

1 Shawn Hanson (State Bar No. 109321)
shanson@jonesday.com
2 Katherine S. Ritchey (State Bar No. 178409)
ksritche@jonesday.com
3 Emily E. Booth (State Bar No. 248008)
eeberry@jonesday.com
4 JONES DAY
555 California Street, 26th Floor
5 San Francisco, CA 94104
Telephone: (415) 626-3939
6 Facsimile: (415) 875-5700

7 Attorneys for Defendant
STANDARD INSURANCE COMPANY
8

9 UNITED STATES DISTRICT COURT
10 NORTHERN DISTRICT OF CALIFORNIA
11 SAN FRANCISCO DIVISION
12

13 **MARK JANES,**

14 **Plaintiff,**

15 **v.**

16 **THE STANDARD LIFE INSURANCE
COMPANY, a Corporation,**

17 **Defendant.**
18

Case No. CV-08-5170-SI

STIPULATED PROTECTIVE ORDER

19 **1. PURPOSES AND LIMITATIONS**

20 Disclosure and discovery activity in this action are likely to involve production of
21 confidential, proprietary, or private information for which special protection from public
22 disclosure and from use for any purpose other than prosecuting this litigation would be warranted.
23 Accordingly, the parties hereby stipulate to and petition the court to enter the following Stipulated
24 Protective Order. The parties acknowledge that this Order does not confer blanket protections on
25 all disclosures or responses to discovery and that the protection it affords extends only to the
26 limited information or items that are entitled under the applicable legal principles to treatment as
27 confidential. The parties further acknowledge, as set forth in Section 10, below, that this
28 Stipulated Protective Order creates no entitlement to file confidential information under seal;

Stipulated Protective Order
Case No. CV-08-5170-SI

1 Civil Local Rule 79-5 sets forth the procedures that must be followed and reflects the standards
2 that will be applied when a party seeks permission from the court to file material under seal.

3
4 **2. DEFINITIONS**

5 2.1 Party: any party to this action, including all of its officers, directors,
6 employees, consultants, retained experts, and outside counsel (and their support staff).

7 2.2 Disclosure or Discovery Material: all items or information, regardless of
8 the medium or manner generated, stored, or maintained (including, among other things,
9 testimony, transcripts, or tangible things) that are produced or generated in disclosures or
10 responses to discovery in this matter.

11 2.3 “Confidential” Information or Items: information (regardless of how
12 generated, stored or maintained) or tangible things that qualify for protection under standards
13 developed under F.R.Civ.P. 26(c).

14 2.4 “Highly Confidential – Attorneys’ Eyes Only” Information or Items:
15 extremely sensitive “Confidential Information or Items” whose disclosure to another Party or
16 nonparty would create a substantial risk of serious injury that could not be avoided by less
17 restrictive means.

18 2.5 Receiving Party: a Party that receives Disclosure or Discovery Material
19 from a Producing Party.

20 2.6 Producing Party: a Party or non-party that produces Disclosure or
21 Discovery Material in this action.

22 2.7. Designating Party: a Party or non-party that designates information or
23 items that it produces in disclosures or in responses to discovery as “Confidential” or “Highly
24 Confidential — Attorneys’ Eyes Only.”

25 2.8 Protected Material: any Disclosure or Discovery Material that is
26 designated as “Confidential” or as “Highly Confidential – Attorneys’ Eyes Only.”

27 2.9. Outside Counsel: attorneys who are not employees of a Party but who are
28 retained to represent or advise a Party in this action.

1 2.10 House Counsel: attorneys who are employees of a Party.

2 2.11 Counsel (without qualifier): Outside Counsel and House Counsel (as well
3 as their support staffs).

4 2.12 Expert: a person with specialized knowledge or experience in a matter
5 pertinent to the litigation who has been retained by a Party or its counsel to serve as an expert
6 witness or as a consultant in this action and who is not a past or a current employee of a Party or
7 of a competitor of a Party's and who, at the time of retention, is not anticipated to become an
8 employee of a Party or a competitor of a Party's. This definition includes a professional jury or
9 trial consultant retained in connection with this litigation.

10 2.13 Professional Vendors: persons or entities that provide litigation support
11 services (e.g., photocopying; videotaping; translating; preparing exhibits or demonstrations;
12 organizing, storing, retrieving data in any form or medium; etc.) and their employees and
13 subcontractors.

