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UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

EMMA C., et al.,

Plaintiffs,

vs.

DELAINE EASTIN, et al.

Defendants.

Case No. C-96-4179 TEH

**DEFENDANTS' STIPULATION AND
~~PROPOSED~~ ORDER RE RSIP BUDGET
FOR FY 2016-17**

Judge: The Honorable Thelton E. Henderson

Defendants Ravenswood City School District and related defendants ("District") and Delaine Eastin, Superintendent of Public Instruction, Department of Education and related defendants ("CDE"), (collectively "Defendants") hereby submit for approval the following 2016-17 budget deposit schedule and stipulation to budget oversight measures.

I. The RSIP Budget for FY 2016-17

The RSIP budget, not including indirect costs, is \$2,535,946.00 for Fiscal Year (FY) 2016-17. Including indirect costs at the designated rate of 6.41%, the total RSIP budget for FY2016-17 is

1 \$2,698,500.14. The budget, organized by object code, is attached hereto as Exhibit A.

2 The Court Monitor has submitted a proposed 2016-17 budget of \$295,290. Court Docket (CD)
3 No. 2172.

4 **II. Allocation of the FY2016-17 RSIP Budget between the District and CDE**

5 Defendants agree to allocate responsibility for the FY2016-17 RSIP budget eighty-two and a half
6 percent (82.5%) to the District and seventeen and a half percent (17.5%) to CDE. The District and the
7 CDE agree that the percentages set forth above may change pursuant to the issuance of a Court Order
8 determining that certain RSIP expenditures are no longer supported or needed to implement the RSIP, or
9 that the respective duties of the parties have changed during the course of FY 2015-16, or pursuant to a
10 Court Order authorizing additional RSIP expenditures for FY 2015-16, or upon such other grounds as
11 determined by the Court.

12 **III. Allocation of the FY2016-17 Court Monitor's Budget between the District and CDE**

13 With regard to the FY 2016-17 Court Monitor's budget, Defendants seek direction from the Court
14 as to a process for arriving at an allocation percentage for purposes of making deposits and
15 disbursements for FY2016-17. In connection with the FY 2015-16 Court Monitor's budget, the Court
16 obtained an estimate from the Court Monitor of 52.53% to the District and 47.47% to CDE, which
17 percentage Defendants then incorporated into the budget stipulation and payment schedule. CD Nos.
18 2064, 2065. The Court implemented a process for "truing up" the allocation based on actual time spent
19 by the Monitor, at some time following the close of FY2015-16 on June 30, 2016. *Id.*

20 It is anticipated that the allocation for FY2016-17 will be different from the allocation predicted
21 by the Court Monitor for FY2015-16. Defendants would be amenable to following the same process for
22 allocating the Court Monitor's budget as is in place for the current fiscal year, i.e., obtaining preliminary
23 allocation percentages from the Court Monitor's best estimate and applying that allocation for purposes
24 of the deposit and disbursement schedule for FY2016-17, with a process for reconciling the amounts paid
25 with the actual allocation of the Court Monitor's time between RSIP-related and statewide-monitoring-
26 related matters based on his actual time records after the close of the 2016-17 fiscal year.

27 **IV. Schedule of Deposits to the Court**

28 Given that the allocation of the Court Monitor's budget is currently still in flux, Defendants have

1 agreed on a schedule for deposits as set forth below. For the Court Monitor's budget, the schedule
2 indicates only percentages of each defendant's allocation percentage (to be determined), without
3 specifying dollar amounts. Upon direction from the Court, Defendants will file an amended stipulated
4 schedule specifying the amounts to be paid. Accordingly, the Defendants agree upon the following
5 schedule:

