rules of the Central District of California, and this Court’s standing orders.

1 THE COURT ORDERS AS FOLLOWS:

2 **1. Service of the Complaint**

3 The plaintiff shall promptly serve the complaint in accordance with Fed. R. Civ.  
4 P. 4 and file the proofs of service pursuant to [Local Rule 5-3.1](#). Although Fed. R. Civ.  
5 P. 4(m) does not require the summons and complaint to be served for 120 days, the  
6 Court expects service as soon as service can reasonably be accomplished. The Court  
7 will require plaintiffs to show good cause to extend the service deadline beyond 120  
8 days.

9 **2. Presence of Lead Counsel**

10 Lead trial counsel shall attend any scheduling, pretrial, or settlement conference  
11 set by the Court unless engaged in trial. Should that occur, counsel are to contact the  
12 Courtroom Deputy Clerk in advance of the conference to determine whether the Court  
13 will proceed with alternate counsel. The Court does not permit special appearances;  
14 only counsel of record may appear at any proceeding.

15 **3. Ex Parte Applications**

16 Ex parte applications are solely for extraordinary relief and should be used with  
17 discretion. *See Mission Power Engineering Co. v. Continental Casualty Co.*, 883 F.  
18 Supp. 488 (C.D. Cal. 1995). Ex parte applications that fail to conform to [Local Rule](#)  
19 [7-19 and 7-19.1](#), including a statement of opposing counsel's position, will not be  
20 considered, except on a specific showing of good cause. Concurrently with service of  
21 the ex parte papers by electronic service, facsimile, or personal service, the moving  
22 party shall notify the opposition that opposing papers must be filed no later than  
23 twenty-four (24) hours (or one court day) following service. On the day the documents  
24 are e-filed, a conformed courtesy copy of moving, opposition, or notice of  
25 non-opposition papers are to be hand-delivered to the Courtroom Deputy Clerk in Room  
26 181-L of the Clerk's Office. If counsel do not intend to oppose the ex parte application,  
27 counsel must inform the Courtroom Deputy Clerk by telephone as soon as possible.  
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1       **4. Continuances or Extensions of Time**

2           This Court is very committed to adhering to all scheduled dates. In general, this  
3 makes the judicial process more efficient and less costly. Changes in dates are  
4 disfavored. Trial dates set by the Court are firm and will rarely be changed. Therefore,  
5 any request, whether by application or stipulation, to continue the date of any matter  
6 before this Court must be supported by a sufficient basis that demonstrates good cause  
7 why the change in the date is essential. Without such compelling factual support,  
8 requests to continue dates set by this Court will not be approved. Counsel requesting a  
9 continuance must electronically file any application or stipulation and lodge a proposed  
10 order including a detailed declaration of the grounds for the requested continuance or  
11 extension of time. The Court will not consider any request that does not comply with  
12 the Local Rules and this Order. Proposed stipulations extending scheduling dates  
13 become effective only if, and when, this Court approves the stipulation as presented to,  
14 or modified by, the Court, and an associated order is entered. Counsel should avoid  
15 submitting requests for a continuance less than at least five (5) court days prior to the  
16 scheduled date that is the subject of the request.

17       **5. TROs and Injunctions**

18           Parties seeking emergency or provisional relief shall comply with Fed. R. Civ. P.  
19 65 and [Local Rule 65](#). The Court will not rule on any application for such relief for at least 24  
20 hours after the party subject to the requested order has been served, unless service is excused.  
21 Such party may file opposing or responding papers in the interim.

22       **6. Cases Removed from State Court**

23           All documents filed in state court, including documents appended to the complaint,  
24 answers, and motions, must be re-filed in this Court as a supplement to the notice of removal.  
25 See 28 U.S.C. § 1447(a) and (b). If the defendant has not yet answered or filed a motion in  
26 response to the complaint, the answer or responsive pleading filed in this Court must comply  
27 with the Federal Rules of Civil Procedure and the Local Rules. If, before the case was  
28 removed, a motion or demurrer in response to the complaint was pending in state court, it must

1 be re-noticed in this Court in accordance with [Local Rule 7](#). Counsel shall file with their first  
2 appearance an original and two copies of a Notice of Interested Parties in accordance with  
3 [Local Rule 7.1](#).

