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15
 16 UNITED STATES DISTRICT COURT
 17 NORTHERN DISTRICT OF CALIFORNIA

18 MARK JOHNSON, FRANCO S. CALZOLAI,
 and MICHAEL R. BRYANT,

Case No. CV 09 5503 JSW

STIPULATED PROTECTIVE ORDER

19 Plaintiffs,

20 vs.

21 THE CITY AND COUNTY OF SAN
 22 FRANCISCO, THE SAN FRANCISCO FIRE
 DEPARTMENT, THE CIVIL SERVICE
 23 COMMISSION OF SAN FRANCISCO, and
 THE SAN FRANCISCO FIRE
 24 COMMISSION,

25 Defendants.

STIPULATION

I. PURPOSES AND LIMITATIONS

Disclosure and discovery activity in this action are likely to involve production of confidential, proprietary, or private information for which special protection from public disclosure and from use for any purpose other than prosecuting this litigation may be warranted. Accordingly, the parties hereby stipulate to and petition the court to enter the following Stipulated Protective Order. The parties acknowledge that this Order does not confer blanket protections on all disclosures or responses to discovery and that the protection it affords from public disclosure and use extends only to the limited information or items that are entitled to confidential treatment under the applicable legal principles. The parties further acknowledge, as set forth in Section 12.3, below, that this Stipulated Protective Order does not entitle them to file confidential information under seal; Civil Local Rule 79-5 sets forth the procedures that must be followed and the standards that will be applied when a party seeks permission from the court to file material under seal.

II. DEFINITIONS

2.1 Challenging Party: a Party or Non-Party that challenges the designation of information or items under this Order.

2.2 “CONFIDENTIAL” Information or Items: information (regardless of how it is generated, stored or maintained) or tangible things that qualify for protection under Federal Rule of Civil Procedure 26(c).

2.3 Counsel (without qualifier): Outside Counsel of Record and House Counsel (as well as their support staff).

2.4 Designating Party: a Party or Non-Party that designates information or items that it produces in disclosures or in responses to discovery as “CONFIDENTIAL.”

2.5 Disclosure or Discovery Material: all items or information, regardless of the medium or manner in which it is generated, stored, or maintained (including, among other things, testimony, transcripts, and tangible things), that are produced or generated in disclosures or responses to discovery in this matter.

1 2.6 Expert: a person with specialized knowledge or experience in a matter pertinent to the
2 litigation who (1) has been retained by a Party or its counsel to serve as an expert witness or as a
3 consultant in this action, (2) is not a past or current employee of a Party and (3) at the time of
4 retention, is not anticipated to become an employee of a Party.

5 2.7 House Counsel: attorneys who are employees of a party to this action. House Counsel
6 does not include Outside Counsel of Record or any other outside counsel.

7 2.8 Outside Counsel of Record: attorneys who are not employees of a party to this action
8 but are retained to represent or advise a party to this action and have appeared in this action on behalf
9 of that party or are affiliated with a law firm which has appeared on behalf of that party.

10 2.9 Non-Party: Any natural person, partnership, corporation, association, or other legal
11 entity not named as a Party to this action.

12 2.10 Party: any party to this action, including all of its officers, directors, employees,
13 consultants, retained experts, and Outside Counsel of Record (and their support staffs).

14 2.11 Producing Party: a Party or Non-Party that produces Disclosure or Discovery Material
15 in this action.

16 2.12 Professional Vendors: persons or entities that provide litigation support services (e.g.,
17 photocopying, videotaping, translating, preparing exhibits or demonstrations, and organizing, storing,
18 or retrieving data in any form or medium) and their employees and subcontractors.

19 2.13 Protected Material: any Disclosure or Discovery Material that is designated as
20 "CONFIDENTIAL."

21 2.14 Receiving Party: a Party that receives Disclosure or Discovery Material from a
22 Producing Party.

23 **III. SCOPE**

24 The protections conferred by this Stipulation and Order cover not only Protected Material (as
25 defined above), but also (1) any information copied or extracted from Protected Material; (2) all
26 copies, excerpts, summaries, or compilations of Protected Material; and (3) any testimony,
27 conversations, or presentations by Parties or their Counsel that might reveal Protected Material.

28 However, the protections conferred by this Stipulation and Order do not cover the following

1 information: (a) any information that is in the public domain at the time of disclosure to a Receiving
2 Party or becomes part of the public domain after its disclosure to a Receiving Party as a result of
3 publication not involving a violation of this Order, including becoming part of the public record
4 through trial or otherwise; and (b) any information known to the Receiving Party prior to the
5 disclosure or obtained by the Receiving Party after the disclosure from a source who obtained the
6 information lawfully and under no obligation of confidentiality to the Designating Party. Any use of
7 Protected Material at trial shall be governed by a separate agreement or order.

8 **IV. DURATION**

9 Even after final disposition of this litigation, the confidentiality obligations imposed by this
10 Order shall remain in effect until a Designating Party agrees otherwise in writing or a court order
11 otherwise directs. Final disposition shall be deemed to be the later of (1) dismissal of all claims and
12 defenses in this action, with or without prejudice; and (2) final judgment herein after the completion
13 and exhaustion of all appeals, rehearings, remands, trials, or reviews of this action, including the time
14 limits for filing any motions or applications for extension of time pursuant to applicable law.

15 **V. DESIGNATING PROTECTED MATERIAL**

16 5.1 Exercise of Restraint and Care in Designating Material for Protection. Each Party or
17 Non-Party that designates information or items for protection under this Order must take care to limit
18 any such designation to specific material that qualifies under the appropriate standards. To the extent
19 it is practical to do so, the Designating Party must designate for protection only those parts of material,
20 documents, items, or oral or written communications that qualify – so that other portions of the
21 material, documents, items, or communications for which protection is not warranted are not swept
22 unjustifiably within the ambit of this Order.

23 Mass, indiscriminate, or routinized designations are prohibited. Designations that are shown to
24 be clearly unjustified or that have been made for an improper purpose (e.g., to unnecessarily encumber
25 or retard the case development process or to impose unnecessary expenses and burdens on other
26 parties) expose the Designating Party to sanctions.

27 If it comes to a Designating Party's attention that information or items that it designated for
28 protection do not qualify for protection at all or do not qualify for the level of protection initially

1 asserted, that Designating Party must promptly notify all other parties that it is withdrawing the
2 mistaken designation.

3 5.2 Manner and Timing of Designations. Except as otherwise provided in this Order (see,
4 e.g., second paragraph of section 5.2(a) below), or as otherwise stipulated or ordered, Disclosure or
5 Discovery Material that qualifies for protection under this Order must be clearly so designated before
6 the material is disclosed or produced.

7 Designation in conformity with this Order requires:

8 (a) for information in documentary form (e.g., paper or electronic documents, but excluding
9 transcripts of depositions or other pretrial or trial proceedings), that the Producing Party affix the
10 legend “CONFIDENTIAL” to each page that contains protected material. If only a portion or portions
11 of the material on a page qualifies for protection, the Producing Party also must clearly identify the
12 protected portion(s) (e.g., by making appropriate markings in the margins).

13 A Party or Non-Party that makes original documents or materials available for inspection need
14 not designate them for protection until after the inspecting Party has indicated which material it would
15 like copied and produced. During the inspection and before the designation, all of the material made
16 available for inspection shall be deemed “CONFIDENTIAL.” After the inspecting Party has
17 identified the documents it wants copied and produced, the Producing Party must determine which
18 documents, or portions thereof, qualify for protection under this Order. