

IN THE UNITED STATES DISTRICT COURT
FOR THE NORTHERN DISTRICT OF CALIFORNIA
SAN FRANCISCO DIVISION

PS Business Parks, LP,

NO. C 09-02759 JW

Plaintiff,

**PRELIMINARY PRETRIAL CONFERENCE
SCHEDULING ORDER - (JURY TRIAL)**

v.

Pycon, Inc., et al.,

Defendants.

This case is scheduled for a Preliminary Pretrial Conference on January 30, 2012. Pursuant to the Federal Rules of Civil Procedure and Local Rules of this Court, the parties conferred and duly submitted a Joint Pretrial Statement. (See Docket Item No. 72.) Based on their joint submission, it appears that a trial schedule for the case can be set without the necessity of an appearance at this time.¹ Accordingly, the Preliminary Pretrial Conference is VACATED and the parties are ordered to comply with the following schedule:

TRIAL SCHEDULE

Final Pretrial Conference at 11 a.m. (¶4) (≈14 days before Jury Selection)	May 21, 2012
---	---------------------

¹ In its Order Setting Preliminary Pretrial Conference, the Court ordered the parties to file a Joint Statement “including, *inter alia*, a good faith proposed trial schedule.” (Docket Item No. 71 at 1.) In response, the parties filed a joint statement which contends, in pertinent part, as follows: “Request is hereby made that a trial be set in this matter in the summer of 2012.” (Docket Item No. 72 at 7.) Although the Court finds that this minimal request does not constitute the “good faith proposed trial schedule” the parties were ordered to provide, the Court finds that it is able to set a trial schedule for this case at this time despite the parties’ failure to set forth any specific proposed schedule.

Joint Pretrial Conference Statement, <i>In Limine</i> Motions, and Proposed Jury Instructions Due (≈30 days before Final Pretrial Conference) Once the in limine binders are lodged with the Court (§3(b)), the Court will determine whether a hearing is necessary for the motions in advance of the Final Pretrial Conference and set the hearing accordingly.	April 20, 2012
Jury Selection	June 5, 2012 at 9 a.m.
Jury Trial Date and Sessions² Sessions 1-4 Sessions 5-8 Argue & Submit Jury Deliberations	June 5-8, 2012, 1 p.m. - 4 p.m. June 12-15, 2012, 1 p.m. - 4 p.m. June 19, 2012 at 1 p.m. June 19-22, 2012, as necessary

Meet and Confer Requirement

1. No later than 30 days prior to the Final Pretrial Conference, the parties shall meet and confer with respect to the Joint Pretrial Conference Statement, submission of a joint list of witnesses, a joint list of trial exhibits and a joint list of discovery material which each party intends to offer in evidence as a part of its case-in-chief. Unless objections are made in accord with this Order, all witnesses, exhibits and discovery material contained on the joint submission shall be deemed admissible into evidence by stipulation.

Objections and Lodging Disputed Material with the Court

2. If a party objects to receipt into evidence of a witness, exhibits or discovery response, the party shall advise all opposing parties during the conference described in Paragraph 1, and attempt to resolve the dispute. If the parties are unsuccessful in resolving the dispute, any party wishing to object to receipt of the testimony of any witness, any exhibit or discovery response into

² Jury trials are held in afternoon sessions from 1:00 p.m. to 4:00 p.m., Tuesdays through Fridays unless the Court otherwise specifies. At the Final Pretrial Conference, the Court reserves the right to fold the afternoon sessions into morning sessions (9:00 a.m. - 12:00 p.m.) thus creating full days for trial. The final trial schedule will be confirmed at the Final Pretrial Conference.

evidence shall lodge with Chambers a copy of the disputed material at the commencement of trial. Attached to the submission shall be a brief statement of the objection and any response by the proffering party. The Court will indicate on the submitted copy whether the objection is overruled or sustained and return the material to counsel.

**Lodging Joint Pretrial Conference Statement, in Limine Motions
and Proposed Jury Instructions**

3. Pursuant to the date set forth in the Case Schedule, the parties shall file and lodge with Chambers the following:

- a. Joint Pretrial Conference Statement: The parties shall file a joint pretrial statement which shall contain the following information: (1) a brief description of the substance of claims and defenses which remain to be decided; (2) a detailed statement of all the relief claimed, particularly itemizing all elements of damages claimed as well as witnesses, documents or other evidentiary material to be presented concerning the amount of those damages; (3) a plain and concise statement of all relevant facts not reasonably disputable, as well as which facts the parties will stipulate for incorporation into the trial record without the necessity of supporting testimony or exhibits; (4) a plain and concise statement of all disputed factual issues which remain to be decided; (5) a statement assessing whether all or part of the action may be presented upon an agreed statement of facts; (6) a statement of stipulations requested or proposed for pretrial or trial purposes; (7) without extended legal argument, a concise statement of each disputed point of law concerning liability or relief, citing supporting statutes and decisions; (8) a list of all witnesses likely to be called at trial; (9) a list of evidence the parties intend to present at trial through use of excerpts from depositions, from interrogatory answers, or from responses to requests for admission; and (10) any other subjects relevant to the trial of the action, or material to its just, speedy and

inexpensive determination. **Counsel are directed to meet and confer in advance of the date for submission of pretrial material with respect to the pretrial conference statement.**

b. *In Limine Motions:* Any *in limine* motions shall be filed in writing and submitted along with the Joint Final Pretrial Conference Statement. Any opposition shall be filed in writing and served no later than ten (10) days after the opening briefs have been filed and served. **Fifteen (15) days** before the date of the Final Pretrial Conference, the parties shall organize their *in limine* motions as follows:

- (1) Each side shall be responsible for producing a combined folder with all of *their* *in limine* motions, oppositions to their motions (if any), and replies (if any), respectively. The motion papers shall be clearly marked and separated in one single binder. The binder shall contain a table of contents, listing each motion with a short sentence regarding the grounds for *in limine* and a short sentence regarding the opposition; all statements must be supported by proper citations to the motions. **The table of contents as well as the Motions shall also be saved on a CD in MS Word or WordPerfect format to be attached inside the binder.**
- (2) Please note that this binder is not a substitute for filing the motions and related papers via ECF; it is designed for the Court to evaluate the motions. Two copies of the binder shall be delivered to the Court (by way of the Clerk's Office) no later than **fifteen (15) days before the date of the Final Pretrial Conference by 3 PM.** The parties must also bring the binder to the Final Pretrial Conference for their own references.
- (3) These motions will be deemed submitted without oral argument, unless the Court orders otherwise.

c. *Proposed Jury Instructions:* The parties shall filed their Proposed Jury Instructions thirty (30) days before the date of the Final Pretrial Conference. **The parties shall bring to the Final Pretrial Conference their Proposed Jury Instructions on a CD in MS Word or WordPerfect format.**

Final Pretrial Conference

4. The Court will conduct a Final Pretrial Conference on the date set forth in the Case Schedule. The trial attorneys must attend the conference. At the final pretrial conference, the Court

1 will consider issues raised in the Final Pretrial Conference Statement, motions *in limine* and discuss
2 the procedures for trial of the case.

3 **Lodging Witness Lists and Exhibit Lists**

4 5. At the Final Pretrial Conference, the parties shall lodge with Chambers the joint list
5 of witnesses, and a joint list of exhibits. Unless otherwise ordered, all exhibits shall be in a format
6 compatible with either the video or digital evidence presentation system utilized by the Court. The
7 proffering party shall retain custody of all exhibits, schedules, summaries, diagrams or charts to be
8 used at the trial.

9 6. To accommodate consideration of electronic exhibits, as the trial progresses, the
10 parties will load images of the admitted exhibits onto a stand alone hard drive or CD or DVD in
11 “pdf” format. The parties shall ensure that, apart from whatever technical material is necessary to
12 operate the system, the CD, DVD or hard drive contains only the items specified in this order and
13 nothing else. The images will be placed in a folder labeled “Admitted Exhibits” that shall contain
14 all trial exhibits received into evidence. In addition to the exhibits, themselves, the folder shall
15 contain a file labeled “List of Admitted Exhibits by Exhibit Number.” The “List” shall list in
16 numerical order by Trial Exhibit Number, each admitted exhibit, along with the date of the
17 document (where available), and a brief description of the exhibit. To the extent practicable, the
18 “List” shall be text searchable and hyperlinked to the Exhibits, themselves. The folder shall contain
19 a second file labeled “List of Admitted Exhibits by Date.” This second “List” shall contain the
20 same information, except that the exhibits will be listed in chronological order, according to the date
21 the document was prepared. The external stand alone hard drive or CD or DVD and a printed copy
22 of the exhibit lists will be marked as exhibits and placed in evidence as demonstrative exhibits.

23 7. Before the case is submitted for decision, each party will be deemed to have had an
24 opportunity to review the material described in the previous paragraph to ensure their accuracy.
25 Unless a party objects before the case is submitted for decision to the judge or jury, the party will be
26 deemed to have waived any and all objections to the submitted materials.

1 8. To accommodate review of electronic exhibits, the parties will jointly provide the
2 jury with the following equipment: a laptop computer, the external stand alone hard drive, CD or
3 DVD, a printer (and, if practicable, an LCD projector).

4 9. During its closing instructions, the Court will advise the jury of the form in which
5 exhibits will be submitted to them. The jury will also be instructed that, unless impracticable, upon
6 a juror's written request, a printed copy of any exhibit received in evidence will be provided to the
7 jury. Before the jury retires to deliberate, the parties will provide a tutorial to the jurors on how to
8 operate the equipment, how to view the exhibits, and how to print the exhibits if the jury wishes to
9 do so. A written set of instructions on operations of the equipment will be sent into the jury room.

