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IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF CALIFORNIA

THOMAS A. HIGHTOWER,

Plaintiff,

No. C08-1129MJP

vs.

JAMES TILTON, et al.,  
Defendants.

DISCOVERY AND  
SCHEDULING ORDER

\_\_\_\_\_  
The Court enters the following order:

Defendants have answered the complaint. Pursuant to Federal Rules of Civil Procedure 1, 16, and 26-36, discovery shall proceed in accordance with paragraphs 1-5 of this order. In addition, the court will set a schedule for this litigation.

Should this matter proceed to trial the court will, by later order, require the parties to file pretrial statements. In addition to the matters required to be addressed in the pretrial statement in accordance with Local Rule 16-281, plaintiff will be required to make a particularized showing in the pretrial statement in order to obtain the attendance of witnesses at trial. Plaintiff is advised that failure to comply with the procedures set forth below may result in the preclusion of any and all witnesses named in the pretrial statement.

1           At the trial of this case, the plaintiff must be prepared to introduce evidence to  
2 prove each of the alleged facts that support the claims raised in the lawsuit. In general, there are  
3 two kinds of trial evidence: (1) exhibits and (2) the testimony of witnesses. It is the plaintiff's  
4 responsibility to produce all of the evidence to prove the claims, whether that evidence is in the  
5 form of exhibits or witness testimony. If the plaintiff wants to call witnesses to testify, he must  
6 follow certain procedures to ensure that the witnesses will be at the trial and available to testify.

7           I.     Procedures for Obtaining Attendance of Incarcerated Witnesses Who  
8                 Agree to Testify Voluntarily

9           An incarcerated witness who agrees voluntarily to attend trial to give testimony  
10 cannot come to court unless this court orders the warden or other custodian to permit the witness  
11 to be transported to court. This court will not issue such an order unless it is satisfied that:

12                     1. The prospective witness is willing to attend;

13                     and

14                     2. The prospective witness has actual knowledge of relevant facts.

15           With the pretrial statement, a party intending to introduce the testimony of  
16 incarcerated witnesses who have agreed voluntarily to attend the trial must serve and file a  
17 written motion for a court order requiring that such witnesses be brought to court at the time of  
18 trial. The motion must:

19                     1. State the name, CDC Identification number, and address of each such  
20 witness;

21                     and

22                     2. Be accompanied by affidavits showing that each witness is willing to  
23 testify and that each witness has actual knowledge of relevant facts.

24           The willingness of the prospective witness can be shown in one of two ways:

25                     1. The party can swear by affidavit that the prospective witness has  
26 informed the party that he is willing to testify voluntarily without being

1 subpoenaed. The party must state in the affidavit when and where the  
2 prospective witness informed the party of this willingness; or

3 2. The party can serve and file an affidavit sworn to by the prospective  
4 witness, in which the witness states that he or she is willing to testify  
5 without being subpoenaed.

6 The prospective witness' actual knowledge of relevant facts can be shown in one  
7 of two ways:

8 1. The party can swear by affidavit that the prospective witness has actual  
9 knowledge. However, this can be done only if the party has actual  
10 firsthand knowledge that the prospective witness was an eyewitness or an  
11 ear-witness to the relevant facts. For example, if an incident occurred in  
12 the plaintiff's cell and, at the time, the plaintiff saw that a cellmate was  
13 present and observed the incident, the plaintiff may swear to the cellmate's  
14 ability to testify.

15 Or

16 2. The party can serve and file an affidavit sworn to by the prospective  
17 witness in which the witness describes the relevant facts to which the  
18 prospective witness was an eye- or ear-witness. Whether the affidavit is  
19 made by the plaintiff or by the prospective witness, it must be specific  
20 about what the incident was, when and where it occurred, who was  
21 present, and how the prospective witness happened to be in a position to  
22 see or to hear what occurred at the time it occurred.

23 The court will review and rule on the motion for attendance of incarcerated  
24 witnesses, specifying which prospective witnesses must be brought to court. Subsequently, the  
25 court will issue the order necessary to cause the witness' custodian to bring the witness to court.  
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1 II. Procedures for Obtaining Attendance of Incarcerated Witnesses Who  
2 Refuse to Testify Voluntarily

3 If a party seeks to obtain the attendance of incarcerated witnesses who refuse to  
4 testify voluntarily, the party should submit with his pretrial statement a motion for the attendance  
5 of such witnesses. Such motion should be in the form described above. In addition, the party  
6 must indicate in the motion that the incarcerated witnesses are not willing to testify voluntarily.