4 If an action is removed to this Court that contains a form pleading, i.e., a pleading in  
5 which boxes are checked, the party or parties utilizing the form pleading must file an  
6 appropriate pleading with this Court within thirty (30) days of receipt of the Notice of  
7 Removal. The appropriate pleading referred to must comply with the requirements of Fed. R.  
8 Civ. P. 7, 7.1, 8, 9, 10 and 11.

9 **7. Status of Fictitiously Named Defendants**

10 This Court intends to adhere to the following procedures where a matter is removed to  
11 this Court on diversity grounds with fictitiously named defendants. *See* 28 U.S.C. §§ 1441(a)  
12 and 1447.

13 **a.** Plaintiff is expected to ascertain the identity of, and serve, any fictitiously  
14 named defendant, within 120 days of the removal of the action to this Court.

15 **b.** If plaintiff believes (by reason of the necessity for discovery or otherwise) that  
16 fictitiously named defendants cannot be fully identified within the 120-day period, an *ex parte*  
17 application requesting permission to extend that period to effectuate service may be filed with  
18 this Court. Such application shall state the specific reasons for the requested extension of time,  
19 including a description of all efforts made up to that time to identify and serve such person(s).  
20 The *ex parte* application shall be served upon all appearing parties, and shall state that  
21 appearing parties may file written comments within seven (7) days of the filing of the *ex parte*  
22 application.

23 **c.** If plaintiff wants to substitute a defendant for one of the fictitiously named  
24 defendants, plaintiff shall first seek the consent of counsel for all defendants (and counsel for  
25 the fictitiously named party, if that party has separate counsel). If consent is withheld or  
26 denied, plaintiff should file a motion on regular notice. The motion and opposition should  
27 address whether the matter should thereafter be remanded to the Superior Court if complete  
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1 diversity of citizenship would no longer be present as a result of the addition of the new party.  
2 *See* U.S.C. § 1447(c), (d).

3 **8. Discovery**

4 **a. Discovery Matters Referred to Magistrate Judge**

5 All discovery matters, including all discovery motions, are referred to the assigned  
6 United States Magistrate Judge. The Magistrate Judge's initials follow the District Judge's  
7 initials next to the case number on this Order. All discovery-related documents must include  
8 the words "DISCOVERY MATTER" in the caption to ensure proper routing. Counsel are  
9 directed to contact the Magistrate Judge's Courtroom Deputy Clerk to schedule matters for  
10 hearing. Please deliver mandatory chambers copies of discovery-related papers to the  
11 Magistrate Judge assigned to this case rather than to this Court.

12 In accordance with 28 U.S.C. § 636(b)(1)(A), the Court will not reverse any order of  
13 the Magistrate Judge unless it has been shown that the Magistrate Judge's order is clearly  
14 erroneous or contrary to law.

15 Any party may file and serve a motion for review and reconsideration before this Court.  
16 *See* [Local Rule 72-2](#). The moving party must file and serve the motion within 14 days of  
17 service of a written ruling or within 14 days of an oral ruling that the Magistrate Judge states  
18 will not be followed by a written ruling. The motion must specify which portions of the ruling  
19 are clearly erroneous or contrary to law and support the contention with points and authorities.  
20 Counsel shall deliver a conformed copy of the moving papers and responses to the Magistrate  
21 Judge's Courtroom Deputy Clerk at the time of filing.

22 **b. Compliance with Fed. R. Civ. P. 26(a)**

23 Unless there is a likelihood that, upon motion by a party, the Court would order that  
24 any or all discovery is premature, counsel should begin to conduct discovery actively before  
25 the Scheduling Conference. At the very least, the parties shall comply fully with the letter and  
26 spirit of Fed. R. Civ. P. 26(a) and thereby obtain and produce most of what would be produced  
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1 in the early stage of discovery, because at the Scheduling Conference the Court will impose  
2 firm deadlines to complete discovery.

3 **9. Motions**

4 **a. Time for Filing and Hearing Motions**

5 Motions shall be filed in accordance with [Local Rule 7](#). In general, this Court hears  
6 motions on Mondays, beginning at 1:30 p.m. If Monday is a national holiday, motions will be  
7 heard on the next Monday. It is not necessary to clear a hearing date with the Court Clerk  
8 before filing a motion. If the motion date selected is not available, the Court will issue a  
9 minute order continuing the date. Counsel should check the Court’s website for Closed  
10 Motion Dates.