10 10. When the jury is deliberating, at least one lawyer for each side shall remain in close
11 proximity to the courtroom. In the event of any technical problem, or if the jurors have questions
12 about how to operate the equipment, the jurors shall pass a note to the clerk, just as with any other
13 questions they may have. The Court will read the note to the lawyers. Those lawyers shall consult
14 with each other and with their respective technicians, and propose to the Court how they wish to
15 address the technical problem.

16 11. The parties shall maintain a backup laptop computer and a backup hard drive with
17 identical images and data at the courthouse such that, in the event of a technical problem that cannot
18 be quickly and easily remedied, the equipment can be replaced.

19 12. Unless the Court orders otherwise for good cause shown, the expense of the
20 equipment and the costs of preparation of the Lists and Exhibits will be shared equally among the
21 parties.

22 13. This Standing Order also applies to cases tried to the Court sitting without a jury,
23 except that paragraphs 8-11 do not apply.

24 14. The parties are ordered to meet and confer in advance of trial to establish a procedure
25 for complying with this Order with respect to electronic exhibits.

11 16. The time allowed for trial shall be divided equally between the plaintiff's side and the
12 defendant's side. Co-parties are ordered to meet, confer and agree to an allocation among
13 themselves. A party may spend its allocated time presenting its own case or on cross-examination of
14 witnesses called by other parties or for presentation of a counterclaim. When a party's allocated time
15 period has expired, unless otherwise ordered for good cause shown, no further time will be allowed
16 to that party if it would interfere with the ability of the opposing party to present its case.

18 17. In opening statements, counsel shall not express personal knowledge or opinion
19 concerning any matter in issue.

18. Counsel must question witnesses from the podium, using the microphone. Without
requesting permission, counsel may approach witnesses for any proper purposes.

22 19. Address all remarks to the Court, not to opposing counsel.

23 20. Refer to all persons, including witnesses, other counsel and the parties by their
24 surnames and not by their first or given names.

25 21. In examining a witness, counsel shall not repeat or echo the answer given by the
26 witness.

27 22. Counsel must stand when making an objection.

24. Counsel have full responsibility to arrange for the appearance of witnesses during the presentation of their case so as to eliminate delay caused by waiting for witnesses who have been placed on call by counsel.

26. Counsel shall admonish all persons at counsel table that gestures, facial expressions, audible comments, or the like, as manifestations of approval or disapproval during the testimony of witnesses, or at any other time, are prohibited.

1 28. After the commencement of trial testimony, upon request of co-parties, any objection,
2 motion or other application for relief made by any co-party, orally or in writing, shall be deemed to
3 be adopted and joined in by every other co-party, without announcement by counsel to that effect,
4 and the rulings of the Court shall be deemed applicable to each party unless otherwise stated at the
5 time the ruling is made. Accordingly, it shall be regarded as unnecessary and improper for counsel
6 to rise to "join in" an objection or motion. Rather, counsel should rise to be heard only for the
7 purpose of expressly opting out of an objection or motion if that is his or her position.

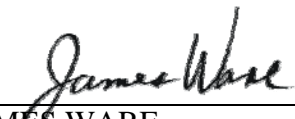
8 29. Counsel are directed to deliver to opposing counsel at the end of each trial day (if not
9 earlier) a list of witnesses counsel anticipates calling the next trial day.

10 30. Counsel calling a non-client witness to testify should have no further discussions with
11 that witness concerning the case or any aspect of his or her testimony after the witness has been
12 tendered for cross-examination and until such time as the witness has been tendered back for redirect
13 examination. At all other times, within the bounds of governing ethics and the law, counsel may
14 engage in discussions with witnesses during trial.

15 31. Any time taken away from presentation of evidence to the trier of fact due to, for
16 example, lengthy legal motions made during the time allocated to the presentation of evidence, or
17 delays in the commencement of proceedings due to circumstances within the control of counsel, will
18 be deducted from the time allocated for the presentation of evidence. Upon timely application based
19 upon good cause, the Court may relieve a party of its stipulation to the agreed schedule.

20 32. It is the practice of the Court periodically to inform counsel of the Court's record of
21 how much time each side has remaining for the presentation of evidence based upon the stipulated
22 trial schedule.

23
24 Dated: January 24, 2012



JAMES WARE
United States District Chief Judge

THIS IS TO CERTIFY THAT COPIES OF THIS ORDER HAVE BEEN DELIVERED TO:

Anthony Jay Adair aadair@pahl-mccay.com
Daniel G. Herns dherns@aol.com
Ginger L. Sotelo gsotelo@pahl-mccay.com
Javed Inam Ellahie ellahie@gmail.com
Michael Jin-Kon Cheng mcheng@pahl-mccay.com
Michael William Malter Michael@bindermalter.com
Omair Maqsood Farooqui ofarooqui@ellfarlaw.com
Ralph John Swanson rjs@berliner.com
Stephen Donald Pahl spahl@pahl-gosselin.com

Dated: January 24, 2012

Richard W. Wieking, Clerk

By: /s/ JW Chambers
Susan Imbriani
Courtroom Deputy