7 III. Procedures for Obtaining Attendance of Unincarcerated Witnesses Who  
8 Agree to Testify Voluntarily

9 It is the responsibility of the party who has secured an unincarcerated witness'  
10 voluntary attendance to notify the witness of the time and date of trial. No action need be sought  
11 or obtained from the court.

12 IV. Procedures for Obtaining Attendance of Unincarcerated Witnesses Who  
13 Refuse to Testify Voluntarily

14 If a prospective witness is not incarcerated, and he or she refuses to testify  
15 voluntarily, not earlier than four weeks and not later than two weeks before trial, the party must  
16 prepare and submit to the United States Marshal a subpoena for service by the Marshal upon the  
17 witness. (Blank subpoena forms may be obtained from the Clerk of the Court.) Also, the party  
18 seeking the witness' presence must tender an appropriate sum of money to the witness through  
19 the United States Marshal. In the case of an unincarcerated witness, the appropriate sum of  
20 money is the daily witness fee of \$40.00 plus the witness' travel expenses.

21 A subpoena will not be served by the United States Marshal upon an  
22 unincarcerated witness unless the subpoena is accompanied by a money order made payable to  
23 the witness for the full amount of the witness' travel expenses plus the daily witness fee of  
24 \$40.00, and a copy of the court's order granting plaintiff in forma pauperis status. Because no  
25 statute authorizes the use of public funds for these expenses in civil cases, the tendering of  
26

1 witness fees and travel expenses is required even if the party was granted leave to proceed in  
2 forma pauperis.

3 Good cause appearing, IT IS HEREBY ORDERED that:

4 1. Discovery requests shall be served by the party seeking the discovery on all  
5 parties to the action.<sup>1</sup> Discovery requests shall not be filed with the court except when required  
6 by Local Rules 30-250(a), 33-250(c), 34-250(c) and 36-250(c).

7 2. Responses to written discovery requests shall be due forty-five days after the  
8 request is served.

9 3. The parties are cautioned that filing of discovery requests or responses, except  
10 as required by rule of court, may result in an order of sanctions, including, but not limited to, a  
11 recommendation that the action be dismissed or the answer stricken.

12 4. Pursuant to Federal Rule of Civil Procedure 30(a), defendants may depose  
13 plaintiff and any other witness confined in a prison upon condition that, at least fourteen days  
14 before such a deposition, defendants serve all parties with the notice required by Fed. R. Civ. P.  
15 30(b)(1).

16 5. If disputes arise about the parties' obligations to respond to requests for  
17 discovery, the parties shall comply with all pertinent rules including Rules 5, 7, 11, 26, and 37 of  
18 the Federal Rules of Civil Procedure and Rules 5-134, 5-135, 6-136, 7-130, 7-131, 11-110, 43-  
19 142, and 78-230(m) of the Local Rules of Practice for the United States District Court, Eastern  
20 District of California; unless otherwise ordered, Local Rule 37-251 shall not apply. Filing of a  
21 discovery motion that does not comply with all applicable rules may result in imposition of  
22 sanctions, including but not limited to denial of the motion.

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25 <sup>1</sup> If an attorney has filed a document with the court on behalf of any defendant, then  
26 plaintiff must serve documents on that attorney and not on the defendant. See Fed. R. Civ. P.  
5(b).

1           6. The parties may conduct discovery until **September 7, 2012**. Any motions  
2 necessary to compel discovery shall be filed by that date. All requests for discovery pursuant to  
3 Fed. R. Civ. P. 31, 33, 34 or 36 shall be served not later than sixty days prior to that date.

4           7. All pretrial motions, except motions to compel discovery, shall be filed on or  
5 before **December 7, 2012**. Motions shall be briefed in accordance with paragraph 7 of this  
6 court's Order Directing Service by U.S. Marshal Without Prepayment of Costs (Dkt. No. 13)  
7 filed October 2, 2009.

8           8. Trial in this matter is set for **April 8, 2013**, and the pretrial events will proceed  
9 as follows:

10 Settlement conference held no later than	February 11, 2013
11 Mediation held no later than	March 11, 2013
12 All motions in limine must be filed by 13 and noted on the motion calendar no earlier than 14 the third Friday thereafter and no later than that 15 Friday before the pretrial conference	March 11, 2013
16 Agreed pretrial order due	March 27, 2013
17 Pretrial conference	March 29, 2013, 1:30 p.m.
18 Trial briefs, proposed voir dire questions, proposed 19 jury instructions, and trial exhibits	April 3, 2013

20 DATED: May\_7\_, 2012

21           /s/ Marsha J. Pechman  
22 Marsha J. Pechman  
23 U.S. District Judge  
24  
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