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City School District and Related
Defendants

10 UNITED STATES DISTRICT COURT
11 NORTHERN DISTRICT OF CALIFORNIA

13 EMMA C.,

14 Plaintiffs,

15 vs.

16 DELAINE EASTIN, ET AL.,

17 Defendant.

Case No. 96-cv-04179 - TEH

**DEFENDANTS' CORRECTED AND
AMENDED STIPULATION AND
[PROPOSED] ORDER ON THE RSIP AND
COURT MONITOR'S BUDGETS**

(The Honorable Thelton E. Henderson)

19 Defendants Delaine Eastin, Superintendent of Public Instruction, Department of Education (State
20 Defendants) and Defendant Ravenswood City School District (District), collectively Defendants, submit
21 this stipulation concerning the 2013-2014 RSIP budget, and the allocation of the RSIP 2013-2014 budget
22 and the Court Monitor's budget between the Defendants.

23 **A. The RSIP Budget**

24 The Defendants have agreed on a single-year RSIP budget of \$2,634,087 (two million, six
25 hundred thirty-four thousand, eighty-seven dollars) for the 2013-2014 fiscal year. A copy of the agreed-
26 upon RSIP budget 2013-2014 is attached to this joint submission as Exhibit A. In addition to this
27 amount, the Court Monitor has informed the parties that he has budgeted \$397,764 for the 2013-2014
28 fiscal year. (Court Docket (CD) 1830.)

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DEFENDANTS' CORRECTED AND AMENDED STIPULATION AND [PROPOSED] ORDER ON THE
RSIP AND COURT MONITOR'S BUDGETS

1 **B. The Allocation between the District and the State Defendants**

2 The District and State Defendants have agreed that responsibility for the RSIP and Court Monitor's
3 budgets will be allocated seventy-five percent (75%) to the District and twenty-five percent (25%) to the
4 State Defendants for the 2013-2014 fiscal year.

5 The District and the State Defendants request that the Court issue an order to approve the RSIP
6 budget for the 2013-2014 fiscal year and to implement the allocation and schedule described herein.

7 The District and the State Defendants further agree that the percentage or contribution amounts set
8 forth above may change pursuant to the issuance of a Court Order determining that certain RSIP
9 expenditures are no longer supported or needed to implement the RSIP, or that the respective duties of
10 the parties have changed during the course of the 2013-2014 budget year, or pursuant to a Court Order
11 authorizing additional RSIP expenditures for fiscal year 2013-2014.

12 Accordingly, the Defendants agree upon the following schedule:

- 13 • By **July 2, 2013**, the State Defendants will pay 30 percent of their respective allocated
14 share (i.e., \$29,832.30 or 30% of \$99,441¹) of the Court Monitor's budget.
- 15 • By **July 2, 2013**, the District will pay 15 percent of its respective allocated share (i.e.,
16 \$44,748.45 or 15% of \$298,323²) of the Court Monitor's budget.
- 17 • By **July 16, 2013**, the District will pay 15 percent of its respective allocated share (i.e.,
18 \$44,748.45 or 15% of \$298,323) of the Court Monitor's budget.
- 19 • By **August 1, 2013**, the State Defendants will pay 60 percent of their respective allocated
20 share (i.e., \$395,113.05 or 60% of \$658,521.75³) of the RSIP budget and 30 percent of
21 their respective allocated share of the Court Monitor's budget (i.e. \$29,832.30 or 30% of
22 \$99,441) (i.e., a total of \$424,945.35).
- 23 • By **August 1, 2013**, the District will pay 30 percent of its respective allocated share (i.e.,
24 \$592,669.58 or 30% of \$1,975,565.25⁴) of the RSIP budget.

25 ¹ The State Defendants' share of the Court Monitor's budget is 25% of \$397,764, which is \$99,441.

26 ² The District's share of the Court Monitor's budget is 75% of \$397,764 which is \$298,323.

27 ³ The State Defendants' share of the RSIP budget is 25% of \$2,634,087, which is \$658,521.75.

28 ⁴ The District's share of the RSIP budget is 75% of \$2,634,087, which is \$1,975,565.256.

