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2
3 IN THE UNITED STATES DISTRICT COURT
4
5 FOR THE NORTHERN DISTRICT OF CALIFORNIA

6 WILLIS, et al.,

7 Plaintiff(s),

8 vs.

9 CITY OF OAKLAND, et al.

10 Defendant(s).
11 _____/

NO: C-04-2305 VRW (MEJ)
NOTICE AND ORDER OF
SETTLEMENT CONFERENCE

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13 PLEASE TAKE NOTICE that this case has been scheduled for a Settlement Conference
14 before Magistrate Judge Maria-Elena James. The Settlement Conference shall take place on **January**
15 **13, 2009, at 10:00 a.m. in Judge James' CHAMBERS**, located at the Federal Building, 450
16 Golden Gate Avenue, 15th Floor, San Francisco, California 94102. **The parties shall immediately**
17 **notify the Court if this matter settles or is dismissed before the settlement conference date.** On
18 the date of the settlement conference, counsel and parties shall use the telephone adjacent to
19 chambers' security entrance to notify the Court of their arrival.

20 Settlement Conference statements shall be submitted in accordance with Magistrate Judge
21 James' STANDING ORDER RE: SETTLEMENT CONFERENCE PROCEDURES, a copy of which
22 may be obtained from the Northern District of California's website at
23 <http://www.cand.uscourts.gov/>. From the homepage, click on the "Judges" tab on the left margin,
24 then choose Magistrate Judge James.

25 When filing papers that require the Court to take any action (e.g. motions, calendaring issues,
26 administrative requests or a request to be excused from attendance), the parties shall, in addition to
27 filing papers electronically, lodge with chambers a printed copy of the papers by the close of the next
28 court day following the day the papers are filed electronically. These printed copies shall be marked

1 “Chambers Copy” and shall be submitted to the Clerk’s Office, in an envelope clearly marked with
2 Judge James’ name, case number and “E-Filing Chambers Copy.” Parties shall not file a paper copy
3 of any document with the Clerk’s Office that has already been filed electronically. **Any proposed**
4 **orders must also be emailed to: mejpo@cand.uscourts.gov**

5 Please contact the Courtroom Deputy Clerk, Brenda Tolbert, at (415) 522-4708 with any
6 questions.

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8 IT IS SO ORDERED.

9 Dated: December 18, 2008



10 MARIA ELENA JAMES
11 United States Magistrate Judge
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