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<u>case shall appear</u> at the settlement conference <u>with the parties</u> and the person or persons having <u>full authority</u> to negotiate and settle the case <u>on any reasonable</u> <u>terms</u> discussed at the conference. Consideration of settlement is a serious matter that requires preparation prior to the settlement conference.

- 3. At least 21 days before the settlement conference, Plaintiff SHALL submit to

 Defendant via fax or e-mail, a written itemization of damages and a meaningful²

 settlement demand which includes a brief explanation of why such a settlement is appropriate. Thereafter, no later than 14 days before the settlement conference,

 Defendant SHALL respond via fax or e-mail, with an acceptance of the offer or with a meaningful counteroffer, which includes a brief explanation of why such a settlement is appropriate. The parties SHALL continue to exchange counteroffers until it is no longer productive. If settlement is achieved, defense counsel is to immediately inform the courtroom deputy of Magistrate Judge Thurston.
- 4. If settlement is not achieved, each party SHALL attach copies of their settlement offers to their Confidential Settlement Conference Statement, as described below. Copies of these documents shall not be filed on the court docket. At lease five court days before the settlement conference, the parties shall submit, directly to Judge Thurston's chambers by e-mail to JLTOrders@caed.uscourts.gov, a Confidential Settlement Conference Statement. The statement should not be filed with the Clerk of the Court nor served on any other party, although the parties may file a Notice of Lodging of Settlement Conference Statement. Each statement shall be clearly marked "confidential" with the date and time of the settlement conference indicated

¹ Insurance carriers, business organizations, and governmental bodies or agencies whose settlement agreements are subject to approval by legislative bodies, executive committees, boards of directors or the like may be represented by a person whose recommendations about settlement are relied upon by the ultimate decision makers.

² "Meaningful" means the offer is reasonably calculated to settle the case on terms acceptable to the offering party. "Meaningful" does not include an offer which the offering party knows will not be acceptable to the other party. If, however, the offering party is only willing to offer a settlement which it knows the other party will not accept, this should trigger a recognition the case is not in a settlement posture and the parties should confer about continuing the settlement conference via stipulation.

| 1 | prominently thereon. |
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| 2 | The Confidential Settlement Conference Statement shall include the following: |
| 3 | a. A brief statement of the facts of the case. |
| 4 | b. A brief statement of the claims and defenses, i.e., statutory or other grounds upon |
| 5 | which the claims are founded; a forthright evaluation of the parties' likelihood of |
| 6 | prevailing on the claims and defenses; and a description of the major issues in |
| 7 | dispute. |
| 8 | c. A summary of the proceedings to date. |
| 9 | d. An estimate of the cost and time to be expended for further discovery, pretrial, and |
| 10 | trial. |
| 11 | e. The relief sought. |
| 12 | f. The party's position on settlement, including present demands and offers and a |
| 13 | history of past settlement discussions, offers, and demands. |
| 14 | Dated: February 8, 2021 |
| 15 16 | KENDALLI NEWMAN |
| 17 | UNITED STATES MAGISTRATE JUDGE |
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