

# **EXHIBIT A**

## Unknown

**From:** Julio Guzman  
**Sent:** Friday, February 08, 2008 3:12 PM  
**To:** Martin Breuer; Tim Harper; Rod Russell; John Baugh  
**Cc:** Tom Nolan; Kathy Williams; John Sullivan; Shelley Nelson  
**Subject:** Privileged and Confidential: Level Set - "Cross-Use" Environments - Meeting Minutes - 8-Feb-08

**TOMORROW NOW**

**Global Project Management Office**

**Meeting:** Level Set - "Cross-Use" Environments - Meeting Minutes - 8-Feb-08

### Attendees

Martin Breuer, Tim Harper, Rod Russell, John Baugh, Julio Guzman

### Summary

Four clients are using one HRMS 7.5 environment. Those four clients and their respective status as of today are:

Client	CRM	AE	Wave	Product	Environment Status	Comments
<b>Advanced Auto Parts</b>	John Sullivan	Todd Dunfee	OT	HRMS	Not Migrating	No longer with TomorrowNow
<b>Bear Stearns</b>	John Sullivan	Ray Thompson	PY1	HRMS	Ready for Install	Citrix security creation in process. Database created. Contact has been out of the country this week.
<b>Heritage Valley Health</b>	John Sullivan	Ray Thompson	PY1	HRMS	Ready for Acceptance Test	In Acceptance Testing, Error encountered during Payroll system acceptance test with missing Code. We are looking into this issue now.
<b>Universal City Studios</b>	Kathy Williams	Ray Thompson	PY2	HRMS	Planning in Progress	Currently Wave 2. As of today this needs to be moved to Wave 1.

**These clients need to be prioritized to the front of the line in the Environments project and get completed immediately.**

### Action Items

- **Julio Guzman**
  - Setup meeting with the appropriate Peoplesoft Services Management and legal counsel to do the following, 11-Feb-08
    1. Reiterate the Nine Commandments of Compliance
- **Tim Harper**
  - Ensure that the customers above are prioritized and report a planned completion date to the group, 11-Feb-08
- **Kathy Williams/John Sullivan**
  - Prioritize and complete the customer environments above ASAP

Regards,

**Julio Guzman, PMP**  
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