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IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF CALIFORNIA  
SAN FRANCISCO DIVISION

LaRae Brown,	NO. C 08-03972 JW
Plaintiff,	<b>FINAL PRETRIAL ORDER; ORDER</b>
v.	<b>REFERRING PARTIES TO</b>
City of Oakland, et al.,	<b>MAGISTRATE JUDGE CORLEY FOR</b>
Defendants.	<b>SETTLEMENT CONFERENCE</b>

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The parties in the above-entitled case held a Pretrial Conference on November 21, 2011. Counsel for all parties were present. Pursuant to the discussion held at the Pretrial Conference, the Court ORDERS the following:

- (1) The Court REFERS the parties to Magistrate Judge Jacqueline Scott Corley for a Settlement Conference. On or before **November 22, 2011**, the parties shall contact Judge Corley's chambers to schedule a Settlement Conference in accordance with Judge Corley's schedule.
- (2) The trial schedule is set as follows:

**TRIAL SCHEDULE**

<b>Jury Selection</b>	<b>December 6, 2011 at 9 a.m.</b>
<b>Session 1</b> <b>Sessions 2-3</b> <b>Session 4</b> <b>Session 5</b> <b>Sessions 6-9</b> <b>Sessions 10-11</b> <b>Session 12</b>	<b>December 6, 2011, 1-4 p.m.</b> <b>December 7, 2011, 9-12 noon &amp; 1-4 p.m.</b> <b>December 8, 2011, 9-12 noon</b> <b>December 9, 2011, 9-12 noon</b> <b>December 13-14, 2011, 9-12 noon &amp; 1-4 p.m.</b> <b>December 16, 2011, 9-12 noon &amp; 1-4 p.m.</b> <b>December 19, 2011, 9-12 noon</b>
<b>Argue &amp; Submit</b>	<b>December 20, 2011 at 9 a.m.</b>
<b>Jury Deliberations</b>	<b>December 20-22, 2011, if necessary</b>

**Jury Selection**

1. The entire panel will be sworn. The Court will inform the panel of the nature and duration of the case and ask any panel member to identify himself or herself if, due to the nature or duration of the case or any physical or personal problem, service would impose an extreme hardship. The Court will examine panel members claiming hardship and issue appropriate excuses.

2. The Clerk will call the names of all prospective jurors. Fourteen jurors will be seated in the jury box, and the others will be seated in the courtroom in the order in which their names are called.

3. The Court will conduct voir dire of the prospective jurors, including any Court-approved questions which have been previously submitted by counsel.

4. After the Court has completed voir dire, counsel shall ask for permission to approach the bench to inform the Court if counsel wish to challenge a particular juror or jurors for cause. If counsel wish to challenge for cause, the Court will determine a procedure for hearing the challenge. If parties do not indicate a desire to make legal challenges, the jury panel is deemed passed for cause, and the parties will be allowed to exercise any peremptory challenges.

5. Parties are required to responsively indicate any peremptory challenges. In multiple party cases, counsel are directed to elect and designate one of their number as "lead" counsel for the purpose of exercising joint challenges. The first 8 prospective jurors remaining after exercise of

1 challenges shall be seated as jurors. If more than 8 jurors are to be chosen pursuant to Rule 48,  
2 Fed.R.Civ.P., prior to jury selection, the Court will advise the parties of the number of jurors to be  
3 chosen and the number of additional peremptory challenges to be allowed. For cases where eight (8)  
4 jurors are impaneled, each side (individually or jointly) will be allowed four (4) peremptory  
5 challenges.

6 6. Before the remaining panel is excused, the Court will ask counsel if there is any legal  
7 cause why the panel should not be sworn as the jury for the case. If a party should indicate a desire  
8 to state legal cause, the Court will determine a time and procedure for ruling on those objections.  
9 Any objections not stated are deemed waived.

10 **Exhibits**

11 7. On the day before the first day of trial, each party shall lodge with Chambers an exhibit  
12 binder for the Court.

13 8. Unless otherwise ordered, all exhibits shall be in a format compatible with either the  
14 video or digital evidence presentation system utilized by the Court for display after it is received into  
15 evidence.

16 9. The parties are encouraged to stipulate to the admission into evidence of all exhibits. If  
17 the parties stipulate to admissibility, the parties shall indicate, "I am going to show you Exhibit \_\_,  
18 which is in evidence by stipulation." The exhibit may be shown to the witness and the trier of fact  
19 without being formally offered into evidence.

20 10. The proffering party shall retain custody of all exhibits, schedules, summaries, diagrams  
21 or charts to be used at the trial.

22 **Trial Procedure**

23 11. In opening statements and in arguments to the jury, counsel shall not express personal  
24 knowledge or opinion concerning any matter in issue; and shall not suggest to the jury directly or  
25 indirectly, that it may or should request transcripts or the reading of any testimony by the reporter.

26 12. Counsel must question witnesses from the podium, using the microphone. Without  
27 requesting permission, counsel may approach witnesses for any proper purposes.