14 **3. SCOPE**

15 The protections conferred by this Stipulation and Order cover not only Protected Material
16 (as defined above), but also any information copied or extracted therefrom, as well as all copies,
17 excerpts, summaries, or compilations thereof, plus testimony, conversations, or presentations by
18 parties or counsel to or in court or in other settings that might reveal Protected Material.

19 **4. DURATION**

20 Even after the termination of this litigation, the confidentiality obligations imposed by this
21 Order shall remain in effect until a Designating Party agrees otherwise in writing or a court order
22 otherwise directs.

23 **5. DESIGNATING PROTECTED MATERIAL**

24 5.1 Exercise of Restraint and Care in Designating Material for Protection.

25 Each Party or non-party that designates information or items for protection under this
26 Order must take care to limit any such designation to specific material that qualifies under the
27 appropriate standards. A Designating Party must take care to designate for protection only those
28 parts of material, documents, items, or oral or written communications that qualify – so that other

1 portions of the material, documents, items, or communications for which protection is not
2 warranted are not swept unjustifiably within the ambit of this Order.

3 Mass, indiscriminate, or routinized designations are prohibited. Designations that are
4 shown to be clearly unjustified, or that have been made for an improper purpose (e.g., to
5 unnecessarily encumber or retard the case development process, or to impose unnecessary
6 expenses and burdens on other parties), expose the Designating Party to sanctions.

7 If it comes to a Party's or a non-party's attention that information or items that it
8 designated for protection do not qualify for protection at all, or do not qualify for the level of
9 protection initially asserted, that Party or non-party must promptly notify all other parties that it is
10 withdrawing the mistaken designation.

11 5.2 Manner and Timing of Designations. Except as otherwise provided in this
12 Order (see, e.g., second paragraph of section 5.2(a), below), or as otherwise stipulated or ordered,
13 material that qualifies for protection under this Order must be clearly so designated before the
14 material is disclosed or produced.

15 Designation in conformity with this Order requires:

16 (a) for information in documentary form (apart from transcripts of
17 depositions or other pretrial or trial proceedings), that the Producing Party affix the legend
18 "CONFIDENTIAL" or "HIGHLY CONFIDENTIAL – ATTORNEYS' EYES ONLY" at the top
19 of each page that contains protected material. If only a portion or portions of the material on a
20 page qualifies for protection, the Producing Party also must clearly identify the protected
21 portion(s) (e.g., by making appropriate markings in the margins) and must specify, for each
22 portion, the level of protection being asserted (either "CONFIDENTIAL" or "HIGHLY
23 CONFIDENTIAL – ATTORNEYS' EYES ONLY").

24 A Party or non-party that makes original documents or materials available
25 for inspection need not designate them for protection until after the inspecting Party has indicated
26 which material it would like copied and produced. During the inspection and before the
27 designation, all of the material made available for inspection shall be deemed "HIGHLY
28 CONFIDENTIAL – ATTORNEYS' EYES ONLY." After the inspecting Party has identified the

1 documents it wants copied and produced, the Producing Party must determine which documents,
2 or portions thereof, qualify for protection under this Order, then, before producing the specified
3 documents, the Producing Party must affix the appropriate legend (“CONFIDENTIAL” or
4 “HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES ONLY”) at the top of each page that
5 contains protected Material. If only a portion or portions of the material on a page qualifies for
6 protection, the Producing Party also must clearly identify the protected portion(s) (e.g., by making
7 appropriate markings in the margins) and must specify, for each portion, the level of protection
8 being asserted (either “CONFIDENTIAL” or “HIGHLY CONFIDENTIAL – ATTORNEYS’
9 EYES ONLY”).

10 (b) for testimony given in deposition or in other pretrial or trial
11 proceedings, that the Party or non-party offering or sponsoring the testimony identify on the
12 record, before the close of the deposition, hearing, or other proceeding, all protected testimony,
13 and further specify any portions of the testimony that qualify as “CONFIDENTIAL” or
14 “HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES ONLY.” When it is impractical to identify
15 separately each portion of testimony that is entitled to protection, and when it appears that
16 substantial portions of the testimony may qualify for protection, the Party or non-party that
17 sponsors, offers, or gives the testimony may invoke on the record (before the deposition or
18 proceeding is concluded) a right to have up to 20 days to identify the specific portions of the
19 testimony as to which protection is sought and to specify the level of protection being asserted
20 (“CONFIDENTIAL” or “HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES ONLY”). Only
21 those portions of the testimony that are appropriately designated for protection within the 20 days
22 shall be covered by the provisions of this Stipulated Protective Order.

