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8 **UNITED STATES DISTRICT COURT**
9 **CENTRAL DISTRICT OF CALIFORNIA**
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11
12 SIGMA FINANCIAL CORP

13 v

14 GOTHAM INSURANCE
15 COMPANY, ET AL
16

SACV 15-1531-AG(DFMx)

HONORABLE ANDREW J. GUILFORD
STANDING PROTECTIVE ORDER

17
18 **1. PURPOSE AND LIMITS OF THIS ORDER**

19 Discovery in this action is likely to involve confidential, proprietary, or private
20 information requiring special protection from public disclosure and from use for any purpose
21 other than this litigation. Thus, the Court enters this Protective Order. This Order does not
22 confer blanket protections on all disclosures or responses to discovery, and the protection it
23 gives from public disclosure and use extends only to the specific material entitled to
24 confidential treatment under the applicable legal principles. This Order does not
25 automatically authorize the filing under seal of material designated under this Order. Instead,
26 the parties must comply with L.R. 79-5.1 if they seek to file anything under seal. This Order
27 does not govern the use at trial of material designated under this Order.
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2. DESIGNATING PROTECTED MATERIAL

2.1 Over-Designation Prohibited. Any party or non-party who designates information or items for protection under this Order as “CONFIDENTIAL,” “HIGHLY CONFIDENTIAL – ATTORNEY EYES ONLY,” or “HIGHLY CONFIDENTIAL – SOURCE CODE” (a “designator”) must only designate specific material that qualifies under the appropriate standards. To the extent practicable, only those parts of documents, items, or oral or written communications that require protection shall be designated. Designations with a higher confidentiality level when a lower level would suffice are prohibited. Mass, indiscriminate, or routinized designations are prohibited. Unjustified designations expose the designator to sanctions, including the Court’s striking all confidentiality designations made by that designator. Designation under this Order is allowed only if the designation is necessary to protect material that, if disclosed to persons not authorized to view it, would cause competitive or other recognized harm. Material may not be designated if it has been made public, or if designation is otherwise unnecessary to protect a secrecy interest. If a designator learns that information or items that it designated for protection do not qualify for protection at all or do not qualify for the level of protection initially asserted, that designator must promptly notify all parties that it is withdrawing the mistaken designation.

2.2 Manner and Timing of Designations. Designation under this Order requires the designator to affix the applicable legend (“CONFIDENTIAL,” “HIGHLY CONFIDENTIAL – ATTORNEY EYES ONLY,” or “HIGHLY CONFIDENTIAL – SOURCE CODE”) to each page that contains protected material. For testimony given in deposition or other proceeding, the designator shall specify all protected testimony and the level of protection being asserted. It may make that designation during the deposition or proceeding, or may invoke, on the record or by written notice to all parties on or before the next business day, a right to have up to 21 days from the deposition or proceeding to make its designation.

2.2.1 A party or non-party that makes original documents or materials

1 available for inspection need not designate them for protection until after the
2 inspecting party has identified which material it would like copied and produced.
3 During the inspection and before the designation, all material shall be treated as
4 HIGHLY CONFIDENTIAL – ATTORNEY EYES ONLY. After the inspecting
5 party has identified the documents it wants copied and produced, the producing party
6 must designate the documents, or portions thereof, that qualify for protection under
7 this Order.

8 **2.2.2** Parties shall give advance notice if they expect a deposition or other
9 proceeding to include designated material so that the other parties can ensure that
10 only authorized individuals are present at those proceedings when such material is
11 disclosed or used. The use of a document as an exhibit at a deposition shall not in any
12 way affect its designation. Transcripts containing designated material shall have a
13 legend on the title page noting the presence of designated material, and the title page
14 shall be followed by a list of all pages (including line numbers as appropriate) that
15 have been designated, and the level of protection being asserted. The designator shall
16 inform the court reporter of these requirements. Any transcript that is prepared
17 before the expiration of the 21-day period for designation shall be treated during that
18 period as if it had been designated HIGHLY CONFIDENTIAL – ATTORNEY
19 EYES ONLY unless otherwise agreed. After the expiration of the 21-day period, the
20 transcript shall be treated only as actually designated.

21 **2.3 Inadvertent Failures to Designate.** An inadvertent failure to designate does
22 not, standing alone, waive protection under this Order. Upon timely assertion or correction
23 of a designation, all recipients must make reasonable efforts to ensure that the material is
24 treated according to this Order.