11 **b. Pre-Filing Requirement To Meet and Confer**

12 Counsel must comply with [Local Rule 7-3](#), which requires counsel to engage in a  
13 pre-filing conference “to discuss thoroughly . . . the substance of the contemplated motion and  
14 any potential resolution.” Counsel should discuss the issues to a sufficient degree that if a  
15 motion is still necessary, the briefing may be directed to those substantive issues requiring  
16 resolution by the Court. Counsel should resolve minor procedural or other non-substantive  
17 matters during the conference. The *in propria persona* status of one or more parties does not  
18 alter this requirement.

19 **c. Length and Format of Motion Papers**

20 Memoranda of points and authorities shall not exceed 25 pages and all footnotes shall  
21 be in the same type size as text. See [Local Rules 11-6 and 11-3.1.1](#). Only in rare instances and  
22 for good cause shown will the Court grant an application to extend these page limitations. No  
23 supplemental brief shall be filed without prior leave of Court.

24 If documentary evidence in support of or in opposition to a motion exceeds 50 pages, the  
25 evidence must be separately bound and tabbed and include an index. If such evidence exceeds  
26 200 pages, the documents shall be placed in a Slant D-Ring binder, with an index and with  
27 each item of evidence separated by a tab divider on the right side.

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**d. Citations to Case Law**

Citations to case law must identify not only the case cited, but the specific page referenced. For example, if a quotation is presented, the associated page citation shall be provided. Similarly, if a case is cited in support of a proposition based on language in the opinion, the page(s) on which such language appears shall be provided.

**e. Citations to Other Sources**

Statutory references should identify with specificity the sections and subsections referenced. Citations to treatises, manuals, and other materials should include the volume, section, and pages that are referenced.

**f. Oral Argument**

If the Court deems a matter appropriate for decision without oral argument, the Court will notify the parties in advance. [Local Rule 7-15.](#)

**10. Specific Motions**

**a. Motions Pursuant to Rule 12**

Many motions to dismiss or to strike can be avoided if the parties confer in good faith (as required by [Local Rule 7-3](#)), especially where perceived defects in a complaint, answer, or counterclaim that could be corrected by amendment. *See Chang v. Chen*, 80 F.3d 1293, 1296 (9th Cir. 1996) (where a motion to dismiss is granted, a district court should provide leave to amend unless it is clear that the complaint could not be saved by any amendment). Moreover, a party has the right to amend the complaint “once as a matter of course at any time before a responsive pleading is served.” Fed. R. Civ. P. 15(a). A Rule 12(b)(6) motion is not a responsive pleading and therefore plaintiff might have a right to amend. *See, e.g., St. Michael’s Convalescent Hospital v. California*, 643 F.2d 1369, 1374 (9th Cir. 1981). Even after a complaint has been amended or a responsive pleading has been served, the Federal Rules provide that leave to amend should be “freely given when justice so requires.” Fed. R. Civ. P. 15(a). The Ninth Circuit requires that this policy favoring amendment be applied with

1 “extreme liberality.” *Morongo Band of Mission Indians v. Rose*, 893 F.2d 1074, 1079 (9th Cir.  
2 1990).

3 These principles require that plaintiff’s counsel carefully evaluate defendant’s  
4 contentions as to the deficiencies in the complaint. In most instances, the moving party should  
5 agree to any amendment that would cure the defect.

6 **b. Motions to Amend**

7 All motions to amend pleadings shall: (1) state the effect of the amendment and (2)  
8 identify the page and line number(s) and wording of any proposed change or addition of  
9 material. The proposed amended pleading shall be serially numbered to differentiate it from  
10 previously amended pleadings.

11 In addition to the requirements of [Local Rule 15-1](#), counsel shall attach as an appendix  
12 to the moving papers a “redlined” version of the proposed amended pleading showing all  
13 additions and deletions of material.