23 Transcript pages containing Protected Material must be separately bound
24 by the court reporter, who must affix to the top of each such page the legend “CONFIDENTIAL”
25 or “HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES ONLY,” as instructed by the Party or
26 nonparty offering or sponsoring the witness or presenting the testimony.

27 (c) for information produced in some form other than documentary, and for
28 any other tangible items, that the Producing Party affix in a prominent place on the exterior of the

1 container or containers in which the information or item is stored the legend “CONFIDENTIAL”
2 or “HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES ONLY.” If only portions of the
3 information or item warrant protection, the Producing Party, to the extent practicable, shall
4 identify the protected portions, specifying whether they qualify as “Confidential” or as “Highly
5 Confidential – Attorneys’ Eyes Only.”

6 5.3 Inadvertent Failures to Designate. If timely corrected, an inadvertent
7 failure to designate qualified information or items as “Confidential” or “Highly Confidential –
8 Attorneys’ Eyes Only” does not, standing alone, waive the Designating Party’s right to secure
9 protection under this Order for such material. If material is appropriately designated as
10 “Confidential” or “Highly Confidential – Attorneys’ Eyes Only” after the material was initially
11 produced, the Receiving Party, on timely notification of the designation, must make reasonable
12 efforts to assure that the material is treated in accordance with the provisions of this Order.

13 6. CHALLENGING CONFIDENTIALITY DESIGNATIONS

14 6.1 Timing of Challenges. Unless a prompt challenge to a Designating Party’s
15 confidentiality designation is necessary to avoid foreseeable substantial unfairness, unnecessary
16 economic burdens, or a later significant disruption or delay of the litigation, a Party does not
17 waive its right to challenge a confidentiality designation by electing not to mount a challenge
18 promptly after the original designation is disclosed.

19 6.2 Meet and Confer. A Party that elects to initiate a challenge to a
20 Designating Party’s confidentiality designation must do so in good faith and must begin the
21 process by conferring directly (in voice to voice dialogue; other forms of communication are not
22 sufficient) with counsel for the Designating Party. In conferring, the challenging Party must
23 explain the basis for its belief that the confidentiality designation was not proper and must give
24 the Designating Party an opportunity to review the designated material, to reconsider the
25 circumstances, and, if no change in designation is offered, to explain the basis for the chosen
26 designation. A challenging Party may proceed to the next stage of the challenge process only if it
27 has engaged in this meet and confer process first.

28 6.3 Judicial Intervention. A Party that elects to press a challenge to a

1 confidentiality designation after considering the justification offered by the Designating Party
2 may file and serve a motion under Civil Local Rule 7 (and in compliance with Civil Local Rule
3 79-5, if applicable) that identifies the challenged material and sets forth in detail the basis for the
4 challenge. Each such motion must be accompanied by a competent declaration that affirms that
5 the movant has complied with the meet and confer requirements imposed in the preceding
6 paragraph and that sets forth with specificity the justification for the confidentiality designation
7 that was given by the Designating Party in the meet and confer dialogue.

8 The burden of persuasion in any such challenge proceeding shall be on the
9 Designating Party. Until the court rules on the challenge, all parties shall continue to afford the
10 material in question the level of protection to which it is entitled under the Producing Party's
11 designation.

12 7. ACCESS TO AND USE OF PROTECTED MATERIAL

13 7.1 Basic Principles. A Receiving Party may use Protected Material that is
14 disclosed or produced by another Party or by a non-party in connection with this case only for
15 prosecuting, defending, or attempting to settle this litigation. Such Protected Material may be
16 disclosed only to the categories of persons and under the conditions described in this Order.
17 When the litigation has been terminated, a Receiving Party must comply with the provisions of
18 section 11, below (FINAL DISPOSITION).

19 Protected Material must be stored and maintained by a Receiving Party at a
20 location and in a secure manner that ensures that access is limited to the persons authorized under
21 this Order.