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27 **3. CHALLENGING CONFIDENTIALITY DESIGNATIONS**

28 All challenges to confidentiality designations shall proceed under L.R. 37-1 through

1 L.R. 37-4.

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3 **4. ACCESS TO DESIGNATED MATERIAL**

4 **4.1 Basic Principles.** A receiving party may use designated material only for this
5 litigation. Designated material may be disclosed only to the categories of persons and under
6 the conditions described in this Order.

7 **4.2 Disclosure of CONFIDENTIAL Material Without Further Approval.**

8 Unless otherwise ordered by the Court or permitted in writing by the designator, a receiving
9 party may disclose any material designated CONFIDENTIAL only to:

10 **4.2.1** The receiving party's outside counsel of record in this action and
11 employees of outside counsel of record to whom disclosure is reasonably necessary;

12 **4.2.2** The officers, directors, and employees of the receiving party to whom
13 disclosure is reasonably necessary, and who have signed the Agreement to Be Bound
14 (Exhibit A);

15 **4.2.3** Experts retained by the receiving party's outside counsel of record to
16 whom disclosure is reasonably necessary, and who have signed the Agreement to Be
17 Bound (Exhibit A);

18 **4.2.4** The Court and its personnel;

19 **4.2.5** Outside court reporters and their staff, professional jury or trial
20 consultants, and professional vendors to whom disclosure is reasonably necessary, and
21 who have signed the Agreement to Be Bound (Exhibit A);

22 **4.2.6** During their depositions, witnesses in the action to whom disclosure is
23 reasonably necessary and who have signed the Agreement to Be Bound (Exhibit A);
24 and

25 **4.2.7** The author or recipient of a document containing the material, or a
26 custodian or other person who otherwise possessed or knew the information.

27 **4.3 Disclosure of HIGHLY CONFIDENTIAL – ATTORNEY EYES**
28 **ONLY and HIGHLY CONFIDENTIAL – SOURCE CODE Material Without**

1 **Further Approval.** Unless permitted in writing by the designator, a receiving party may
2 disclose material designated HIGHLY CONFIDENTIAL – ATTORNEY EYES ONLY or
3 HIGHLY CONFIDENTIAL – SOURCE CODE without further approval only to:

4 **4.3.1** The receiving party’s outside counsel of record in this action and
5 employees of outside counsel of record to whom it is reasonably necessary to disclose
6 the information;

7 **4.3.2** The Court and its personnel;

8 **4.3.3** Outside court reporters and their staff, professional jury or trial
9 consultants, and professional vendors to whom disclosure is reasonably necessary, and
10 who have signed the Agreement to Be Bound (Exhibit A); and

11 **4.3.4** The author or recipient of a document containing the material, or a
12 custodian or other person who otherwise possessed or knew the information.

13 **4.4 Procedures for Approving or Objecting to Disclosure of HIGHLY**
14 **CONFIDENTIAL – ATTORNEY EYES ONLY or HIGHLY CONFIDENTIAL –**
15 **SOURCE CODE Material to In-House Counsel or Experts.** Unless agreed to in writing
16 by the designator:

17 **4.4.1** A party seeking to disclose to in-house counsel any material designated
18 HIGHLY CONFIDENTIAL – ATTORNEY EYES ONLY must first make a
19 written request to the designator providing the full name of the in-house counsel, the
20 city and state of such counsel’s residence, and such counsel’s current and reasonably
21 foreseeable future primary job duties and responsibilities in sufficient detail to
22 determine present or potential involvement in any competitive decision-making. In-
23 house counsel are not authorized to receive material designated HIGHLY
24 CONFIDENTIAL – SOURCE CODE.

25 **4.4.2** A party seeking to disclose to an expert retained by outside counsel of
26 record any information or item that has been designated HIGHLY
27 CONFIDENTIAL – ATTORNEY EYES ONLY or HIGHLY CONFIDENTIAL –
28 SOURCE CODE must first make a written request to the designator that (1)

identifies the general categories of HIGHLY CONFIDENTIAL – ATTORNEY EYES ONLY or HIGHLY CONFIDENTIAL – SOURCE CODE information that the receiving party seeks permission to disclose to the expert, (2) sets forth the full name of the expert and the city and state of his or her primary residence, (3) attaches a copy of the expert’s current resume, (4) identifies the expert’s current employer(s), (5) identifies each person or entity from whom the expert has received compensation or funding for work in his or her areas of expertise (including in connection with litigation) in the past five years, and (6) identifies (by name and number of the case, filing date, and location of court) any litigation where the expert has offered expert testimony, including by declaration, report, or testimony at deposition or trial, in the past five years. If the expert believes any of this information at (4) - (6) is subject to a confidentiality obligation to a third party, then the expert should provide whatever information the expert believes can be disclosed without violating any confidentiality agreements, and the party seeking to disclose the information to the expert shall be available to meet and confer with the designator regarding any such confidentiality obligations.

