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8 **UNITED STATES DISTRICT COURT**

9 EASTERN DISTRICT OF CALIFORNIA

10 ROLLAND HANLEY,

11 Plaintiff,

12 v.

13 OFFICER WILKENS,

14 Defendant.  
15

Case No. 1:22-cv-00404-JLT-SAB

ORDER REQUIRING PARTIES TO  
SUBMIT JOINT SCHEDULING REPORT

**THIRTY DAY DEADLINE**

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17 Plaintiff Rolland Hanley, proceeding *pro se* and *in forma pauperis*, filed this action on  
18 April 8, 2022, against Defendant Officer Wilkens of the Merced County Sheriff's Department.  
19 This action was administratively designated as involving a prisoner litigating his conditions of  
20 jail confinement. Following screenings and the filing of a second amended complaint, on July  
21 27, 2022, the Court changed the administrative designation of this action to reflect that of a  
22 regular civil action, and assigned a District Judge to the matter. (ECF No. 9.) The Court  
23 authorized service in this matter, and on April 13, 2023, Defendant filed an answer. (ECF No.  
24 20.) Given the Defendant has filed an answer in this action and no scheduling conference was  
25 set, the Court shall order the parties to file a Joint Scheduling Report for the Court to use in  
26 issuing a scheduling order governing discovery and the setting of trial in this matter.

27 A Joint Scheduling Report, carefully prepared and executed by all parties, shall be filed  
28 **within thirty (30) days of service of this order.** If any party fails to participate in preparing the

1 Joint Scheduling Report, the non-offending party shall detail the party's effort to get the  
2 offending party to participate in the Joint Scheduling Report. The non-offending party shall still  
3 file the report by the deadline and shall list the non-offending party's proposed dates. Absent  
4 good cause presented by the offending party prior to the Scheduling Conference, the dates  
5 proposed by the non-offending party will be presumed to be the dates jointly offered by the  
6 parties. The offending party may be subject to sanctions, including monetary sanctions, to  
7 compensate the non-offending party's time and effort incurred in seeking compliance in drafting  
8 the Joint Scheduling Report.

9         The parties are to thoroughly discuss settlement before undertaking the preparation of the  
10 Joint Scheduling Report and engaging in extensive discovery. However, even if settlement  
11 negotiations are progressing, the parties are expected to comply with the requirements of this  
12 Order unless otherwise excused by the Court. If the entire case is settled, please **promptly**  
13 inform the Court, and the Joint Scheduling Report, will not be required.

14         **Form and Contents of the Joint Scheduling Report**

15         All parties shall conduct and conclude a conference at a time and place mutually agreed  
16 upon to prepare the Joint Scheduling Report. The Joint Scheduling Report shall respond to the  
17 following items by corresponding numbered paragraphs:

18             1.         Summary of the factual contentions (*e.g.*, uncontested and contested facts), and  
19 legal contentions (*e.g.*, disputed and undisputed positions, jurisdiction, and venue), set forth in  
20 the pleadings of each party, including the relief sought by any party presently before the Court.

21             2.         A complete and detailed discovery and pretrial plan addressing the following  
22 components, and including dates agreed to by all counsel or specifying where there is a  
23 disagreement:

24                     a.         A date for the exchange of initial disclosures required by  
25                             Fed. R. Civ. P. 26(a)(1) or a statement that disclosures have already been  
26                             exchanged;

27                     b.         A proposed deadline for amendments to pleadings, and if an amendment is  
28                             anticipated, a general description of the proposed amendment, *e.g.*,

- 1 additional parties, adding/removing claims;
- 2 c. A firm cut-off date for non-expert discovery;
- 3 d. A firm date for disclosure of expert witnesses as required by
- 4 Fed. R. Civ. P. 26(a)(2), and a date for any supplemental expert
- 5 disclosures;
- 6 e. A firm cut-off date for expert witness discovery;
- 7 f. Any proposed changes in the limits on discovery imposed by
- 8 Fed. R. Civ. P. 26(b); 30(a)(2)(A), (B); 30(d); or 33(a);
- 9 g. Whether the parties anticipate the need for a protective order relating to
- 10 the discovery of information relating to a trade secret or other confidential
- 11 information, research, development, or commercial information;
- 12 h. Any issues or proposals relating to the timing, sequencing, phasing, or
- 13 scheduling of discovery;
- 14 i. Whether the parties anticipate the need to take discovery outside the
- 15 United States and, if so, a description of the proposed discovery;
- 16 j. Whether any party anticipates video and/or sound recording of
- 17 depositions;
- 18 k. A date for filing non-dispositive and dispositive pre-trial motions, with the
- 19 understanding that motions (except motions *in limine* or other trial
- 20 motions) will not be entertained after the agreed upon date;
- 21 l. A pre-trial conference date; and
- 22 m. A trial date.