22 7.2 Disclosure of "CONFIDENTIAL" Information or Items. Unless otherwise
23 ordered by the court or permitted in writing by the Designating Party, a Receiving Party may
24 disclose any information or item designated CONFIDENTIAL only to:

25 (a) the Receiving Party's Outside Counsel of record in this action, as well
26 as employees of said Counsel to whom it is reasonably necessary to disclose the information for
27 this litigation and who have signed the "Agreement to Be Bound by Protective Order" that is
28 attached hereto as Exhibit A;

1 (b) the officers, directors, and employees (including House Counsel) of the
2 Receiving Party to whom disclosure is reasonably necessary for this litigation and who have
3 signed the “Agreement to Be Bound by Protective Order” (Exhibit A);

4 (c) experts (as defined in this Order) of the Receiving Party to whom
5 disclosure is reasonably necessary for this litigation and who have signed the “Agreement to Be
6 Bound by Protective Order” (Exhibit A);

7 (d) the Court and its personnel;

8 (e) court reporters, their staffs, and professional vendors to whom
9 disclosure is reasonably necessary for this litigation and who have signed the “Agreement to Be
10 Bound by Protective Order” (Exhibit A);

11 (f) during their depositions, witnesses in the action to whom disclosure is
12 reasonably necessary and who have signed the “Agreement to Be Bound by Protective Order”
13 (Exhibit A). Pages of transcribed deposition testimony or exhibits to depositions that reveal
14 Protected Material must be separately bound by the court reporter and may not be disclosed to
15 anyone except as permitted under this Stipulated Protective Order.

16 (g) the author of the document or the original source of the information.

17 7.3 Disclosure of “HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES
18 ONLY” Information or Items. Unless otherwise ordered by the court or permitted in writing by
19 the Designating Party, a Receiving Party may disclose any information or item designated
20 “HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES ONLY” only to:

21 (a) the Receiving Party’s Outside Counsel of record in this action, as well
22 as employees of said Counsel to whom it is reasonably necessary to disclose the information for
23 this litigation and who have signed the “Agreement to Be Bound by Protective Order” that is
24 attached hereto as Exhibit A;

25 (b) House Counsel of a Receiving Party to whom disclosure is reasonably
26 necessary for this litigation and who has signed the “Agreement to be Bound by Protective Order”
27 (Exhibit A);

28 (c) Experts (as defined in this Order) to whom disclosure is reasonably

1 necessary for this litigation and who have signed the “Agreement to Be Bound by Protective
2 Order” (Exhibit A).

3 (d) the Court and its personnel;

4 (e) court reporters, their staffs, and professional vendors to whom disclosure is
5 reasonably necessary for this litigation and who have signed the “Agreement to Be Bound by
6 Protective Order” (Exhibit A); and

7 (f) the author of the document or the original source of the information.

8 **8. PROTECTED MATERIAL SUBPOENAED OR ORDERED PRODUCED**
9 **IN OTHER LITIGATION.**

10 If a Receiving Party is served with a subpoena or an order issued in other litigation that
11 would compel disclosure of any information or items designated in this action as
12 “CONFIDENTIAL” or “HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES ONLY,” the
13 Receiving Party must so notify the Designating Party, in writing (by fax, if possible) immediately
14 and in no event more than three court days after receiving the subpoena or order. Such
15 notification must include a copy of the subpoena or court order.

16 The Receiving Party also must immediately inform in writing the Party who caused the
17 subpoena or order to issue in the other litigation that some or all the material covered by the
18 subpoena or order is the subject of this Protective Order. In addition, the Receiving Party must
19 deliver a copy of this Stipulated Protective Order promptly to the Party in the other action that
20 caused the subpoena or order to issue.

21 The purpose of imposing these duties is to alert the interested parties to the existence of
22 this Protective Order and to afford the Designating Party in this case an opportunity to try to
23 protect its confidentiality interests in the court from which the subpoena or order issued. The
24 Designating Party shall bear the burdens and the expenses of seeking protection in that court of its
25 confidential material – and nothing in these provisions should be construed as authorizing or
26 encouraging a Receiving Party in this action to disobey a lawful directive from another court.

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1 **9. UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL**

2 If a Receiving Party learns that, by inadvertence or otherwise, it has disclosed Protected
3 Material to any person or in any circumstance not authorized under this Stipulated Protective
4 Order, the Receiving Party must immediately (a) notify in writing the Designating Party of the
5 unauthorized disclosures, (b) use its best efforts to retrieve all copies of the Protected Material, (c)
6 inform the person or persons to whom unauthorized disclosures were made of all the terms of this
7 Order, and (d) request such person or persons to execute the “Acknowledgment and Agreement to
8 Be Bound” that is attached hereto as Exhibit A.