4.4.3 A party that makes a request and provides the information specified in paragraphs 4.4.1 or 4.4.2 may disclose the designated material to the identified in-house counsel or expert unless, within seven days of delivering the request, the party receives a written objection from the designator providing detailed grounds for the objection.

4.4.4 All challenges to objections from the designator shall proceed under L.R. 37-1 through L.R. 37-4.

5. SOURCE CODE

5.1 Designation of Source Code. If production of source code is necessary, a party may designate it as HIGHLY CONFIDENTIAL – SOURCE CODE if it is, or

1 includes, confidential, proprietary, or trade secret source code.

2 **5.2 Location and Supervision of Inspection.** Any HIGHLY
3 CONFIDENTIAL – SOURCE CODE produced in discovery shall be made available for
4 inspection, in a format allowing it to be reasonably reviewed and searched, during normal
5 business hours or at other mutually agreeable times, at an office of the designating party’s
6 counsel or another mutually agreeable location. The source code shall be made available for
7 inspection on a secured computer in a secured room, and the inspecting party shall not copy,
8 remove, or otherwise transfer any portion of the source code onto any recordable media or
9 recordable device. The designator may visually monitor the activities of the inspecting party’s
10 representatives during any source code review, but only to ensure that there is no
11 unauthorized recording, copying, or transmission of the source code.

12 **5.3 Paper Copies of Source Code Excerpts.** The inspecting party may request
13 paper copies of limited portions of source code that are reasonably necessary for the
14 preparation of court filings, pleadings, expert reports, other papers, or for deposition or trial.
15 The designator shall provide all such source code in paper form, including Bates numbers
16 and the label “HIGHLY CONFIDENTIAL – SOURCE CODE.”

17 **5.4 Access Record.** The inspecting party shall maintain a record of any individual
18 who has inspected any portion of the source code in electronic or paper form, and shall
19 maintain all paper copies of any printed portions of the source code in a secured, locked area.
20 The inspecting party shall not convert any of the information contained in the paper copies
21 into any electronic format other than for the preparation of a pleading, exhibit, expert report,
22 discovery document, deposition transcript, or other Court document. Any paper copies used
23 during a deposition shall be retrieved at the end of each day and must not be left with a court
24 reporter or any other unauthorized individual.

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26 **6. PROSECUTION BAR**

27 Absent written consent from the designator, any individual who receives access to
28 HIGHLY CONFIDENTIAL – ATTORNEY EYES ONLY or HIGHLY

CONFIDENTIAL – SOURCE CODE information shall not be involved in the prosecution of patents or patent applications concerning the field of the invention of the patents-in-suit for the receiving party or its acquirer, successor, predecessor, or other affiliate during the pendency of this action and for one year after its conclusion, including any appeals. “Prosecution” means drafting, amending, advising on the content of, or otherwise affecting the scope or content of patent claims or specifications. These prohibitions shall not preclude counsel from participating in reexamination or *inter partes* review proceedings to challenge or defend the validity of any patent, but counsel may not participate in the drafting of amended claims in any such proceedings.

7. PROTECTED MATERIAL SUBPOENAED OR ORDERED PRODUCED IN OTHER LITIGATION

7.1 Subpoenas and Court Orders. This Order in no way excuses non-compliance with a lawful subpoena or court order. The purpose of the duties described in this section is to alert the interested parties to the existence of this Order and to give the designator an opportunity to protect its confidentiality interests in the court where the subpoena or order issued.

7.2 Notification Requirement. If a party is served with a subpoena or a court order issued in other litigation that compels disclosure of any information or items designated in this action as CONFIDENTIAL, HIGHLY CONFIDENTIAL – ATTORNEY EYES ONLY, or HIGHLY CONFIDENTIAL – SOURCE CODE, that party must:

7.2.1 Promptly notify the designator in writing. Such notification shall include a copy of the subpoena or court order;

7.2.2 Promptly notify in writing the party who caused the subpoena or order to issue in the other litigation that some or all of the material covered by the subpoena or order is subject to this Order. Such notification shall include a copy of this Order; and

7.2.3 Cooperate with all reasonable procedures sought by the designator

1 whose material may be affected.