- 6 • By July 15, 2016, the CDE will pay 30 percent of their allocated share of the Court
7 Monitor's budget (precise amount to be determined).
- 8 • By July 15, 2016, the District will pay 30 percent of its respective allocated share
9 of the Court Monitor's budget (precise amount to be determined).
- 10 • By August 5, 2016, the CDE will pay 60 percent of their respective allocated share (i.e.,
11 \$283,342.52 or 60% of \$472,237.52) of the RSIP budget and 30 percent of their respective
12 allocated share of the Court Monitor's budget (precise amount to be determined).
- 13 • By August 5, 2016, the District will pay 30 percent of its respective allocated share (i.e.,
14 \$667,878.79 or 30% of \$2,226,262.62) of the RSIP budget
- 15 • By October 3, 2016, the District will pay 30 percent of its respective allocated shares of
16 the RSIP budget (i.e., \$667,878.79 or 30% of \$2,226,262.62) and the Court Monitor's budget
17 (precise amount to be determined).
- 18 • By December 1, 2016, the CDE will pay 20 percent of their respective allocated shares of
19 the RSIP budget (i.e., \$94,447.50 or 20% of \$472,237.52) and the Court Monitor's budget
20 (precise amount to be determined).
- 21 • By January 16, 2017, the District will pay 20 percent of its respective allocated
22 shares of the RSIP budget (i.e., \$445,252.52 or 20% of \$2,226,262.62) and the Court Monitor's
23 budget (precise amount to be determined).
- 24 • By March 1, 2017, the CDE will pay 20 percent of their respective allocated shares of the
25 RSIP budget (i.e., \$94,447.50 or 20% of \$472,237.52) and the Court Monitor's budget (precise
26 amount to be determined).
- 27 • By April 14, 2017, the District will pay 20 percent of its respective allocated shares of
28 the RSIP budget (i.e., \$445,252.52 or 20% of \$2,226,262.62) and the Court Monitor's budget

1 (precise amount to be determined).

2 **V. Redirection of Funds**

3 The District and CDE agree that there will be no redirection of funds from the RSIP budget to any
4 other District budget except by order of Court. In order to maintain the line-by-line and overall RSIP
5 budget amounts stated in this stipulation, the District and CDE agree that there will be no redirection of
6 funds between the individual lines of this RSIP budget, unless the District provides CDE with written
7 notice of its intent to redirect funds at least 15 calendar days before the proposed redirection and any of
8 the provisions stated in the below subsections apply. By entering this stipulation, Defendants do not
9 waive their right to pursue any legal remedies available under the applicable rules of the federal court.

10 a. Definition: As used in this stipulation, redirection of funds within the RSIP will refer to
11 the funds being taken from a line item as "source line item" and being used as additional funds for
12 another line item as "recipient line item".

13 b. Magnitude: The District must indicate in its written notice of intent the magnitude of the
14 proposed redirection in terms of a dollar amount, as well as the percentage of the source line item funds
15 being taken and in terms of the percentage of recipient line item funds being augmented.

16 c. Procedures for Redirection:

17 (1) No Written Stipulation¹ Necessary:

18 Where a single redirection involves an amount equal to 5% or less of the source line item funds or
19 the recipient line item funds for FY 2016-17, then no written stipulation between the District and CDE is
20 necessary to accomplish the redirection. Should three or more redirections involving individual amounts
21 equal to 5% or less of a specific source line item or a specific recipient line item for FY 2016-17 occur,
22 then any subsequent redirections of such line item funds must be accomplished in accordance with the
23 "mandatory process" set forth below at (2).

24 (2) Mandatory Process for Written Stipulation and/or Court Order:

25 i. Where the redirection involves more than 5% of the source line item funds
26 or the recipient line item funds for FY 2016-17, then the District must seek a written
27
28

1 stipulation with CDE to accomplish the redirection.

2 ii. If the District and CDE are unable to reach a written stipulation concerning
3 the redirection of funds exceeding 5% of the source line item funds or the recipient line
4 item funds for FY 2016-17, then the District and CDE shall engage in a meet-and-confer
5 process, with the facilitation and/or mediation of the Court's monitor, if so requested by
6 the District or CDE, to reach a written stipulation on such redirection.

7 iii. Absent a written stipulation, the District may seek Court authorization for
8 redirection of fund in an amount exceeding 5% of the source line item funds or the
9 recipient line item funds for FY 2016-17 upon briefing and hearing conducted under the
10 applicable rules of the federal court.