23 The parties are advised that discovery/expert cut-off deadlines are the dates by which all  
24 discovery must be completed. Discovery motions will not be heard after the discovery deadlines.  
25 Moreover, absent good cause, the Court will only grant relief on a discovery motion if the relief  
26 requested requires the parties to act before the expiration of the relevant discovery deadline. In  
27 other words, discovery requests and deposition notices must be served sufficiently in advance of  
28 the discovery deadlines to permit time for a response, time to meet and confer, time to prepare,

1 file, and hear a motion to compel, and time to obtain relief on a motion to compel. Counsel are  
2 expected to take these contingencies into account when proposing discovery deadlines. All of  
3 these dates should be considered firm dates. Dates should be set to allow the Court to decide any  
4 matters under submission before the pre-trial conference is held.

5 3. As advised above, the parties are to thoroughly discuss settlement. The parties  
6 must include a statement in the Joint Scheduling Report as to the possibility of settlement. The  
7 parties shall indicate when they desire a settlement conference, *e.g.*, before further discovery,  
8 after discovery, after pre-trial motions, etc.

9 4. A statement as to whether the case is a jury or non-jury case, and an estimate of  
10 the number of trial days is required. If the parties disagree as to whether a jury trial has been  
11 timely demanded or whether one is available on some or all of the claims, the statement shall  
12 include a summary of each party's position. If the parties cannot agree as to the number of days,  
13 each party shall give their best estimate. In estimating the number of trial days, the parties  
14 should keep in mind that this Court is normally able to devote the entire day to trial.

15 5. Whether the parties intend to consent to proceed before a United States Magistrate  
16 Judge. Presently, when a civil trial is set before the District Judges in the Fresno Division, any  
17 criminal trial set which conflicts with the civil trial will take priority, even if the civil trial was  
18 set first. Continuances of civil trials under these circumstances may no longer be entertained,  
19 absent good cause, but the civil trial may instead trail from day to day, or week to week, until the  
20 completion of either the criminal case or the older civil case. The parties are advised that they  
21 are free to withhold consent or decline magistrate jurisdiction without adverse substantive  
22 consequences.

23 6. Whether either party requests bifurcation or phasing of trial or has any other  
24 suggestion for shortening or expediting discovery, pre-trial motions, or trial.

25 7. Whether this matter is related to any matter pending in this court or any other  
26 court, including bankruptcy court.

27 **Additional Requirements Regarding Electronic and Other Forms of Discovery**

28 1. Discovery Relating to Electronic, Digital and/or Magnetic Data. Prior to a Fed.

1 R. Civ. P. 26(f) conference, counsel should carefully investigate their respective client's  
2 information management system so that they are knowledgeable as to its operation, including  
3 how information is stored and how it can be retrieved. Counsel shall also conduct a reasonable  
4 review of their respective client's computer files to ascertain the contents thereof, including  
5 archival and legacy data (outdated formats or media), and disclose in initial discovery (self-  
6 executing routine discovery) the computer-based evidence which may be used to support claims  
7 or defenses. A party seeking discovery of computer-based information shall notify the opposing  
8 party immediately, but no later than the Fed. R. Civ. P. 26(f) conference, of that fact and identify  
9 as clearly as possible the categories of information which may be sought.

10 2. Duty to Meet and Confer. The parties shall meet and confer regarding the  
11 following matters during the Fed. R. Civ. P. 26(f) conference:

- 12 a. Computer-based information (in general): The parties shall attempt to  
13 agree on steps the parties will take to segregate and preserve computer-  
14 based information in order to avoid accusations of spoliation.
- 15 b. E-mail information: The parties shall attempt to agree as to the scope of e-  
16 mail discovery and attempt to agree upon an e-mail search protocol. This  
17 should include an agreement regarding inadvertent production of  
18 privileged e-mail messages.
- 19 c. Deleted information: The parties shall confer and attempt to agree whether  
20 or not restoration of deleted information may be necessary, the extent to  
21 which restoration of deleted information is needed, and who will bear the  
22 costs of restoration; and
- 23 d. Back-up data: The parties shall attempt to agree whether or not back-up  
24 data may be necessary, the extent to which backup data is needed and who  
25 will bear the cost of obtaining back-up data.

26 **Important Chambers' Information**

27 The parties are directed to the Court's website at [www.caed.uscourts.gov](http://www.caed.uscourts.gov) under **Judges;**  
28 **Boone (SAB); Standard Courtroom Information (in the area entitled "Courtroom**

1 **Procedures”)** for specific information regarding Chambers’ procedures. Information about law  
2 and motion, scheduling conferences, video appearances, and discovery disputes is provided at  
3 this link.

4 **Should counsel or a party appearing *pro se* fail to comply with the directions as set**  
5 **forth above, an *ex parte* hearing may be held and contempt sanctions, including monetary**  
6 **sanctions, dismissal, default, or other appropriate judgment, may be imposed and/or**  
7 **ordered.**

8 Accordingly, IT IS HEREBY ORDERED that within thirty (30) days of service of this  
9 order, the parties shall file a Joint Scheduling Report under the guidelines described above.

10  
11 IT IS SO ORDERED.

12 Dated: May 23, 2023

  
UNITED STATES MAGISTRATE JUDGE