

1 constituting the basis of any defense; any statute, ordinance, or regulation violated by either party; the
2 applicability of the doctrine of strict liability or res ipsa loquitur.

3 (B) Each plaintiff's age; injuries sustained; any prior injury or condition worsened;
4 periods of hospitalization; medical expenses and estimated future medical expenses; the period of total
5 and/or partial disability; annual, monthly, or weekly earnings before the incident; earnings loss to date
6 and estimated diminution of future earnings power; property damage; general damages; punitive
7 damages;

8 (7) **Relief Sought.** The elements of monetary damage, if any, and the specific nature of any
9 other relief sought;

10 (8) **Points of Law.** A statement of the legal theory or theories of recovery or of defense
11 and of any points of law (substantive or procedural) that are or may reasonably be expected to be in
12 controversy, citing the pertinent statutes, ordinances, regulations, cases, and other authorities relied
13 upon. Extended legal argument is not required in the pretrial statement;

14 (9) **Abandoned Issues.** A statement of all issues raised by the pleadings that have been
15 abandoned, including, for example, claims for relief and affirmative defenses;

16 (10) **Witnesses.** A list (names and addresses) of all prospective witnesses, whether offered
17 in person or by deposition or interrogatory, designating those who are expert witnesses. Only
18 witnesses so listed will be permitted to testify at the trial, except as may be otherwise provided in the
19 pretrial order;

20 (11) **Exhibits – Schedules and Summaries.** A list of documents or other exhibits that the
21 party expects to offer at trial. Only exhibits so listed will be permitted to be offered at trial except as
22 may be otherwise provided in the pretrial order.

23 (12) **Discovery Documents.** A list of all portions of depositions, answers to interrogatories,
24 and responses to requests for admission that the party expects to offer at trial;

25 (13) **Further Discovery or Motions.** Any requests for further discovery or pretrial
26 motions. Whether discovery and/or law and motion has been terminated by a Court order, counsel
27 shall set forth the grounds for relief from that order and why a motion to be relieved was not made
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1 before the date ordered in the status conference for termination. Motions for relief at pretrial are not
2 favored and will ordinarily be denied unless the moving party makes a strong showing;

3 (14) **Stipulations.** Any stipulations requested or offered for pretrial or trial purposes;

4 (15) **Amendments – Dismissals.** Any requested amendments to pleadings, dismissals,
5 additions or subtractions of parties, or dispositions as to defaulting parties;

6 (16) **Settlement Negotiations.** A statement whether settlement negotiations between parties
7 and/or a court settlement conference under L.R. 270 would be helpful;

8 (17) **Agreed Statements.** A statement whether presentation of all or part of the action upon
9 an Agreed Statement of Facts is feasible and advisable;

10 (18) **Separate Trial of Issues.** A statement whether separate trial of any of the issues is
11 feasible and advisable;

12 (19) **Impartial Experts – Limitation of Experts.** A statement whether appointment by the
13 Court of impartial expert witnesses or limitation of the number of experts witnesses is advisable;

14 (20) **Attorneys’ Fees.** A statement whether attorney’s fees are sought and the time and
15 manner in which they are to be ascertained. See L.R. 293;

16 (21) **Trial Exhibits.** Any special handling of trial exhibits and a statement of advisability of
17 court retention of exhibits pending appeal decision. See L.R. 138(e);

18 (22) **Trial Protective Order.** Whether a trial protective order will be sought pursuant to
19 L.R. 141.1(b)(2); and

20 (23) **Miscellaneous.** Any other appropriate comments, suggestions, or information that
21 might aid in the disposition of the action, including references to any matters set forth in Fed. R. Civ.
22 P. 16(c).

23 **A party’s failure to comply with any of these pretrial statement requirements may result**
24 **in the Court’s excluding witnesses, evidence and/or legal issues related to the case at trial.**

25 **2. Plaintiff’s Witness Procedures:**

26 Because the Plaintiff is an incarcerated state prisoner, the plaintiff must comply with certain
27 procedures associated with introducing evidence and bringing witnesses to trial. **A failure to comply**
28 **with these requirements will result in an exclusion of witnesses and/or trial evidence and will not**