- 1 • By **October 3, 2013**, the District will pay 30 percent of its respective allocated
2 shares of the RSIP budget (i.e., \$592,669.57 or 30% of \$1,975,565.25) and the
3 Court Monitor's budget (i.e., \$89,496.90 or 30% of \$298,323) (i.e., a total of
4 \$682,166.47).
- 5 • By **November 29, 2013**, the State Defendants will pay 20 percent of their respective
6 allocated shares of the RSIP budget (i.e., \$131,704.354 or 20% of \$658,521.75) and
7 the Court Monitor's budget (i.e., \$19,888.20 or 20% of \$99,441) (i.e., a total of
8 \$151,592.55).
- 9 • By **January 16, 2014**, the District will pay 20 percent of its respective allocated
10 shares of the RSIP budget (i.e., \$395,113.05 or 20% of \$1,975,565.25) and the
11 Court Monitor's budget (i.e., \$59,664.60 or 20% of \$298,323) (i.e., a total of
12 \$454,777.65).
- 13 • By **March 3, 2014**, the State Defendants will pay 20 percent of their respective
14 allocated shares of the RSIP budget (i.e., \$131,704.60 or 20% of \$658,521.752) and
15 the Court Monitor's budget (\$19,888.20 or 20% of \$99,441) (i.e., a total of
16 \$151,592.80).
- 17 • By **April 16, 2013**, the District will pay 20 percent of its respective allocated shares
18 of the RSIP budget (i.e., \$395,112.80 or 20% of \$1,975,565.25) and the Court
19 Monitor's budget (i.e., \$59,664.60 or 20% of \$298,323) (i.e., a total of
20 \$454,777.40).

21 **C. Redirection of Funds**

22 The District and State Defendants have obtained an agreement on the total RSIP budget amount
23 as well as the composition and costs of the individual line item amounts necessary for these parties to
24 address RSIP compliance as of May 17, 2013.

25 1. In order to maintain the line-by-line and overall RSIP budget amounts stated in this
26 stipulation, the District and State Defendants agree that there will be no redirection of funds from the
27 RSIP budget to any other District budget.

28 2. In order to maintain the line-by-line and overall RSIP budget amounts stated in this
stipulation, the District and State Defendants agree that there will be no redirection of funds between the
individual lines of this RSIP budget, unless the District provides counsel for the State Defendants with
written notice of its intent to redirect funds at least 15 calendar days before the proposed redirection and
any of the provisions stated in the below subsections apply. By entering this stipulation, the State
Defendants do not waive their right to pursue any legal remedies available under the applicable rules of
the federal court.

1 a. Definition: As used in this stipulation, redirection of funds within the RSIP will refer to the
2 funds being taken from a line item ("source line item") and being used as additional funds for another
3 line item ("recipient line item").

4 b. Magnitude: The District must indicate in its written notice of intent the magnitude of the
5 proposed redirection in terms of a dollar amount, as well as the percentage of the source line item funds
6 being taken and in terms of the percentage of recipient line item funds being augmented.

7 c. Procedures for Redirection:

8 (1) No Written Stipulation Necessary:

9 Where a single redirection involves an amount equal to 5% or less of the source line item
10 funds or the recipient line item funds for FY 2013-14, then no written stipulation between the District
11 and State Defendants is necessary to accomplish the redirection. Should three or more redirections
12 involving individual amounts equal to 5% or less of a specific source line item or a specific recipient line
13 item for fiscal year 2013-14 occur, then any subsequent redirections of such line item funds must be
14 accomplished in accordance with the "mandatory process" set forth below at (2).

15 (2) Mandatory Process for Written Stipulation and/or Court Order:

16 i. Where the redirection involves more than 5% of the source line item funds or the recipient
17 line item funds for FY 2013-14, then the District must seek a written stipulation with the State
18 Defendants to accomplish the redirection.

19 ii. If the District and State Defendants are unable to reach a written stipulation concerning
20 the redirection of funds exceeding 5% of the source line item funds or the recipient line item funds for
21 fiscal year 2013-14, then the District and State Defendants shall engage in a meet-and-confer process,
22 with the facilitation and/or mediation of the Court's monitor, if so requested by the District or State
23 Defendants, to reach a written stipulation on such redirection.

24 iii. Absent a written stipulation, the District may seek Court authorization for redirection of
25 fund in an amount exceeding 5% of the source line item funds or the recipient line item funds for fiscal
26 year 2013-14 upon briefing and hearing conducted under the applicable rules of the federal court.

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1 **D. Changes in District Budget**

2 The District shall notify the State Defendants if its overall budget and/or any particular line items
3 of the District's budget is reduced during fiscal year 2013-14, as a result of and not limited to staff
4 furloughs, layoffs, freezes on scheduled salary increases, net salary savings from vacant positions,
5 reduction in school days, such that the actual amount needed to fund any stipulated RSIP budget item or
6 the overall RSIP budget is reduced. The District must notify the State Defendants of that reduction or
7 freeze by letter to the State Defendants' counsel within 30 days of the action so that the District and the
8 State Defendants may reach a stipulation on the amount of any deposited RSIP funds to be returned or
9 credited, and, if requested by either the District or the State Defendants, engage in a meet-and-confer
10 process, with the facilitation and/or mediation of the Court's Monitor, to reach a stipulation. Absent a
11 stipulation between the District and State Defendants, the sought return or crediting of deposited RSIP
12 funds may be determined by the Court upon briefing and hearing conducted under applicable rules of the
13 federal court.

