

1 1. The purpose of the Settlement Conference is to permit an informal
2 discussion between the attorneys, parties, non-party indemnitors or insurers, and the
3 settlement judge, of every aspect of the case bearing on its settlement value.

4 2. Pursuant to Local Rule 16-14.8, all settlement proceedings shall be
5 confidential and no statement made therein shall be admissible in any proceeding in the
6 case, unless the parties otherwise agree. No part of a settlement proceeding shall be
7 reported or otherwise recorded, without the consent of the parties, except for any
8 memorialization of a settlement.

9 3. In addition to counsel who will try the case being present, a person with full
10 settlement authority should likewise be present for the conference. This requirement
11 contemplates the physical presence of your client or, if a corporate or governmental
12 entity, of an authorized and knowledgeable representative of your client.¹ The plaintiff's
13 representative must have full and final authority, **in the representative's sole discretion**,
14 to authorize dismissal of the case with prejudice, or to accept a settlement amount
15 recommended by the settlement judge down to the defendant's last offer made prior to
16 the settlement conference. The defendant's representative must have final settlement
17 authority to commit the defendant to pay, **in the representative's sole discretion**, a
18 settlement amount recommended by the settlement judge up to the plaintiff's prayer
19 (excluding punitive damage prayers), or up to the plaintiff's last demand made prior to
20 the settlement conference, whichever is **lower**.

21 The purpose of this requirement is to have representatives present who can settle
22 the case during the course of the conference without consulting a superior.

25 ¹ However, unless otherwise ordered by the Court, if this matter is a lawsuit in
26 which the United States or any of its agencies is a party, the Assistant United States
27 Attorney who will try the case may appear without a representative, provided that he or
28 she comes armed with the full measure of authority conveyed by his or her superiors
within the United States Attorney's Office after appropriate consultation.

1 4. If Board approval is required to authorize settlement, the attendance of at
2 least one sitting and knowledgeable member of the Board (preferably the Chairman) is
3 **absolutely required.**

4 5. Subject to paragraph 7 below, counsel appearing without their clients
5 (whether or not counsel purportedly have been given settlement authority) will cause the
6 settlement conference to be cancelled and rescheduled. The noncomplying party,
7 attorney, or both, may be assessed the costs and expenses incurred by other parties as a
8 result of such cancellation and rescheduling.

9 6. Any insurance company that is a party to the case or is contractually
10 required to defend or to pay damages assessed within policy limits, should have a
11 settlement representative present at the conference. Such representative must have final
12 settlement authority to commit the company to pay, **in the representative's sole**
13 **discretion**, an amount recommended by the settlement judge within the policy limits.
14 The purpose of this requirement is to have an insurance representative present who can
15 settle the outstanding claim or claims during the course of the conference without
16 consulting a superior. An insurance representative authorized to pay, **in his or her sole**
17 **discretion**, up to the plaintiff's last demand made prior to the settlement conference will
18 also satisfy this requirement. Counsel of record will be responsible for timely advising
19 any involved non-party insurance company of the requirements of this Order.

20 7. When a person whose personal attendance would otherwise be required
21 pursuant to the foregoing paragraphs resides outside the District, the Court will consider
22 excusing the personal attendance of such person, so long as such person can and will be
23 available by telephone during the entire settlement conference. **If a party desires to**
24 **avail itself of this excuse from personal attendance, counsel should so request in**
25 **such party's Settlement Conference Statement** (and specify where such person will
26 be located during the settlement conference). After the party's Settlement Conference
27 Statement is submitted, counsel should contact Magistrate Judge Block's
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1 courtroom deputy clerk to ascertain whether the request has been granted. **Frequently,**
2 **such requests are not granted.**

3 8. The Magistrate Judge may, in his discretion, converse with the lawyers, the
4 parties, the insurance representatives, or any one of them outside of the hearing of the
5 others. The comments of the judge during such separate sessions are not to be used by
6 counsel in settlement negotiations with opposing counsel. This is a necessary
7 requirement in order to avoid intentional or unintentional misquotation of the judge's
8 comments. If all counsel and parties are not present to hear the Court's opinions, it is all
9 too easy for counsel to misrepresent the Court's comments in an effort to obtain a tactical
10 advantage with opposing counsel. Violation of this policy may be misleading and
11 therefore a hindrance to settlement.

12 9. Prior to the Settlement Conference, the attorneys are directed to discuss
13 settlement with their respective clients and insurance representatives, so that the
14 parameters of possible settlement will have been explored well in advance of the
15 Settlement Conference. At the Settlement Conference, each party shall be fully prepared
16 to discuss all economic and non-economic factors relevant to a full and final settlement
17 of the case.

18 10. In order to avoid the unnecessary expenditure of resources if the case is not
19 ripe for settlement, and in order to provide the parties with a starting point for their
20 settlement discussions with the Magistrate Judge if the case is ripe for settlement,
21 plaintiff shall advise defendant(s) of the terms upon which plaintiff then is prepared to
22 settle the case, in a letter delivered or faxed no later than ten (10) **court days** prior to the
23 Settlement Conference. Within forty-eight (48) hours of receipt of plaintiff's settlement
24 offer, each defendant shall respond to the same by letter advising plaintiff of the terms
25 upon which such defendant is prepared to settle the case.² **If, following this exchange**

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27 ² The Court expects the parties to exchange good faith settlement offers. For the
28 (continued...)

