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UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF CALIFORNIA

SHAWNA HARTMANN, CAREN HILL,	)	<b>NO. 1:10-CV-45 LJO SMS</b>
	)	
	)	<b>ORDER SETTING <u>TELEPHONIC</u></b>
Plaintiff(s),	)	<b>MANDATORY SCHEDULING CONFERENCE</b>
	)	
v.	)	<b>DATE: 4/2/2013</b>
	)	
DEPARTMENT OF CORRECTIONS	)	<b>TIME: 11:00 AM</b>
AND REHABILITATION, ET AL.,	)	
	)	<b>COURTROOM: 1 (8th Floor)</b>
	)	
Defendant(s).	)	<b>SANDRA M. SNYDER</b>
	)	<b>U.S. MAGISTRATE JUDGE</b>
	)	

It is ordered that a formal Scheduling Conference (formerly called Status Conference) is set before the Assigned Magistrate Judge at the United States Courthouse, 2500 Tulare Street, Fresno, California, 93721.

Federal Rule of Civil Procedure 26(f) requires that, no later than 21 days before the Scheduling Conference, the parties must "... confer to consider the nature and basis of their claims and defenses and the possibilities for a prompt settlement or resolution of the case, to make or arrange for the disclosures required by Rule 26(a)(1), and to develop a proposed discovery plan."

Federal Rule of Civil Procedure 26(d) provides that, unless authorized by Federal Rules of Civil Procedure, or by order or agreement of the parties, no party may seek discovery from any

1 source before the parties have conferred as required by Rule 26(f).

2 Federal Rule of Civil Procedure 26(a)(1) requires that,  
3 without waiting for a discovery request, a party must provide to  
4 other parties:

5 (1) The name, address, and telephone number of each  
6 individual likely to have discoverable information that the  
7 disclosing party may use to support its claims or defenses  
8 identifying the subjects of the information;

9 (2) A copy of, or a description by category and location of,  
10 all documents, data compilations, and tangible things that are in  
11 the possession, custody, or control of the party and that the  
12 disclosing party may use to support its claims or defenses;

13 (3) A computation of any category of damages claimed by the  
14 disclosing party, making available for inspection and copying as  
15 under Rule 34 the documents or other evidentiary material on which  
16 such computation is based, including materials bearing on the  
17 nature and extent of injuries suffered; and

18 (4) For inspection and copying as under Rule 34 any insurance  
19 agreement under which any person carrying on an insurance business  
20 can be liable to satisfy part of all of a judgment which may be  
21 entered in the action or to indemnify or reimburse for payments made  
22 to satisfy the judgment.

23 Because of the mandates of Rule 16, supra, this Order may be  
24 served upon counsel for the plaintiff(s) before appearances of  
25 defendant(s) are due. It is the obligation of counsel for the  
26 plaintiff(s) to serve a copy of this Order on the defendant(s), or,  
27 if identified, on their counsel, **promptly** upon receipt of this

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1 Order, and to file an appropriate proof of such service with the  
2 Court, in compliance with Rule 5-135(a) of the Local Rules of  
3 Practice for the Eastern District of California.

4 Attendance at the Scheduling Conference is *mandatory* upon each  
5 party not represented by counsel or, alternatively, by retained  
6 counsel. Only counsel who are thoroughly familiar with the facts  
7 and law of the instant case, and who have full authority to bind his  
8 or her client, shall appear. Trial counsel should participate in  
9 this Scheduling Conference whenever possible. It may be necessary  
10 for counsel to spend as much as 45 minutes in this Conference.

11 A Joint Scheduling Report, carefully prepared and executed by  
12 all counsel, shall be electronically filed in CM/ECF, in full  
13 compliance with the requirements as set forth in Exhibit "A"  
14 attached hereto, **one (1) full week prior to the Scheduling**  
15 **Conference, and shall be emailed, in Word or WordPerfect format, to**  
16 **smsorders@caed.uscourts.gov.**

17 For reference purposes, the Court requires that counsels' Joint  
18 Scheduling Report indicate the date, time, and courtroom of the  
19 Scheduling Conference opposite the caption on the first page of the  
20 Report.