1 **be just cause for continuance of the trial date.**

2 Plaintiff must be prepared to introduce evidence to prove each of the alleged facts that support
3 the claims raised in the lawsuit. In general, there are two kinds of trial evidence: (1) exhibits and (2)
4 the testimony of witnesses. It is Plaintiff's responsibility to produce all of the evidence to prove his
5 case, whether that evidence is in the form of exhibits or witness testimony. If Plaintiff wants to call
6 witnesses to testify, he must follow certain procedures to ensure that the witnesses will be at the trial
7 and available to testify. Plaintiff is advised that failure to comply with the procedures set forth below
8 may result in the preclusion of any and all witnesses named in his pretrial statement. Notwithstanding
9 the requirements set forth herein, a motion for the attendance of incarcerated witnesses will only be
10 granted by the Court if the moving party has shown the witnesses have relevant information and the
11 Court determines the witnesses' presence will substantially further the resolution of the case. Wiggins
12 v. Cnty. of Alameda, 717 F.2d 466, 468 n.1 (9th Cir. 1983). The decision to grant or deny the motion
13 is within the discretion of the trial judge.

14 The following procedures are required to ensure the attendance of Plaintiff's witnesses at trial.
15 The witnesses may be incarcerated or unincarcerated and willing or unwilling to testify voluntarily.
16 **Plaintiff should carefully review the procedures set forth below for filing motions based on the**
17 **different circumstances of each individual witness.**

18 **a. Procedures for Obtaining Attendance of *Incarcerated Witnesses Who Agree to***
19 **Testify Voluntarily**

20 An incarcerated witness who agrees voluntarily to attend trial to give testimony cannot come to
21 court unless the Court orders the warden or other custodian to permit the witness to be transported to
22 court. The Court will not issue such an order unless it is satisfied that the prospective witness has
23 actual knowledge of relevant facts.

24 A party intending to introduce the testimony of incarcerated witnesses who have agreed
25 voluntarily to attend the trial must serve and file a written motion for a court order requiring that such
26 witnesses be brought to court at the time of trial. The motion must: (1) state the name, address, and
27 prison identification number of each such witness; and (2) be accompanied by declarations showing
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1 that each witness is willing to testify and that each witness has actual knowledge of relevant facts.
2 The motion should be entitled "Motion for Attendance of Incarcerated Witnesses."

3 The willingness of the prospective witness can be shown in one of two ways: (1) the party
4 himself can swear by declaration under penalty of perjury that the prospective witness has informed
5 the party that he or she is willing to testify voluntarily without being subpoenaed, in which declaration
6 the party must state when and where the prospective witness informed the party of this willingness; or
7 (2) the party can serve and file a declaration, signed under penalty of perjury by the prospective
8 witness, in which the witness states that he or she is willing to testify without being subpoenaed.

9 The prospective witness's actual knowledge of relevant facts can be shown in one of two ways:
10 (1) if the party has actual firsthand knowledge that the prospective witness was an eyewitness or an
11 ear-witness to the relevant facts (e.g., if an incident occurred in Plaintiff's cell and, at the time,
12 Plaintiff saw that a cellmate was present and observed the incident, Plaintiff may swear to the
13 cellmate's ability to testify), the party himself can swear by declaration under penalty of perjury that
14 the prospective witness has actual knowledge; or (2) the party can serve and file a declaration signed
15 under penalty of perjury by the prospective witness in which the witness describes the relevant facts to
16 which the prospective witness was an eye or ear witness. Whether the declaration is made by the party
17 or by the prospective witness, it must be specific about the incident, when and where it occurred, who
18 was present, and how the prospective witness happened to be in a position to see or to hear what
19 occurred at the time it occurred.

20 The Court will review and rule on the motion for attendance of incarcerated witnesses,
21 specifying which prospective witnesses must be brought to court. Subsequently, the Court will issue
22 the order necessary to cause the witness's custodian to bring the witness to court.

23 **Plaintiff shall file any motions for the attendance of incarcerated witnesses who are**
24 **willing to testify, on or before January 27, 2014. Oppositions, if any, must be filed on or before**
25 **February 3, 2014.**

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c. Procedures for Obtaining Attendance of *Unincarcerated Witnesses Who Agree to Testify Voluntarily*

It is the responsibility of the party who has secured an unincarcerated witness's voluntary attendance to notify the witness of the time and date of trial. No action need be sought or obtained from the Court. However, the parties are advised that if a witness subsequently refuses to testify prior to trial, and is not subpoenaed, the Court will not continue the trial date to allow the party to compel the attendance of the witness at trial, absent a showing of extraordinary circumstances.

d. Procedures for Obtaining Attendance of *Unincarcerated Witnesses Who Refuse to Testify Voluntarily*

If a prospective witness is not incarcerated, and he or she refuses to testify voluntarily, the witness must be served with a subpoena. Fed. R. Civ. P. 45. In addition, the party seeking the witness's presence must tender an appropriate sum of money for the witness. Id. In the case of an unincarcerated witness, the appropriate sum of money is the daily witness fee of \$40.00 plus the witness's travel expenses. 28 U.S.C. § 1821.