2 **7.3 Wait For Resolution of Protective Order.** If the designator timely seeks a
3 protective order, the party served with the subpoena or court order shall not produce any
4 information designated in this action as CONFIDENTIAL, HIGHLY CONFIDENTIAL –
5 ATTORNEY EYES ONLY or HIGHLY CONFIDENTIAL – SOURCE CODE before a
6 determination by the court where the subpoena or order issued, unless the party has obtained
7 the designator’s permission. The designator shall bear the burden and expense of seeking
8 protection of its confidential material in that court.

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10 **8. UNAUTHORIZED DISCLOSURE OF DESIGNATED MATERIAL**

11 If a receiving party learns that, by inadvertence or otherwise, it has disclosed
12 designated material to any person or in any circumstance not authorized under this Order, it
13 must immediately (1) notify in writing the designator of the unauthorized disclosures, (2) use
14 its best efforts to retrieve all unauthorized copies of the designated material, (3) inform the
15 person or persons to whom unauthorized disclosures were made of all the terms of this
16 Order, and (4) use reasonable efforts to have such person or persons execute the Agreement
17 to Be Bound (Exhibit A).

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19 **9. INADVERTENT PRODUCTION OF PRIVILEGED OR OTHERWISE**
20 **PROTECTED MATERIAL**

21 When a producing party gives notice that certain inadvertently produced material is
22 subject to a claim of privilege or other protection, the obligations of the receiving parties are
23 those set forth in Federal Rule of Civil Procedure 26(b)(5)(B). This provision is not intended
24 to modify whatever procedure may be established in an e-discovery order that provides for
25 production without prior privilege review pursuant to Federal Rule of Evidence 502(d) and
26 (e).

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28 **10. FILING UNDER SEAL**

1 Without written permission from the designator or a Court order, a party may not file
2 in the public record in this action any designated material. A party seeking to file under seal
3 any designated material must comply with L.R. 79-5.1. Filings may be made under seal only
4 pursuant to a court order authorizing the sealing of the specific material at issue. The fact
5 that a document has been designated under this Order is insufficient to justify filing under
6 seal. Instead, parties must explain the basis for confidentiality of each document sought to be
7 filed under seal. Because a party other than the designator will often be seeking to file
8 designated material, cooperation between the parties in preparing, and in reducing the
9 number and extent of, requests for under seal filing is essential. If a *receiving party's*
10 request to file designated material under seal pursuant to L.R. 79-5.1 is denied by the Court,
11 then the receiving party *may file the material in the public record* unless (1) *the*
12 *designator* seeks reconsideration within four days of the denial, or (2) as otherwise
13 instructed by the Court.

14 15 **11. FINAL DISPOSITION**

16 Within 60 days after the final disposition of this action, each party shall return all
17 designated material to the designator or destroy such material, including all copies, abstracts,
18 compilations, summaries, and any other format reproducing or capturing any designated
19 material. The receiving party must submit a written certification to the designator by the 60-
20 day deadline that (1) identifies (by category, where appropriate) all the designated material
21 that was returned or destroyed, and (2) affirms that the receiving party has not retained any
22 copies, abstracts, compilations, summaries, or any other format reproducing or capturing any
23 of the designated material. This provision shall not prevent counsel from retaining an
24 archival copy of all pleadings, motion papers, trial, deposition, and hearing transcripts, legal
25 memoranda, correspondence, deposition and trial exhibits, expert reports, attorney work
26 product, and consultant and expert work product, even if such materials contain designated
27 material. Any such archival copies remain subject to this Order.

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IT IS SO ORDERED.

DATED: 3/29/2017



United States District Judge Andrew J Guilford

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EXHIBIT A

AGREEMENT TO BE BOUND

I, _____ [print or type full name], of
_____ [print or type full address], declare under penalty of perjury that I have
read in its entirety and understand the Protective Order that was issued by the United States
District Court for the Central District of California on _____ [date] in the case of
_____ **[insert formal name of the case and the number and initials assigned to
it by the court]**. I agree to comply with and to be bound by all the terms of this Protective
Order, and I understand and acknowledge that failure to so comply could expose me to
sanctions and punishment for contempt. I solemnly promise that I will not disclose in any
manner any information or item that is subject to this Protective Order to any person or
entity except in strict compliance with this Order.

I further agree to submit to the jurisdiction of the United States District Court for the
Central District of California for the purpose of enforcing this Order, even if such
enforcement proceedings occur after termination of this action.

I hereby appoint _____ [print or type full name] of
_____ [print or type full address and telephone
number] as my California agent for service of process in connection with this action or any
proceedings related to enforcement of this Order.

Date: _____

City and State where sworn and signed: _____

Printed name: _____

[printed name]

Signature: _____

[signature]