21 **Counsel, may request that their appearance be by telephonic**  
22 **appearance.** If two or more parties wish to appear telephonically,  
23 counsel shall decide which will be responsible for making prior  
24 arrangements for the one-line conference call, and shall initiate  
25 the call at the above-designated time. **After all parties are on the**  
26 **line, the call should then be placed to Judge Snyder's chambers at**  
27 **(559) 499-5690. Additionally, counsel are directed to indicate on**

1 the face page of their Joint Scheduling Report that the conference  
2 will be telephonic.

3 SHOULD COUNSEL FAIL TO APPEAR AT THE MANDATORY SCHEDULING  
4 CONFERENCE OR FAIL TO COMPLY WITH THE DIRECTIONS AS SET FORTH ABOVE,  
5 AN EX PARTE HEARING MAY BE HELD AND JUDGMENT OF DISMISSAL, DEFAULT,  
6 OR OTHER APPROPRIATE JUDGMENT MAY BE ENTERED, OR SANCTIONS,  
7 INCLUDING CONTEMPT OF COURT, MAY BE IMPOSED AND/OR ORDERED.

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9 DATED: 2/28/2013

/s/ SANDRA M. SNYDER  
UNITED STATES MAGISTRATE JUDGE

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**EXHIBIT "A"**

At least twenty (21) days prior to the Mandatory Scheduling Conference, the actual trial counsel for all parties shall conduct and conclude a conference at a time and place arranged by counsel for the plaintiff(s). This conference shall preferably be a personal conference between counsel but, due to the distances involved in this District, a telephonic conference call involving all counsel is permissible. The Joint Scheduling Report shall respond to the following items by corresponding numbered paragraphs:

1. Summary of the factual and legal contentions set forth in the pleadings of each party, including the relief sought by any party presently before the Court.
  2. Any proposed amendment(s) to the pleadings presently on file shall be filed by its proponent contemporaneously with the Joint Scheduling Report. If the matter cannot be resolved at the Scheduling Conference, the matter will be set as a Motion to Amend in accordance with the Rules of Practice of the Eastern District of California.
  3. A summary detailing the uncontested and contested facts.
  4. A summary of the legal issues as to which there is no dispute, i.e., jurisdiction, venue, applicable federal or state law, etc., as well as a summary of the disputed legal issues.
  5. The status of all matters which are presently set before the Court, i.e., hearing all motions, etc.
  6. A complete and detailed discovery plan, including:
    - (a) A report of the results of the conference required by Federal Rules of Civil Procedure 26(f).
    - (b) Any proposed changes in timing, form, or requirement for disclosures required under Federal Rules of Civil Procedure 26(a).
    - (c) Any changes which should be made in the limitations on discovery imposed under Federal Rules of Civil Procedure 30, 31, and/or 33.
    - (d) An outline of the subjects on which discovery may be needed.
    - (e) Whether discovery should be conducted in phases or be limited to or focused upon particular subjects.
    - (f) A firm cut-off date for discovery.
    - (g) A proposed date for disclosure of expert witnesses pursuant to Federal Rules of Civil Procedure 26(a)(2).
  7. Dates agreed to by all counsel for:
    - (a) Filing pre-trial motions, with the understanding that motions will not be entertained after the agreed upon date. (No later than 45 days prior to the proposed Pre-Trial Conference date.)
    - (b) Pre-Trial Conference date.
    - (c) Trial date.
- All of these dates should be considered firm dates. Dates should be set to allow the Court to decide any matters under submission before the Pre-Trial Conference is set.
8. At the conference referred to above, counsel are encouraged to discuss settlement, and the Court will expect a statement in the Joint Scheduling Report as to the possibility of settlement. Counsel shall indicate whether they feel a settlement conference is desired, and when it should occur, i.e.,

before further discover, after discovery, after pre-trial motions, etc.

9. A statement as to whether the case is a jury or non-jury case.
10. An estimate of the number of trial days required. When counsel cannot agree, each party shall give his or her best estimate.
11. Whether either party requests bifurcation of trial or has any other suggestion for shortening trial. It should be noted that all federal tort claim cases are bifurcated as a matter of course.
12. Whether this matter is related to any matter pending in this court or any other court, including any bankruptcy court.
13. Joint Scheduling Reports are to be emailed, in Word or WordPerfect format, to **smsorders@caed.uscourts.gov**.