If Plaintiff wishes to obtain the attendance of one or more unincarcerated witnesses who refuse to testify voluntarily, Plaintiff must first notify the Court in writing of the name and location of each unincarcerated witness. The Court will calculate the travel expense for each unincarcerated witness and notify Plaintiff of the amount(s). Plaintiff must then, for each witness, submit a money order made payable to the witness for the full amount of the witness's travel expenses plus the daily witness fee of \$40.00. The subpoena will not be served upon the unincarcerated witness by the United States Marshal unless the money order is tendered to the Court. Because no statute authorizes the use of public funds for these expenses in civil cases, the tendering of witness fees and travel expenses is required even if the party was granted leave to proceed in forma pauperis.

If Plaintiff wishes to have the United States Marshal serve any unincarcerated witnesses who refuse to testify voluntarily, Plaintiff must submit the money orders to the Court no later than January 27, 2014. In order to ensure timely submission of the money orders, Plaintiff must notify the Court of the names and locations of his witnesses, on or before January 13, 2014.

1 **3. Motions In Limine Hearing and Briefing Schedule**

2 Any party may file a motion in limine, which is a procedural mechanism to limit in advance
3 testimony or evidence in a particular area. United States v. Heller, 551 F.3d 1108, 1111 (9th Cir.
4 2009). In the case of a jury trial, the Court’s ruling gives Plaintiff and Defendants’ counsel advance
5 notice of the scope of certain evidence so that admissibility is settled before attempted use of the
6 evidence before the jury. Id. at 1111-1112. Although the Federal Rules do not explicitly provide for
7 the filing of motions in limine, the Court has the inherent power to hear and decide such motions as a
8 function of its duty to expeditiously manage trials by eliminating evidence that is clearly inadmissible
9 for any purpose. Luce v. United States, 469 U.S. 38, 41 n.4 (1984).

10 This Court further orders the parties to file motions in limine only with respect to important,
11 critical issues. Motions in limine on abstract evidentiary issues or issues more appropriately addressed
12 by the Court on a case-by-case basis (such as a motion in limine to exclude all irrelevant evidence)
13 will be looked upon with disfavor.

14 **The parties shall not file separate motions in limine for every issue presented to the**
15 **Court. Rather, each party may file one consolidated motion in limine which is subdivided into**
16 **separate sections for each issue setting for the legal authority and analysis. The responding**
17 **party shall file one opposition in response addressing each motion in limine issue in a separate**
18 **section.**

19 The deadline for service and filing of motions in limine is **Monday, February 3, 2014**. The
20 deadline for service and filing of an opposition, if any, is due **Monday, February 17, 2014**. A
21 telephonic motions in limine hearing will be held on **Monday, March 3, 2014, at 10:00 a.m.**, in
22 Courtroom Nine, before the undersigned. Counsel for defendants is directed to arrange for telephone
23 contact with Plaintiff and to contact the Courtroom Deputy, Mamie Hernandez, at (559) 499-5672,
24 prior to the hearing date, to receive instructions regarding the conference call.

25 **4. Pre-Marked and Exchange of Exhibits**

26 As noted below, no later than **February 10, 2014**, the parties shall exchange their final exhibit
27 list and pre-marked exhibits, to be addressed at the **March 3, 2014**, motion in limine hearing.

28 All exhibits must be pre-marked with an exhibit sticker or other legible numbering/lettering.

1 This requirement that exhibits be pre-marked applies both to evidence that will be formally admitted
2 into evidence as well as any other exhibits that will be presented in any manner during trial, such as
3 “demonstrative” evidence. Each individual “original” exhibit that will be submitted to the jury must
4 be stapled/fastened so that the exhibit does not become separated. Further, exhibits submitted to the
5 jury must be pre-marked on the front page only in the manner described above. Impeachment or
6 rebuttal evidence need not be pre-marked. However, evidence of bias, extrinsically introduced, must
7 be pre-marked.

