



1           **1.        Pretrial Statement (Local Rule 281)**

2           Pursuant to Local Rule 281, the parties shall file a Pretrial Statement. Plaintiff shall file his  
3 Pretrial Statement no later than **December 21, 2016**. Defendant shall file her Pretrial Statement no  
4 later than **January 4, 2017**. The Telephonic Trial Confirmation hearing will be held on **January 11,**  
5 **2017, at 2:00 p.m.** before United States Magistrate Judge Stanley A. Boone in Courtroom 9.

6           The form and content of the Pretrial Statement must comply with Local Rule 281. Pursuant to  
7 Local Rule 281(b), the Pretrial Statement shall including the following matters, under the following  
8 captions, and in the following order:

9           **(1)        Jurisdiction – Venue.** The factual and statutory basis of federal jurisdiction and venue  
10 and whether there is any dispute concerning jurisdiction or venue;

11           **(2)        Jury – Non-Jury.** Whether the party has demanded a jury trial of all or any of the  
12 issues or, if not, whether a demand for jury trial made by any other party is conceded or contested;

13           **(3)        Undisputed Facts.** A plain, concise statement of the facts that are undisputed;

14           **(4)        Disputed Factual Issues.** A plain, concise statement of each fact (and any related  
15 essential facts) that the party claims or concedes to be in dispute;

16           **(5)        Disputed Evidentiary Issues.** A plain, concise summary of any reasonably anticipated  
17 disputes concerning admissibility of live and deposition testimony, physical and demonstrative  
18 evidence and the use of special technology at trial, including computer animation, video discs, and  
19 other high technology, and a statement whether each such dispute should be resolved by motion in  
20 limine, briefed in the trial, brief, or addressed in some other manner;

21           **(6)        Special Factual Information in Certain Actions.** In addition to the facts and issues  
22 described in (3) through (5), the following special information with respect to the following types of  
23 actions shall be specified within either the disputed or undisputed facts sections as appropriate:

24           **(A)**        The date, place, and general nature of the incident; the particular acts,  
25 omissions, or conditions constituting the basis for liability; the particular acts, omissions or conditions  
26 constituting the basis of any defense; any statute, ordinance, or regulation violated by either party; the  
27 applicability of the doctrine of strict liability or res ipsa loquitur.

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1 (B) Each plaintiff's age; injuries sustained; any prior injury or condition worsened;  
2 periods of hospitalization; medical expenses and estimated future medical expenses; the period of total  
3 and/or partial disability; annual, monthly, or weekly earnings before the incident; earnings loss to date  
4 and estimated diminution of future earnings power; property damage; general damages; punitive  
5 damages;

6 (7) **Relief Sought.** The elements of monetary damage, if any, and the specific nature of any  
7 other relief sought;

8 (8) **Points of Law.** A statement of the legal theory or theories of recovery or of defense  
9 and of any points of law (substantive or procedural) that are or may reasonably be expected to be in  
10 controversy, citing the pertinent statutes, ordinances, regulations, cases, and other authorities relied  
11 upon. Extended legal argument is not required in the pretrial statement;

12 (9) **Abandoned Issues.** A statement of all issues raised by the pleadings that have been  
13 abandoned, including, for example, claims for relief and affirmative defenses;

14 (10) **Witnesses.** A list (names and addresses) of all prospective witnesses, whether offered  
15 in person or by deposition or interrogatory, designating those who are expert witnesses. Only  
16 witnesses so listed will be permitted to testify at the trial, except as may be otherwise provided in the  
17 pretrial order;

18 (11) **Exhibits – Schedules and Summaries.** A list of documents or other exhibits that the  
19 party expects to offer at trial. Only exhibits so listed will be permitted to be offered at trial except as  
20 may be otherwise provided in the pretrial order.