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1           13. Address all remarks to the Court, not to opposing counsel.

2           14. Refer to all persons, including witnesses, other counsel and the parties by their surnames  
3 and not by their first or given names.

4           15. No demonstrative exhibits, charts, diagrams or enlargements shall be placed within sight  
5 of the jury unless previously disclosed to opposing counsel.

6           16. In examining a witness, counsel shall not repeat or echo the answer given by the witness.

7           17. Counsel must stand when making an objection. Arguments on points of law or  
8 evidentiary matters shall be made out of the presence of the jury. Thus, when objections or  
9 responses to objections are made, only the legal basis of the objections and responses may be stated.

10          18. Offers of, or requests for, a stipulation should be made privately, not within the hearing  
11 of the jury.

12          19. Conferences at the bench or sidebar are not favored by the Court. Counsel are  
13 responsible for bringing any matters which require hearing out of the presence of the jury to the  
14 attention of the Court during a time when the jury is not in session. Any sidebar conferences which  
15 are allowed will be off the record. If any counsel wishes to place matters on the record, he or she  
16 may so request, and the Court will make a responsive order.

17          20. Counsel have full responsibility to arrange for the appearance of witnesses during the  
18 presentation of their case so as to eliminate delay caused by waiting for witnesses who have been  
19 placed on call by counsel.

20          21. Unless an agreement to the contrary is entered into by opposing counsel, all nonparty or  
21 nonexpert witnesses will be excluded from the courtroom when not testifying. When a witness has  
22 completed his or her testimony, the witness is excused unless counsel indicates that he or she wishes  
23 the witness to remain subject to being recalled. Any witness who has been excused from further  
24 testimony may remain as a spectator. It will be the responsibility of counsel to make an  
25 announcement at the time the witness steps down that he or she should remain in the environs of the  
26 Court for a reasonable time to permit such counsel an opportunity to secure and serve a subpoena

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1 upon the witness and assume responsibility for his or her per diem and other expenses as provided  
2 by governing rule or statute.

3         22. Counsel shall admonish all persons at counsel table that gestures, facial expressions,  
4 audible comments, or the like, as manifestations of approval or disapproval during the testimony of  
5 witnesses, or at any other time, are prohibited.

6         23. Counsel should never, in the presence of the jury, ask the Court reporter to mark or flag  
7 a witness's answer to a particular question. Instead, make a note of the time and subject matter of  
8 the testimony you want marked, and inform the reporter unobtrusively at the next recess. This is to  
9 avoid the use of "marking" as a device for attracting the jury's attention to certain testimony.

10         24. Witness examination shall consist of direct examination, cross-examination and re-direct  
11 examination. No recross-examination will be allowed without prior approval of the Court  
12 specifically indicating the area for recross-examination. When there are multiple defense counsel,  
13 they are directed to confer and designate to the Court the sequence in which they wish to be  
14 recognized during trial for purposes of presenting opening statements and conducting cross-  
15 examination of witnesses. If one counsel conducts the direct examination of a witness, that same  
16 counsel must make objections when the witness is cross-examined. Counsel who will conduct the  
17 cross-examination should object while the witness is on direct.

18         25. From and after the moment the case is called for trial, any objection, motion or other  
19 application for relief made by any defense counsel, orally or in writing, shall be deemed to be  
20 adopted and joined in by every other defendant, without announcement by counsel to that effect, and  
21 the rulings of the Court shall be deemed applicable to each defendant unless otherwise stated at the  
22 time the ruling is made. Accordingly, it shall be regarded as unnecessary and improper for counsel  
23 to rise to "join in" an objection or motion. Rather, counsel should rise to be heard only for the  
24 purpose of expressly opting out of an objection or motion if that is his or her position.

25         26. Counsel are directed to deliver to opposing counsel at the end of each trial day (if not  
26 earlier) a list of witnesses counsel anticipates calling the next trial day.

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**Jury Deliberations**

32. Counsel and litigants are not required to remain in the courtroom during jury deliberations; however, it is counsel's responsibility to keep the clerk fully informed as to counsel's whereabouts at all times, including the noon hour. Counsel are expected to return to the courtroom within five minutes after being notified to do so. Failure to be available will be deemed waiver of the right to be present.

33. The jury will be permitted to take a noon recess or other rest breaks without the necessity of reconvening, and to retire for the evening and resume their deliberations the next morning without reconvening.

**Daily Trial Transcript**

34. Any counsel desiring daily or expedited transcripts during trial should make immediate arrangements with the court reporter and should inform the Court and other counsel of such intentions.

Dated: November 21, 2011

  
\_\_\_\_\_  
JAMES WARE  
United States District Chief Judge

1 **THIS IS TO CERTIFY THAT COPIES OF THIS ORDER HAVE BEEN DELIVERED TO:**

2 Celia M. Ruiz cmruiz@ruizlaw.com  
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8 **Dated: November 21, 2011**

**Richard W. Wieking, Clerk**

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**By:           /s/ JW Chambers**  
**Susan Imbriani**  
**Courtroom Deputy**