14 Nothing in this stipulation constitutes a waiver by the District of its right to file a motion with the
15 Court seeking additional contribution from the State Defendants for an overall increase in the RSIP
16 budget due to extraordinary circumstances.

17 **E. Invoices on Compensatory Education Services**

18 As of July 2013, the District will require, as a provision of its contracts with compensatory
19 education service providers for services under the December 20, 2007 Order (Court Docket (CD) 1157),
20 that the contractor provide a statement (such as a spreadsheet) to CDE and to the District, at the same
21 time, indicating (1) the SEIS student identification numbers of the students receiving services, (2) the
22 types of services provided to each student, (3) the number of minutes of service provided and (4) the
23 invoice numbers and amounts for rendered services for each student to enable tracking of the rendered
24 services and funds by student. Should a contractor not be amenable to this provision, then the District
25 will provide to the California Department of Education (CDE) the invoices and indicate (1) the SEIS
26 student identification numbers of the students receiving services, (2) the types of services provided to
27 each student, and (3) the number of minutes provided for the rendered services. As of July 2013, the
28 District will indicate on the submitted invoices for products in lieu of compensatory education services

1 the SEIS student identification numbers of the students receiving the products. The District will provide
2 a copy of the invoices to CDE at the same time they are provided by the District to the Court Monitor.

3 As of July 2013, the District will provide on a monthly basis to CDE a statement indicating (1)
4 the names of the students receiving compensatory education services from District employees, including
5 and not limited to teachers, (2) the types of services provided to each student, (3) the number of minutes
6 provided to each student for each service provided to that student in that month, and (4) the amount paid
7 to the employee for performing the compensatory education service to the extent the employee is paid in
8 excess of his or her standard salary for performing such services.

9 **F. Periodic Invoices**

10 The District and the State Defendants further agree that the District shall submit periodic invoices
11 corresponding to available funds and in accordance with the schedule agreed upon in Section B, above,
12 for payment into the Court registry, to the Court Monitor reflecting the funding necessary to implement
13 the First Amended Consent Decree and RSIP.

14 The District and the State Defendants further agree that copies of any and all invoices, and any
15 supporting documents provided by the District to the Court Monitor shall also be provided at the same
16 time to the CDE.

17 The District and the State Defendants further agree that they shall meet and confer, upon the
18 request of either party received within 30 days after the submission of the invoices to the Court Monitor,
19 regarding the invoices or other documents provided to the Court Monitor. The parties request that the
20 Court Monitor be instructed to maintain an accounting of all such invoices and forward them to the Court
21 for immediate payment.

22 **G. Line Item Accounting**

23 The District and the State Defendants further agree that on a monthly basis, beginning August 1,
24 2013, the District will provide CDE with a line item accounting of budget expenditures. Upon receipt of
25 CDE's written request, the District will provide backup documentation, in the form of and not limited to
26 invoices and expenditure reports, supporting the RSIP expenditures within 14 days, unless an extension
27 is agreed upon in writing by the parties' representatives.

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1 **H. Audits of RSIP Service and Expenditure Records**

2 The District and the State Defendants further agree that the State Defendants may perform
3 additional audits of RSIP records under two circumstances:

4 (1) First, the State Defendants may perform additional audits of RSIP records if so authorized
5 by Court Order.

6 (2) Second, and in the alternative, the State Defendants may conduct additional audits upon
7 30 days' notice to the District and the Court Monitor that the State Defendants have reliable evidence of
8 misuse or misappropriation of RSIP funds and intend to conduct an additional audit of RSIP records to
9 determine if misuse or misappropriation of RSIP monies has in fact occurred. Where the State
10 Defendants provide notice of their intent to conduct an audit on such basis, the parties shall meet and
11 confer, upon the District's request, to discuss disclosure of any or all of the evidence of misuse or
12 misappropriation of RSIP funds upon which the State Defendants rely. Nothing in this stipulation shall
13 prevent the District from seeking the Court's intervention.