21 (12) **Discovery Documents.** A list of all portions of depositions, answers to interrogatories,  
22 and responses to requests for admission that the party expects to offer at trial;

23 (13) **Further Discovery or Motions.** Any requests for further discovery or pretrial  
24 motions. Whether discovery and/or law and motion has been terminated by a Court order, counsel  
25 shall set forth the grounds for relief from that order and why a motion to be relieved was not made  
26 before the date ordered in the status conference for termination. Motions for relief at pretrial are not  
27 favored and will ordinarily be denied unless the moving party makes a strong showing;

28 (14) **Stipulations.** Any stipulations requested or offered for pretrial or trial purposes;

1           **(15) Amendments – Dismissals.** Any requested amendments to pleadings, dismissals,  
2 additions or subtractions of parties, or dispositions as to defaulting parties;

3           **(16) Settlement Negotiations.** A statement whether settlement negotiations between parties  
4 and/or a court settlement conference under L.R. 270 would be helpful;

5           **(17) Agreed Statements.** A statement whether presentation of all or part of the action upon  
6 an Agreed Statement of Facts is feasible and advisable;

7           **(18) Separate Trial of Issues.** A statement whether separate trial of any of the issues is  
8 feasible and advisable;

9           **(19) Impartial Experts – Limitation of Experts.** A statement whether appointment by the  
10 Court of impartial expert witnesses or limitation of the number of experts witnesses is advisable;

11           **(20) Attorneys’ Fees.** A statement whether attorney’s fees are sought and the time and  
12 manner in which they are to be ascertained. See L.R. 293;

13           **(21) Trial Exhibits.** Any special handling of trial exhibits and a statement of advisability of  
14 court retention of exhibits pending appeal decision. See L.R. 138(e);

15           **(22) Trial Protective Order.** Whether a trial protective order will be sought pursuant to  
16 L.R. 141.1(b)(2); and

17           **(23) Miscellaneous.** Any other appropriate comments, suggestions, or information that  
18 might aid in the disposition of the action, including references to any matters set forth in Fed. R. Civ.  
19 P. 16(c).

20           **A party’s failure to comply with any of these pretrial statement requirements may result**  
21 **in the Court’s excluding witnesses, evidence and/or legal issues related to the case at trial.**

22           **2. Disclosure of Expert Witness:**

23           If either party desires to include expert witnesses at trial, they must comply with the disclosure  
24 and timelines requirements set forth in Federal Rule of Civil Procedure 26(2)(2) and (a)(2)(D).

25           **3. Plaintiff’s Witness Procedures:**

26           Plaintiff must comply with certain procedures associated with introducing evidence and  
27 bringing witnesses to trial. **A failure to comply with these requirements will result in an exclusion**  
28 **of witnesses and/or trial evidence and will not be just cause for continuance of the trial date.**

1 Plaintiff must be prepared to introduce evidence to prove each of the alleged facts that support  
2 the claims raised in the lawsuit. In general, there are two kinds of trial evidence: (1) exhibits and (2)  
3 the testimony of witnesses. It is Plaintiff's responsibility to produce all of the evidence to prove his  
4 case, whether that evidence is in the form of exhibits or witness testimony. If Plaintiff wants to call  
5 witnesses to testify, he must follow certain procedures to ensure that the witnesses will be at the trial  
6 and available to testify. Plaintiff is advised that failure to comply with the procedures set forth below  
7 may result in the preclusion of any and all witnesses named in his pretrial statement. Notwithstanding  
8 the requirements set forth herein, a motion for the attendance of incarcerated witnesses will only be  
9 granted by the Court if the moving party has shown the witnesses have relevant information and the  
10 Court determines the witnesses' presence will substantially further the resolution of the case. Wiggins  
11 v. Cnty. Of Alameda, 717 F.2d 466, 468 n.1 (9th Cir. 1983). The decision to grant or deny the motion  
12 is within the discretion of the trial judge.