9 **10. FILING PROTECTED MATERIAL.**

10 Without written permission from the Designating Party or a court order secured after
11 appropriate notice to all interested persons, a Party may not file in the public record in this action
12 any Protected Material. A Party that seeks to file under seal any Protected Material must comply
13 with Civil Local Rule 79-5.

14 **11. FINAL DISPOSITION.**

15 Unless otherwise ordered or agreed in writing by the Producing Party, within sixty days
16 after the final termination of this action, each Receiving Party must return all Protected Material
17 to the Producing Party. As used in this subdivision, “all Protected Material” includes all copies,
18 abstracts, compilations, summaries or any other form of reproducing or capturing any of the
19 Protected Material. With permission in writing from the Designating Party, the Receiving Party
20 may destroy some or all of the Protected Material instead of returning it. Whether the Protected
21 Material is returned or destroyed, the Receiving Party must submit a written certification to the
22 Producing Party (and, if not the same person or entity, to the Designating Party) by the sixty day
23 deadline that identifies (by category, where appropriate) all the Protected Material that was
24 returned or destroyed and that affirms that the Receiving Party has not retained any copies,
25 abstracts, compilations, summaries or other forms of reproducing or capturing any of the
26 Protected Material. Notwithstanding this provision, Counsel are entitled to retain an archival
27 copy of all pleadings, motion papers, transcripts, legal memoranda, correspondence or attorney
28 work product, even if such materials contain Protected Material. Any such archival copies that

1 contain or constitute Protected Material remain subject to this Protective Order as set forth in
2 Section 4 (DURATION), above.

3 **12. MISCELLANEOUS**

4 12.1 Right to Further Relief. Nothing in this Order abridges the right of any
5 person to seek its modification by the Court in the future.

6 12.2 Right to Assert Other Objections. By stipulating to the entry of this
7 Protective Order no Party waives any right it otherwise would have to object to disclosing or
8 producing any information or item on any ground not addressed in this Stipulated Protective
9 Order. Similarly, no Party waives any right to object on any ground to use in evidence of any of
10 the material covered by this Protective Order.

11
12 IT IS SO STIPULATED, THROUGH COUNSEL OF RECORD.

13
14 DATED: March 10, 2009

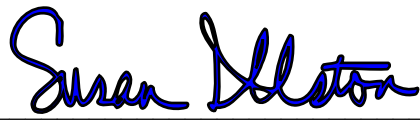
/s/ Robert Rosati
Robert Rosati, Attorney for Plaintiff

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16 DATED: March 10, 2009

/s/ Emily Booth
Emily Booth, Attorney for Defendant

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19 **PURSUANT TO STIPULATION, IT IS SO ORDERED.**

20
21 DATED: _____, 2009



The Honorable Susan Ilston
United States District Judge

22
23 **SIGNATURE ATTESTATION**

24 I hereby attest that I have on file all holograph signatures for any signatures indicated by a
25 “conformed” signature (/s/) within this efiled document.

26
27 /s/ Emily E. Booth
Emily E. Booth, Attorney for Defendant

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EXHIBIT A

ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND

I, _____ [print or type full name], of _____
[print or type full address], declare under penalty of perjury that I have read in its entirety and understand the Stipulated Protective Order that was issued by the United States District Court for the Northern District of California on ___ in the case of Mark Janes v. The Standard Life Insurance Company, Case No. CV-08-5170-SI. I agree to comply with and to be bound by all the terms of this Stipulated Protective Order and I understand and acknowledge that failure to so comply could expose me to sanctions and punishment in the nature of contempt. I solemnly promise that I will not disclose in any manner any information or item that is subject to this Stipulated Protective Order to any person or entity except in strict compliance with the provisions of this Order.

I further agree to submit to the jurisdiction of the United States District Court for the Northern District of California for the purpose of enforcing the terms of this Stipulated Protective Order, even if such enforcement proceedings occur after termination of this action.

I hereby appoint _____ [print or type full name] of _____ [print or type full address and telephone number] as my California agent for service of process in connection with this action or any proceedings related to enforcement of this Stipulated Protective Order.

Date: _____

City and State where sworn and signed: _____

Printed name: _____
[printed name]

Signature: _____
[signature]

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