

1 Statement) to the following email address: SKOorders@caed.uscourts.gov, to arrive no later than
2 five (5) business days before the conference. Additionally, each party shall file a Notice of
3 Submission of Confidential Settlement Conference Statement (See L.R. 270 (d)).

4 Settlement Statements must be typed and double spaced. Each Settlement Statement
5 *shall include the following:*

- 6 a. A brief summary of the core facts, allegations, and defenses.
- 7 b. A summary of the proceedings to date.
- 8 c. An estimate of the cost and time to be expended for further discovery,
9 pretrial, and trial.
- 10 d. The nature of the relief sought.
- 11 e. An outline of past settlement efforts including information regarding the
12 "Pre-settlement Conference Exchange of Demand and Offer" required
13 above, and a history of past settlement discussions, offers, and demands.
- 14 f. A statement of each party's expectations and goals for the Settlement
15 Conference.

16 **3. Attendance of Trial Counsel and Parties Required**

17 *The attorneys who will try the case and parties with full and complete settlement*
18 *authority are required to personally attend the conference.* An insured party shall appear by a
19 representative of the insurer who is authorized to negotiate, and who has *authority to settle the*
20 *matter up to the limits of the opposing parties' existing settlement demand.* An uninsured
21 corporate party shall appear by a representative authorized to negotiate, and who has *authority to*
22 *settle the matter up to the amount of the opposing parties' existing settlement demand or offer.*
23 Having a client with authority available by telephone is *not* an acceptable alternative, except
24 under the most extenuating circumstances.¹ The Court generally sets aside at least two hours for

25 ¹ Out of town or out of state travel and the purchase of an airplane ticket are not
26 extenuating circumstances.

1 each conference. It is, therefore, difficult for a party who is not present to appreciate the process
2 and the reasons that may justify a change in one's perspective toward settlement.

3 The Court expects both the lawyers and the party representatives to be fully prepared to
4 participate. The Court encourages all parties to keep an open mind in order to reassess their
5 previous positions and to discover creative means for resolving the dispute.

6 **4. Issues to Be Discussed**

7 The parties *shall* be prepared to discuss the following at the settlement conference:

- 8 a. Goals in the litigation and problems they would like to address in the
9 settlement conference and understanding of the opposing side's goals.
- 10 b. The issues (in and outside the lawsuit) that need to be resolved.
- 11 c. The strengths and weaknesses of their case.
- 12 d. Their understanding of the opposing side's view of the case.
- 13 e. The points of agreement and disagreement (factual and legal) between the
14 parties.
- 15 f. Any financial, emotional, and/or legal impediments to settlement.
- 16 g. Whether settlement or further litigation better enables the accomplishment
17 of their respective goals.
- 18 h. Any possibilities for a creative resolution of the dispute.

19 **5. Statements Inadmissible**

20 The parties are expected to address each other with courtesy and respect, and are
21 encouraged to be frank and open in their discussions. Statements made by any party during the
22 settlement conference are not to be used in discovery and will not be admissible at trial.

23 IT IS SO ORDERED.

24 Dated: February 2, 2011

25 /s/ Sheila K. Oberto
26 UNITED STATES MAGISTRATE JUDGE