13 The following procedures are required to ensure the attendance of Plaintiff's witnesses at trial.  
14 The witnesses may be incarcerated or unincarcerated and willing or unwilling to testify voluntarily.  
15 Plaintiff should carefully review the procedures set forth below for filing motions based on the  
16 different circumstances of each individual witness.

17 **a. Procedures for Obtaining Attendance of *Incarcerated Witnesses Who Agree to***  
18 **Testify Voluntarily**

19 An incarcerated witness who agrees voluntarily to attend trial to give testimony cannot come to  
20 court unless the Court orders the warden or other custodian to permit the witness to be transported to  
21 court. The Court will not issue such an order unless it is satisfied that the prospective witness has  
22 actual knowledge of relevant facts.

23 A party intending to introduce the testimony of incarcerated witnesses who have agreed  
24 voluntarily to attend the trial must serve and file a written motion for a court order requiring that such  
25 witnesses be brought to court at the time of trial. The motion must: (1) state the name, address, and  
26 prison identification number of each such witness; and (2) be accompanied by declarations showing  
27 that each witness is willing to testify and that each witness has actual knowledge of relevant facts.  
28 The motion should be entitled "Motion for Attendance of Incarcerated Witnesses."

1 The willingness of the prospective witness can be shown in one of two ways: (1) the party  
2 himself can swear by declaration under penalty of perjury that the prospective witness has informed  
3 the party that he or she is willing to testify voluntarily without being subpoenaed, in which declaration  
4 the party must state when and where the prospective witness informed the party of this willingness; or  
5 (2) the party can serve and file a declaration, signed under penalty of perjury by the prospective  
6 witness, in which the witness states that he or she is willing to testify without being subpoenaed.

7 The prospective witness's actual knowledge of relevant facts can be shown in one of two ways:  
8 (1) if the party has actual firsthand knowledge that the prospective witness was an eyewitness or an  
9 ear-witness to the relevant facts (e.g., if an incident occurred in Plaintiff's cell and, at the time,  
10 Plaintiff saw that a cellmate was present and observed the incident, Plaintiff may swear to the  
11 cellmate's ability to testify), the party himself can swear by declaration under penalty of perjury that  
12 the prospective witness has actual knowledge; or (2) the party can serve and file a declaration signed  
13 under penalty of perjury by the prospective witness in which the witness describes the relevant facts to  
14 which the prospective witness was an eye or ear witness. Whether the declaration is made by the party  
15 or by the prospective witness, it must be specific about the incident, when and where it occurred, who  
16 was present, and how the prospective witness happened to be in a position to see or to hear what  
17 occurred at the time it occurred.

18 The Court will review and rule on the motion for attendance of incarcerated witnesses,  
19 specifying which prospective witnesses must be brought to court. Subsequently, the Court will issue  
20 the order necessary to cause the witness's custodian to bring the witness to court.

21 **Plaintiff shall file any motions for the attendance of incarcerated witnesses who are**  
22 **willing to testify, on or before November 16, 2016. Oppositions, if any, must be filed on or**  
23 **before November 30, 2016.**

24 **b. Procedures for Obtaining Attendance of *Incarcerated Witnesses Who Refuse to***  
25 **Testify Voluntarily**

26 If a party seeks to obtain the attendance of incarcerated witnesses who refuse to testify  
27 voluntarily, the party must submit a motion for the attendance of such witnesses. An incarcerated  
28 witness cannot come to court unless the Court orders the warden or other custodian to permit the

1 witness to be transported to court. The Court will not issue an order unless it is satisfied that the  
2 prospective witness has actual knowledge of relevant facts. In addition, the party must indicate in the  
3 motion that the incarcerated witnesses are not willing to testify voluntarily.

4 The motion must: (1) state the name, address, and prison identification number of each such  
5 witness; and (2) be accompanied by a showing that each witness has actual knowledge of relevant  
6 facts. The motion should be entitled “Motion for Attendance of Incarcerated Witnesses.”