11 **VI. Changes in RSIP Budget**

12 The District shall notify CDE if its overall budget and/or any particular line items of the
13 District's budget is reduced during FY 2016-17, including but not limited to as a result of staff furloughs,
14 layoffs, freezes on scheduled salary increases, net salary savings from vacant positions, reduction in
15 school days, such that the actual amount needed to fund any stipulated RSIP function or the overall RSIP
16 budget is reduced. The District shall notify CDE of such reduction or freeze by letter to the CDE's
17 counsel within 30 days of the action so that the District and CDE may reach a stipulation on the amount
18 of any deposited RSIP funds to be returned or credited, and, if requested by either the District or CDE,
19 engage in a meet-and-confer process, with the facilitation and/or mediation of the Court's Monitor, to
20 reach a stipulation. Absent a stipulation between the District and CDE, any return or credit of deposited
21 RSIP funds shall be determined by the Court upon briefing and hearing conducted under applicable rules
22 of the federal court. Nothing in this stipulation constitutes a waiver by the District of its right to file a
23 motion with the Court seeking additional contribution from CDE and/or for an overall increase in the
24 RSIP budget due to extraordinary circumstances.

25
26 (continued ...)

27 ¹ As used in the context of the redirection of budget amounts, "stipulation" shall not require court
28 involvement, and may be accomplished through email.

1 **VII. Periodic Invoices**

2 The District and CDE further agree that the District shall submit periodic invoices corresponding to
3 available funds and in accordance with the schedule agreed upon in Section B, above, for payment into
4 the Court registry, to the Court Monitor reflecting the funding necessary to implement the First Amended
5 Consent Decree and RSIP.

6 The District and CDE further agree that copies of any and all invoices, and any supporting
7 documents provided by the District to the Court Monitor shall also be provided at the same time to the
8 CDE.

9 The District and CDE further agree that they shall meet and confer, upon the request of either party
10 received within 30 days after the submission of the invoices to the Court Monitor, regarding the invoices
11 or other documents provided to the Court Monitor. The parties request that the Court Monitor be
12 instructed to maintain an accounting of all such invoices and forward them to the Court for immediate
13 payment.

14 **IIIX. Line Item Accounting**

15 The District and CDE further agree that on a monthly basis, beginning August 1, 2016, the District
16 will provide CDE with a line item report of budget expenditures. Upon receipt of CDE's written request,
17 the District will provide backup documentation, in the form of and not limited to invoices and
18 expenditure reports, supporting the RSIP expenditures within 14 days, unless an extension is agreed upon
19 in writing by the parties' representatives.
20

21 **IX. Audits of RSIP Service and Expenditure Records**

22 The District and CDE further agree that CDE may perform additional audits of RSIP records under
23 two circumstances:

- 24 (1) First, CDE may perform additional audits of RSIP records if so authorized by Court Order.
25 (2) Second, and in the alternative, CDE may conduct additional audits upon 30 days' notice to
26 the District and the Court Monitor that CDE have reliable evidence of misuse or misappropriation of
27 RSIP funds and intend to conduct an additional audit of RSIP records to determine if misuse or
28 misappropriation of RSIP monies has in fact occurred. Where CDE provides notice of their intent to

1 conduct an audit on such basis, the parties shall meet and confer, upon the District's request, to
2 discuss disclosure of any or all of the evidence of misuse or misappropriation of RSIP funds upon which
3 CDE relies. Nothing in this stipulation shall prevent the District from seeking the Court's intervention.

4 **X. Assumption of Special Education Services**

5 Should any LEA assume legal and/or financial responsibility for providing special education
6 services at any school(s) within the District during the 2016-2017 fiscal year, the Defendants agree to
7 meet and confer, as defined by Local Rule 1-5(n), concerning any RSIP budget issues that may arise
8 from the assumption, including and not limited to: (1) the LEA's financial responsibility for RSIP
9 compliance, (2) the modification of the stipulated RSIP budget to reflect the LEA's assumed role and
10 responsibilities for the delivery of special education services in lieu of the District's delivery, as funded
11 under this RSIP budget, and (3) the reversion of RSIP funds to CDE as a result of special education
12 services being delivered by the LEA.