- 8 a. **Joint Exhibits:** Joint exhibits are those exhibits which all parties agree may be
9 admitted into evidence without the need for laying a proper foundation under
10 the Federal Rules of Evidence. Joint exhibits must be pre-marked with the
11 designation “J-[Number]” (e.g., J-1, J-2). Those exhibits may be introduced at
12 any time during the course of the trial. However, joint exhibits are not
13 “automatically” admitted into evidence: at least one of the parties must admit a
14 joint exhibit into evidence. If an exhibit is not admitted by any party, the
15 exhibit will not be given to the jury despite its “joint” designation as an exhibit.
- 16 b. **Plaintiff’s Exhibits:** Plaintiff’s exhibits must be pre-marked using **numbers**
17 beginning with 1 (e.g., 1, 2, etc.).
- 18 c. **Defendant’s Exhibits:** Defendant’s exhibits must be pre-marked using **letters**
19 beginning with A (e.g., A, B, C...AA, BB, CC...AAA, BBB, CCC, etc.).

20 Defendants are required to submit trial exhibits for both parties in binders. Counsel shall
21 create five (5) complete, legible and identical sets of exhibits in binders as follows; (a) Three (3) sets
22 of binders to be delivered to Courtroom Deputy Mamie Hernandez prior to trial at a date set forth in
23 the pretrial order. All of Plaintiff’s exhibits shall be marked sequentially beginning with 1 (e.g., 1, 2,
24 etc.). All of Defendants’ exhibits shall be marked sequentially beginning with A (e.g., A, B, C...AA,
25 BB, CC...AAA, BBB, CCC, etc.).

26 No later than **February 10, 2014**, the parties shall exchange their proposed exhibits to allow
27 for the parties to file objections to be addressed at the motion in limine hearing on **March 3, 2014**.
28 Because Plaintiff is incarcerated, he shall submit his exhibits to the Litigation Coordinator at the

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2 California Men's Colony, on or before the above-referenced deadline. Further instructions on the
3 submission and use of exhibits during trial will be provided in the pretrial order in this matter.

4 IT IS HEREBY ORDERED that:

5 1. This matter is set for telephonic trial confirmation hearing before the Honorable Stanley
6 A. Boone on **February 19, 2014, at 2:00 p.m.** in Courtroom 9;

7 2. Motions in limine are due on or before **February 3, 2014**. Oppositions to the motions
8 in limine are due on or before **February 17, 2014**. This matter is set for motion in limine hearing
9 before the Honorable Stanley A. Boone on **March 3, 2014, at 10:00 a.m.**, in Courtroom Nine;

10 3. This matter is set for jury trial before the Honorable Stanley A. Boone on **October 29,**
11 **2013, at 8:15 a.m.** in Courtroom 9;

12 4. Counsel for Defendants is required to arrange for the participation of Plaintiff in the
13 telephonic trial confirmation hearing and motion in limine hearing and to contact Courtroom Deputy,
14 Mamie Hernandez, at (559) 499-5672, prior to the hearing date, to receive instructions regarding the
15 conference call;

16 5. Plaintiff shall serve and file a pretrial statement as described in this order on or before
17 **February 3, 2014;**

18 6. Defendants shall serve and file a pretrial statement as described in this order on or
19 before **February 10, 2014.**

20 7. In addition to electronically filing their pretrial statement, Defendants shall e-mail the
21 pretrial statement to: **saborders@caed.uscourts.gov;**

22 8. If Plaintiff intends to call incarcerated witnesses at time of trial, Plaintiff shall serve and
23 file a motion for attendance of incarcerated witnesses as described in this order on or before **January**
24 **27, 2014;**

25 9. The opposition to the motion for the attendance of incarcerated witnesses, if any, shall
26 be filed on or before **February 3, 2014;** and

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10. If Plaintiff wishes to obtain the attendance of unincarcerated witnesses who refuse to testify voluntarily, Plaintiff must notify the Court of their names and locations on or before **January 27, 2014**, and Plaintiff must submit the money orders, as described in subsection 4 of this order, to the Court on or before **January 13, 2014**;

IT IS SO ORDERED.

Dated: **December 20, 2013**


UNITED STATES MAGISTRATE JUDGE