7 The prospective witness’s actual knowledge of relevant facts can be shown in one of two ways:  
8 (1) if the party has actual firsthand knowledge that the prospective witness was an eyewitness or an  
9 ear-witness to the relevant facts (e.g., if an incident occurred in Plaintiff’s cell and, at the time,  
10 Plaintiff saw that a cellmate was present and observed the incident, Plaintiff may swear to the  
11 cellmate’s ability to testify), the party himself can swear by declaration under penalty of perjury that  
12 the prospective witness has actual knowledge; or (2) the party can serve and file a declaration signed  
13 under penalty of perjury by the prospective witness in which the witness describes the relevant facts to  
14 which the prospective witness was an eye or ear witness. Whether the declaration is made by the party  
15 or by the prospective witness, it must be specific about the incident, when and where it occurred, who  
16 was present, and how the prospective witness happened to be in a position to see or to hear what  
17 occurred at the time it occurred.

18 The Court will review and rule on the motion for attendance of incarcerated witnesses,  
19 specifying which prospective witnesses must be brought to court. Subsequently, the Court will issue  
20 the order necessary to cause the witness’s custodian to bring the witness to court.

21 **Plaintiff shall file any motions for the attendance of incarcerated witnesses who refuse to**  
22 **testify voluntarily, on or before November 16, 2016. Oppositions, if any, must be filed on or**  
23 **before November 30, 2016.**

24 **c. Procedures for Obtaining Attendance of *Unincarcerated Witnesses Who Agree to***  
25 **Testify Voluntarily**

26 It is the responsibility of the party who has secured an unincarcerated witness’s voluntary  
27 attendance to notify the witness of the time and date of trial. No action need be sought or obtained  
28 from the Court. However, the parties are advised that if a witness subsequently refuses to testify prior

1 to trial, the Court will not continue the trial date to allow the party to compel the attendance of the  
2 witness at trial, absent a showing of extraordinary circumstances.

3 **d. Procedures for Obtaining Attendance of *Unincarcerated Witnesses Who Refuse to***  
4 ***Testify Voluntarily***

5 If a prospective witness is not incarcerated, and he or she refuses to testify voluntarily, the  
6 witness must be served with a subpoena.<sup>1</sup> Fed. R. Civ. P. 45. In addition, the party seeking the  
7 witness's presence must tender an appropriate sum of money for the witness. *Id.* In the case of an  
8 unincarcerated witness, the appropriate sum of money is the daily witness fee of \$40.00 plus the  
9 witness's travel expenses. 28 U.S.C. § 1821.

10 If Plaintiff wishes to obtain the attendance of one or more unincarcerated witnesses who refuse  
11 to testify voluntarily, Plaintiff must first notify the Court in writing of the name and location of each  
12 unincarcerated witness. The Court will calculate the travel expense for each unincarcerated witness  
13 and notify Plaintiff of the amount(s). Plaintiff must then, for each witness, submit a money order  
14 made payable to the witness for the full amount of the witness's travel expenses plus the daily witness  
15 fee of \$40.00. The subpoena will not be served upon the unincarcerated witness by the United States  
16 Marshal unless the money order is tendered to the Court. Because no statute authorizes the use of  
17 public funds for these expenses in civil cases, the tendering of witness fees and travel expenses is  
18 required even if the party was granted leave to proceed in forma pauperis.

19 **If Plaintiff wishes to have the United States Marshal serve any unincarcerated witnesses**  
20 **who refuse to testify voluntarily, Plaintiff must submit the money orders to the Court no later**  
21 **than January 10, 2017. In order to ensure timely submission of the money orders, Plaintiff must**  
22 **notify the Court of the names and locations of his witnesses, on or before December 20, 2016.**

23 **4. Motions In Limine Hearing and Briefing Schedule**

24 Any party may file a motion in limine, which is a procedural mechanism to limit in advance

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26 <sup>1</sup> This section does not apply to the Defendant in this action, as a defendant is directed to be present at all times during the  
27 trial unless ordered by the court or upon stipulation. However, the parties are still required to list a party as a witness in  
28 their pretrial statement. A failure to list a party witness may foreclose that party from calling them as a witness in their  
case in chief.