14 **I. Assumption of Special Education Services:**

15 Should any LEA assume legal and/or financial responsibility for providing special education
16 services at any school(s) within the District during the 2013-2014 fiscal year, the Defendants agree to
17 meet and confer, as defined by Local Rule 1-5(n), concerning any RSIP budget issues that may arise
18 from the assumption, including and not limited to: (1) the LEA's financial responsibility for RSIP
19 compliance, (2) the modification of the stipulated RSIP budget to reflect the LEA's assumed role and
20 responsibilities for the delivery of special education services in lieu of the District's delivery, as funded
21 under this RSIP budget, and (3) the reversion of RSIP funds to the State Defendants as a result of special
22 education services being delivered by the LEA.

23 The Court Monitor may be included in this meet and confer process upon the request of either
24 Defendant. Should the Defendants be unable to reach agreement with regard to these matters, the
25 District or the State Defendants may petition the Court for modification of the stipulated RSIP budget for
26 fiscal year 2013-2014 upon briefing and hearing conducted under the applicable rules of the federal
27 court.

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1 **J. Deposit of Funds into the Court Registry**

2 The indicated funds from CDE and the District will be deposited into the Court's registry for
3 disbursement to the Court Monitor and to the District for RSIP purposes.

4 Dated: June 10, 2013

JOHN C. BEIERS, COUNTY COUNSEL
COUNTY OF SAN MATEO

6 By: /s/ Aimee B. Armsby
Aimee B. Armsby
Deputy County Counsel
Attorneys for Ravenswood City School District

10 Dated: June 10, 2013

OFFICE OF THE CALIFORNIA ATTORNEY GENERAL

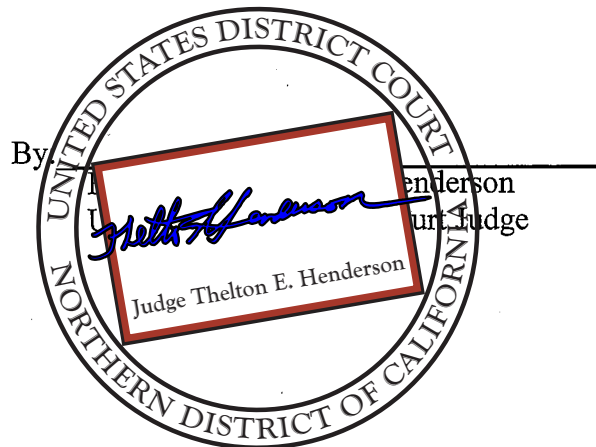
11 By: /s/ Lisa Tillman
12 Lisa Tillman
13 Deputy Attorney General
14 Attorneys for Defendants Delaine Eastin, Superintendent of Public
Instruction, and California Department of Education

17 **[PROPOSED] ORDER**

18 This Court has reviewed and hereby approves the terms and conditions of the above stipulation
19 concerning the RSIP 2013-2014 budget and the Court Monitor's budget between the Defendants.

21 IT IS SO ORDERED.

22 Dated: 06/12/2013



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EXHIBIT A

	RSIP Budget 2013/2014			
Object Code	Description	Amount		
1110	Teacher Salaries	340,527		
1115	Teacher Sub	0		
1140	Teacher Hourly	33,000		
1215	Psychologist	233,230		
1315	Superintendent	34,000		
1320	Assistant Superintendent	119,696		
1330	Director	42,462		
1335	IS Coordinator	567,501		
1960	Special Ed stipends	79,000		
1970	SST Stipend	0		
2110	Para - regular	0		
2140	Para - hourly	1,000		
2310	Mgt Salaries	0		
2410	Clerical - other	199,249		
2425	Clerical - overtime	500		
2440	Clerical - hourly	500		

2920	Occupational Therapy - regular	43,116		
2925	Other Classified - overtime	500		
2940	Other Classified - hourly	0		
3000	Benefits	489,381		
4210	Reference Books	800		
4310	Instructional Materials	27,213		
4316	Office Supplies	6,000		
4330	Printing	300		
4400	Noncapitalized Equipment	0		
5210	Mileage	500		
5215	Parent Student Conference	1,000		
5220	Staff Conference	2,000		
5227	Workshop Inservice	1,500		
5228	Recruitment	9,000		
5310	Dues and Membership	0		

5614	Equipment Rental	5,245		
5630	Equipment Maintenance	3,000		
5751	Food Service	0		
5801	Consultant - Certificated	87,700		
5802	Consultant - Classified	5,000		
5812	Advertising	0		
5818	Tuition	15,000		
5819	Nonpublic Agency	151,087		
5820	Other Admin	0		
5912	Cell Phone	0		
5920	Postage	2,500		
6410	Equipment	0		
Sub Total		2,501,507		
Indirect	5.30%	132,580		
Sub Total		2,634,087		
Monitor		397,764		
Total		3,031,851		
75%	(Dist Alloc.)		2,273,888	
25%	(State Alloc.)		757,963	