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- (2) One completed USM-285 form for each defendant to be served;
- (3) One copy of the SAC filed on December 1, 2011, for each defendant to be served, plus an extra copy for the Marshal;
- (4) One copy of this order for each defendant to be served, plus an extra copy for the Marshal;
- (5) One copy of the court's consent form for each defendant to be served.
- 2. Within ten days from the date of this order, the United States Marshal is directed to notify the following defendant of the commencement of this action and to request a waiver of service in accordance with the provisions of Federal Rules of Civil Procedure rule 4(d) and Title 28 of the United States Code section 566(c):

Mariposa County School District

- 3. The United States Marshal is directed to retain the summons and a copy of the SAC in their file for future use.
- 4. The United States Marshal shall file returned waivers of service as well as any requests for waivers of service that are returned as undelivered as soon as they are received.
- 5. If a waiver of service is not returned by a defendant within sixty days of the date of mailing the request for waiver, the United States Marshal shall:
  - a. Personally serve process and a copy of this order upon the defendant pursuant to Rule 4 of the Federal Rules of Civil Procedure and Title 28 of the United States Code section 566(c).
  - b. Within ten days after personal service is effected, the United States Marshal shall file the return of service for the defendant, along with evidence of any attempts to secure a waiver of service of process and of the costs subsequently incurred in effecting service on said defendant.

Said costs shall be enumerated on the USM-285 form and shall include the costs incurred by the Marshal's office for photocopying additional copies of the summons and SAC and for preparing new USM-285 forms, if required. Costs of service will be taxed against the personally served defendant in accordance with the provisions of Federal Rules of Civil Procedure rule 4(d)(2).

- 6. In the event that defendants make an appearance in this action by filing an answer, dispositive motion, or other pleading, the United States Marshals Service need not personally serve those defendants.
- 7. In the event that defendants either waive service or are personally served, defendants are required to reply to the SAC. See 42 U.S.C. §1997e(g)(2).

IT IS SO ORDERED.

Dated: December 22, 2011 /s/ Gary S. Austin
UNITED STATES MAGISTRATE JUDGE