1 testimony or evidence in a particular area. United States v. Heller, 551 F.3d 1108, 1111 (9th Cir.  
2 2009). In the case of a jury trial, the Court's ruling gives Plaintiff and Defendants' counsel advance  
3 notice of the scope of certain evidence so that admissibility is settled before attempted use of the  
4 evidence before the jury. Id. at 1111-1112. Although the Federal Rules do not explicitly provide for  
5 the filing of motions in limine, the Court has the inherent power to hear and decide such motions as a  
6 function of its duty to expeditiously manage trials by eliminating evidence that is clearly inadmissible  
7 for any purpose. Luce v. United States, 469 U.S. 38, 41 n.4 (1984).

8 This Court further orders the parties to file motions in limine only with respect to important,  
9 critical issues. Motions in limine on abstract evidentiary issues or issues more appropriately addressed  
10 by the Court on a case-by-case basis (such as a motion in limine to exclude all irrelevant evidence)  
11 will be looked upon with disfavor. After satisfying the forgoing, if a motion in limine still seeks to  
12 address the admissibility of a particular trial exhibit, the exhibit in question must be referenced by the  
13 trial exhibit number so that the court can review the actual exhibit for admissibility. If the exhibit  
14 sought to be admitted would not be in the court's possession one week prior to the motion in limine  
15 hearing, then the exhibit in question must be included in the motion. Failure to properly reference or  
16 attach an exhibit in the motion will result in the request being denied.

17 The parties shall not file separate motions in limine for every issue presented to the Court.  
18 Rather, if a party wishes to file a motion in limine, each party shall file one consolidated motion in  
19 limine which is subdivided into separate sections for each issue setting for the legal authority and  
20 analysis. The responding party shall file one opposition in response addressing each motion in limine  
21 issue in a separate section.

22 The deadline for service and filing of motions in limine is **February 2, 2017**. The deadline for  
23 service and filing of an opposition, if any, is **February 16, 2017**. A telephonic motions in limine  
24 hearing will be held on **February 23, 2017, at 10:00 a.m.**, in Courtroom 9, before the undersigned.  
25 The parties shall contact Courtroom Deputy, Mamie Hernandez, at (559) 499-5672, prior to the  
26 hearing date, to receive instructions regarding the conference call.

## 27 **5. Pre-Marked and Exchange of Exhibits**

28 As noted below, no later than **January 17, 2017**, the parties shall exchange their final exhibit

1 list and pre-marked exhibits, to be addressed at the **February 23, 2017** motion in limine hearing.

2 All exhibits must be pre-marked with an exhibit sticker or other legible numbering/lettering.  
3 This requirement that exhibits be pre-marked applies both to evidence that will be formally admitted  
4 into evidence as well as any other exhibits that will be presented in any manner during trial, such as  
5 “demonstrative” evidence. Each individual “original” exhibit that will be submitted to the jury must  
6 be stapled/fastened so that the exhibit does not become separated. Further, exhibits submitted to the  
7 jury must be pre-marked on the front page only in the manner described above. Impeachment or  
8 rebuttal evidence need not be pre-marked. However, evidence of bias, extrinsically introduced, must  
9 be pre-marked.

