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UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF CALIFORNIA

NANCY JUNE NOVAK,
Plaintiff,
v.
CITY OF MERCED, ET AL.,
Defendants.

No. 1:13-CV-01402-BAM

**ORDER REGARDING SETTLEMENT
CONFERENCE PROCEDURES**

Consideration of settlement is a serious matter that requires thorough preparation prior to the settlement conference. Unless otherwise permitted in advance by the Court, the attorneys who will try the case shall appear at the Settlement Conference. Additionally, the parties and the person or persons having full authority to negotiate and settle the case on any terms must be present at the conference.¹ Set forth below are the procedures the Court will employ when conducting the conference scheduled for August 23, 2016, at 8:30 a.m., before Magistrate Judge Erica P. Grosjean.

¹ Insurance carriers, business organizations, and governmental bodies or agencies whose settlement agreements are subject to approval by legislative bodies, executive committees, boards of directors or the like shall be represented by a person or persons who occupy high executive positions in the party organization and who will be directly involved in the process of approval of any settlement offers or agreements. To the extent possible, the representative shall have the authority, if he or she deems it appropriate, to settle the action on terms consistent with the opposing party's most recent demand.

1 At least five (5) court days prior to the settlement conference, each party shall submit a
2 Confidential Settlement Conference Statement in Word format directly to Judge Grosjean's
3 chambers at epgorders@caed.uscourts.gov. The statement shall not be filed on the docket or
4 served on any other party. Each statement shall be clearly marked "confidential" with the date
5 and time of the settlement conference clearly noted on the first page. The Confidential Settlement
6 Conference Statement shall include the following:

7 A. A brief statement of the facts of the case.

8 B. A brief statement of the claims and defenses, i.e., statutory or other grounds
9 upon which the claims are founded; a forthright evaluation of the parties'
10 likelihood of prevailing on the claims and defenses; and a description of the major
11 issues in dispute.

12 C. A summary of the proceedings to date.

13 D. An estimate of the cost and time to be expended for further discovery, pretrial
14 and trial.

15 E. The relief sought.

16 F. The party's position on settlement, including present demands and offers and a
17 history of past settlement discussions, offers and demands.

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19 IT IS SO ORDERED.

20 Dated: August 10, 2016

21 /s/ Eric P. Grosjean
22 UNITED STATES MAGISTRATE JUDGE
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