13 The Court Monitor may be included in this meet and confer process upon the request of either
14 Defendant. Should the Defendants be unable to reach agreement with regard to these matters, the
15 District or CDE may petition the Court for modification of the stipulated RSIP budget for fiscal year
16 2014-2015 upon briefing and hearing conducted under the applicable rules of the federal court.

18 **XI. Deposit of Funds into the Court Registry**

19 The indicated funds from CDE and the District will be deposited into the Court's registry for
20 disbursement to the Court Monitor and to the District for RSIP purposes.

22 **VI. CONCLUSION**

23 Defendants hereby submit this joint stipulation and respectfully request that this Court approve
24 and order the agreed upon relief as set forth herein.

25 Dated: May 20, 2016

JOHN C. BEIERS, COUNTY COUNSEL
COUNTY OF SAN MATEO

27 By: /s/ Aimee B. Armsby
Aimee B. Armsby

1 Deputy County Counsel
2 *Attorneys for Ravenswood City School District*
3 *and Related Defendants.*

4 Dated: May 20, 2016

OFFICE OF THE ATTORNEY GENERAL

5
6 By: /s/ Karli Eisenberg

7 Karli Eisenberg
8 *Attorneys for Defendants Delaine Eastin, Superintendent of*
9 *Public Instruction, State Board of Education and the*
10 *California Department of Education*

11 **~~PROPOSED~~ ORDER**

12 The Court has reviewed the parties' Joint Stipulation regarding the 2016-17 RSIP and Court
13 Monitor's Budget.

14 For good cause shown, the parties' request to approve the agreements contained herein and order
15 the parties' Joint Stipulation concerning the 2016-17 RSIP and Court Monitor's Budget as set forth
16 herein is GRANTED.

17 IT IS SO ORDERED.

18
19 Dated: 5/31/2016



20 THE HON. THELTON E. HENDERSON
21 UNITED STATES DISTRICT COURT JUDGE
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Ravenswood City School District

RSIP BUDGET

FISCAL YEAR 2016-2017

5/6/2016				
Certificated Positions				
Object	Object Description			
1110	Teachers Sal - Reg	\$	355,171	
1215	Psychologist Sal - Reg	\$	286,857	
1315	Superintendent Sal - Reg	\$	38,763	
1320	Assist Supt. Sal - Reg	\$	138,108	
1330	Directors Sal - Reg	\$	48,059	
1335	Coordinators Sal - Reg	\$	603,816	
1960	Special Ed. - Stipends	\$	79,000	
Total Certificated Salaries		\$	1,549,774	
Classified Positions				
2410	Clerical/Other Off.Salary	\$	224,813	
2425	Clerical/Other Off.Sal - OT	\$	500	
2440	Clerical/Other Off.Sal - Hrly	\$	500	
2920	Other Classified Sal - Reg	\$	31,572	
2925	Other Classified Sal - OT		250	
Total Classified Salaries		\$	257,635	
3000	Benefits	\$	596,576	
4210	Books	\$	-	
4310	Instructional Materials	\$	-	
4316	Office and Other Supplies	\$	5,000	
4330	Printing	\$	-	
Total 4000		\$	5,000	
5210	Mileage	\$	500	
5215	Parent/Student Conf/Trng	\$	-	
5220	Staff Conferences	\$	-	
5227	Workshop/Inservice/Trng	\$	800	
5228	Recruitment	\$	-	
5614	Rental Lease Equipment	\$	-	
5630	Maintenance of Equipment	\$	-	
5801	Consultant Scvs-Cert	\$	63,380	
5802	Prfsl/Sonslt Svcs-Clas	\$	3,000	
5807	U.S. District Court			
5818	Tuition	\$	-	
5819	Non Public Agencies	\$	57,281	
5920	Postage	\$	2,000	

5000 Totals			\$ 126,961	
Subtotal RSIP Budget			\$ 2,535,946	
7310	Dir Supt/Indr Cost Chgs (6.41%)		\$ 162,554	
Grand Total w/indirect			\$2,698,500.14	

CDE Share	17.5%	\$472,237.52
District Share	82.5%	\$2,226,262.62