1 of settlement offers, counsel for any of the parties believes that the case is not ripe
2 for settlement and/or that proceeding with the settlement conference as scheduled
3 will not be a productive use of the Magistrate Judge's and the parties' time, then
4 counsel for the parties shall immediately contact the courtroom deputy and arrange
5 for a telephonic conference with the Magistrate Judge to discuss the advisability of
6 proceeding with the settlement conference as scheduled.

7 11. Assuming the settlement conference remains on calendar, no later than 4:00
8 p.m. five (5) court days prior thereto, each party shall **submit a Settlement Conference**
9 **Statement directly to the chambers of Magistrate Judge Block** (i.e., Ronald Regan
10 Suite 6165) or fax to (714) 338-2895³. The parties shall exchange the Statements on the
11 same date. The Statements should not be filed with the Clerk of the Court, and they will
12 not be made part of the case file. The Statements shall be double-spaced and shall not
13 exceed ten (10) pages in length.

14 The parties' respective Settlement Conference Statements shall include the
15 following:

16 A. A brief statement of the facts of the case, and of the claims and defenses
17 remaining to be tried, including the statutory or other grounds upon which the claims are
18 founded. This statement should identify the major factual and legal issues in dispute,
19 and cite any controlling authorities.

20 B. An itemized statement of the damages claimed, and of any other relief
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22 ²(...continued)

23 plaintiff, this means offering to settle on terms less favorable than those which the
24 plaintiff reasonably could expect to achieve if plaintiff prevailed at trial, taking into
25 account plaintiff's non-recoupable costs of litigation. For each defendant, this means
26 offering to settle on terms less favorable to such defendant than those such defendant
27 reasonably could expect to achieve if such defendant prevailed at trial, taking into
28 account such defendant's non-recoupable costs of litigation.

³ If the Settlement Conference Statement, including the Confidential Addendum,
exceeds 15 pages in length, it should be hand delivered, not faxed.

1 sought.

2 C. A summary of the proceedings to date, including any case management
3 dates/deadlines already set by the District Judge.

4 D. A history of past settlement discussions, offers and demands, including the
5 most recent settlement offers exchanged pursuant to ¶ 10 above. A copy of such party's
6 letter sent pursuant to ¶ 10 above should be attached to such party's Settlement
7 Conference Statement.

8 12. **Each party shall also prepare a Confidential Addendum to Settlement**
9 **Conference Statement, which shall be delivered (or faxed) directly to Magistrate**
10 **Judge Block only, along with the Settlement Conference Statement.** The
11 Confidential Addendum shall not be filed with the Court or served upon the other parties.
12 The Confidential Addendum shall contain:

13 A. A forthright evaluation of the party's likelihood of prevailing on each of its
14 claims and/or defenses.

15 B. The approximate amount of attorney's fees, time and costs expended to
16 date, and an estimate of the fees, time and costs to be expended for (i) further discovery,
17 (ii) pretrial and (iii) trial.

18 C. The party's evaluation of the terms on which the other side is prepared to
19 settle the case.

20 D. The party's evaluation of the terms on which the case could be settled
21 **fairly, taking into account the litigation position and settlement position of the other**
22 **side.**

23 13. If it does not appear to the Court from its review of the parties' Settlement
24 Conference Statements and Confidential Addenda that a Settlement Conference at this
25 juncture in the proceedings is likely to result in a settlement of the matter, the Court may
26 order the Settlement Conference off calendar or defer it to a later juncture in the
27 proceedings (e.g., after a pending or anticipated dispositive summary judgment motion
28 is decided).

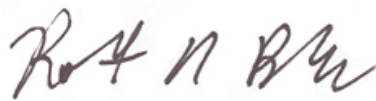
1 14. At the commencement of the conference, counsel for each party should be
2 prepared to make the equivalent of a mini-opening statement and/or to respond to the
3 Court's questions regarding the relevant facts and law, in the presence of all parties and
4 counsel. Counsel should have available for the Court's perusal copies of all key
5 documents in the case, as well as copies of all important witnesses' deposition
6 transcripts.

7 15. Any failure of the trial attorneys, parties or persons with authority to attend
8 the conference may result in sanctions to include the fees and costs expended by the
9 other parties in preparing for and attending the conference. The failure of any party to
10 timely submit a Settlement Conference Statement and Confidential Addendum in
11 compliance with this Order, or otherwise comply strictly with this Order, may result in
12 the Settlement Conference being ordered off calendar and sanctions being imposed.

13 16. If settlement between any or all parties is reached as a result of the
14 Settlement Conference, it is the responsibility of counsel to immediately report the
15 settlement to the District Judge's courtroom deputy clerk, as well as to timely
16 memorialize the settlement. See Local Rule 16-14.7.

17 17. All papers submitted for the Settlement Conference will either be returned
18 to the parties or destroyed by the Magistrate Judge, after the settlement proceedings are
19 concluded, unless the parties agree otherwise.

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21 DATED: July 2, 2010

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ROBERT N. BLOCK
25 UNITED STATES MAGISTRATE JUDGE
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