- 10 a. **Joint Exhibits:** Joint exhibits are those exhibits which all parties agree may be  
11 admitted into evidence without the need for laying a proper foundation under  
12 the Federal Rules of Evidence. Joint exhibits must be pre-marked with the  
13 designation “J-[Number]” (e.g., J-1, J-2). Those exhibits may be introduced at  
14 any time during the course of the trial. However, joint exhibits are not  
15 “automatically” admitted into evidence: at least one of the parties must admit a  
16 joint exhibit into evidence. If an exhibit is not admitted by any party, the  
17 exhibit will not be given to the jury despite its “joint” designation as an exhibit.
- 18 b. **Plaintiff’s Exhibits:** Plaintiff’s exhibits must be pre-marked using **numbers**  
19 beginning with 1 (e.g., 1, 2, etc.).
- 20 c. **Defendant’s Exhibits:** Defendant’s exhibits must be pre-marked using **letters**  
21 beginning with A (e.g., A, B, C...AA, BB, CC...AAA, BBB, CCC, etc.).

22 No later than **January 17, 2017**, the parties shall exchange their proposed exhibits to allow for  
23 the parties to file objections to be addressed at the motion in limine hearing on **February 23, 2017**.  
24 Further instructions on the submission and use of exhibits during trial will be provided in the pretrial  
25 order in this matter, to be filed after the pretrial hearing noted above.

26 Defendant is required to submit trial exhibits for both parties in binders. Counsel shall submit  
27 **two (2) complete, legible and identical sets of exhibits in binders** on or about **February 14, 2017**.  
28 Within the binders, the pre-marked exhibits must be separately tabbed and assembled in sequential

1 order. All of Plaintiff's exhibits shall be marked sequentially beginning with 1 (e.g., 1, 2, etc.). All of  
2 Defendant's exhibits shall be marked sequentially beginning with A (e.g., A, B, C...AA, BB,  
3 CC...AAA, BBB, CCC, etc.). The binders shall be delivered to Courtroom Deputy Clerk Mamie  
4 Hernandez prior to trial at a date set forth in the pretrial order.

### 5 CONCLUSION AND ORDER

6 IT IS HEREBY ORDERED that:

7 1. This matter is set for telephonic pretrial confirmation hearing before the Honorable  
8 Stanley A. Boone on **January 11, 2017, at 2:00 p.m.** in Courtroom 9;

9 2. Motions in limine are due on or before **February 2, 2017**. Oppositions to the motions  
10 in limine are due on or before **February 16, 2017**. This matter is set for motion in limine hearing  
11 before the Honorable Stanley A. Boone on **February 23, 2017, at 10 a.m.** in Courtroom 9;

12 3. This matter is set for jury trial before the Honorable Stanley A. Boone on **March 7,**  
13 **2017, at 8:30 a.m.** in Courtroom 9;

14 4. The parties shall contact Courtroom Deputy, Mamie Hernandez, at (559) 499-5672,  
15 prior to the telephonic trial confirmation hearing date and prior to the telephonic motion in limine  
16 hearing date, to receive instructions regarding the conference call;

17 5. Plaintiff shall serve and file a pretrial statement as described in this order on or before  
18 **December 21, 2016;**

19 6. Defendant shall serve and file a pretrial statement as described in this order on or  
20 before **January 4, 2017;**

21 7. In addition to electronically filing her pretrial statement, Defendant shall e-mail the  
22 pretrial statement to: **saborders@caed.uscourts.gov;**

23 8. If Plaintiff intends to call incarcerated witnesses at time of trial, Plaintiff shall serve and  
24 file a motion for attendance of incarcerated witnesses as described in this order on or before  
25 **November 16, 2016;**

26 9. The opposition to the motion for the attendance of incarcerated witnesses, if any, shall  
27 be filed on or before **November 30, 2016;** and

28 10. If Plaintiff wishes to obtain the attendance of unincarcerated witnesses who refuse to

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testify voluntarily, Plaintiff must notify the Court of their names and locations on or before **December 20, 2016**, and Plaintiff must submit the money orders, as described in subsection 3 of this order, to the Court on or before **January 10, 2017**.

IT IS SO ORDERED.

Dated: November 2, 2016

  
UNITED STATES MAGISTRATE JUDGE