14 **c. Summary Judgment Motions**

15 Parties need not wait until the motion cutoff date to bring motions for summary  
16 judgment or partial summary judgment. Whenever possible, the party moving for summary  
17 judgment should provide more than the minimum twenty-eight (28) day notice for motions.  
18 *See* [Local Rule 6-1](#). The parties should prepare papers in a fashion that will assist the Court in  
19 locating the evidence with respect to the facts (e.g., generous use of tabs, tables of contents,  
20 headings, indices, etc.). The parties are to comply precisely with [Local Rules 56-1 through](#)  
21 [56-4](#).

22 **I. Statements of Uncontroverted Facts and Genuine Issues**

23 The Statement of Uncontroverted Facts and Conclusions of Law ("Statement of  
24 Uncontroverted Facts"), as required by [Local Rule 56-1](#) shall separately identify each claim for  
25 relief on which the moving party seeks summary judgment and the legal grounds for summary  
26 judgment. In a two-column format beneath the identified claim for relief, the left-hand column  
27 shall set forth, sequentially numbered, each allegedly uncontroverted material fact as to that  
28



1 claim for relief, and the right-hand column shall set forth the evidence that supports the factual  
2 statement. Citation to the supporting evidence shall be specific, including reference to the  
3 exhibit, page, and line number. The Statement of Uncontroverted Facts shall be formatted  
4 based on the following examples:

5 **Plaintiff's Claim for Relief for \_\_\_\_\_ is Barred by the Applicable Statute of**  
6 **Limitations. (Cite)**

7 1. (Moving party's first undisputed fact)	(Supporting evidence citation)
8 2. (Moving party's second undisputed fact)	(Supporting evidence citation)

9 The opposing party's statement of genuine issues must be in two columns and  
10 track the movant's separate statement exactly as prepared. The left-hand column must  
11 restate the allegedly undisputed fact and the alleged supporting evidence, and the right-  
12 hand column must state either that it is undisputed or disputed. The opposing party may  
13 dispute all or only a portion of the statement, but if disputing only a portion, such party  
14 must clearly indicate what part is being disputed, followed by the opposing party's  
15 evidence controverting the fact. To demonstrate that a fact is disputed, the opposing  
16 party must briefly state why it disputes the moving party's asserted fact, cite to the  
17 relevant exhibit or other evidence, and describe what it is in that exhibit or evidence that  
18 refutes the asserted fact. No legal argument should be set forth in this document.

19 The opposing party may submit additional material facts that bear on, or relate  
20 to, the issues raised by the movant, which shall follow the format described above for  
21 the moving party's separate statement. These additional facts shall continue in  
22 sequentially numbered paragraphs and shall set forth in the right-hand column the  
23 evidence that supports that statement.

24 **ii. Supporting Evidence**

25 No party shall submit evidence other than the specific items of evidence or  
26 testimony necessary to support or controvert a proposed statement of undisputed fact.  
27 For example, entire deposition transcripts, entire sets of interrogatory responses, and  
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1 documents that do not specifically support or controvert material in the separate  
2 statement shall not be submitted in opposition to a motion for summary judgment.

3 Evidence submitted in support of or in opposition to a motion should be  
4 submitted either by way of stipulation or as exhibits to declarations sufficient to  
5 authenticate the proffered evidence, and should not be attached to the memorandum of  
6 points and authorities. Documentary evidence as to which there is no stipulation  
7 regarding foundation must be accompanied by the testimony, either by declaration or  
8 properly authenticated deposition transcript, of a witness who can establish authenticity.

9 **iii. Objections to Evidence**

10 If a party disputes a fact based in whole or in part on an evidentiary objection,  
11 the ground of the objection should be succinctly stated in a separate statement of  
12 evidentiary objections in a three-column format. The left column should identify the  
13 items objected to (including page and line number if applicable). The middle column  
14 should set forth a concise objection (e.g., hearsay, lacks foundation, etc.) with a citation  
15 to the Federal Rules of Evidence or, where applicable, a case citation. The right column  
16 should provide space for the Court's entry of its ruling on the objection.

17 **11. Notice of This Order**

18 Plaintiff's counsel or plaintiff (if appearing on his or her own behalf) shall  
19 immediately serve this Order on all parties, including any new parties to the action. If  
20 this case came to the Court by a Petition for Removal, the removing defendant(s) shall  
21 serve this Order on all other parties.

22 **IT IS SO ORDERED.**

23  
24 Dated: May 25, 2011



25  
26 JOHN A. KRONSTADT  
United States District Judge