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8 UNITED STATES DISTRICT COURT
9 FOR THE EASTERN DISTRICT OF CALIFORNIA
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11 VENCIL C. GREEN,

12 Plaintiff,

13 v.

14 UNKNOWN,

15 Defendant.
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No. 2:15-cv-0397 CKD P

ORDER

17 Plaintiff, a state prisoner at California State Prison, Sacramento, has filed a letter with the
18 court. No other pleadings have been filed by the plaintiff. In order to commence an action,
19 plaintiff must file a complaint as required by Rule 3 of the Federal Rules of Civil Procedure, and
20 plaintiff must either pay the required filing fee or file an application requesting leave to proceed
21 in forma pauperis.¹ See 28 U.S.C. §§ 1914(a), 1915(a). The court will not issue any orders
22 granting or denying relief until an action has been properly commenced. Therefore, plaintiff's
23 motion will be denied without prejudice. Plaintiff will be provided the opportunity to file his
24 complaint, and to submit an application requesting leave to proceed in forma pauperis or to
25 submit the appropriate filing fee.

26 /////

27 _____
28 ¹ If leave to file in forma pauperis is granted, plaintiff will still be required to pay the filing fee
but will be allowed to pay it in installments.


1 In accordance with the above, IT IS HEREBY ORDERED that:

2 1. Plaintiff's February 19, 2015 letter is denied without prejudice;

3 2. Plaintiff is granted thirty days from the date of service of this order to file a complaint
4 that complies with the requirements of the Civil Rights Act, the Federal Rules of Civil Procedure,
5 and the Local Rules of Practice; the complaint must bear the docket number assigned this case;
6 plaintiff must file an original and two copies of the complaint. Plaintiff shall also submit, within
7 thirty days from the date of this order, the application to proceed in forma pauperis on the form
8 provided by the Clerk of Court, or the filing fee in the amount of \$400.00.² Plaintiff's failure to
9 comply with this order will result in a recommendation that this matter be dismissed; and

10 3. The Clerk of the Court is directed to send plaintiff the court's form for filing a civil
11 rights action, and the application to proceed in forma pauperis by a prisoner.

12 Dated: February 24, 2015

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14 CAROLYN K. DELANEY
15 UNITED STATES MAGISTRATE JUDGE
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18 2/md; gree0397.Nocompl
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27 ² The \$400.00 is comprised of the \$350.00 filing fee and a \$50.00 administrative fee. If plaintiff
28 is granted leave to proceed in forma pauperis, plaintiff is not required to pay the \$50.00
administrative fee.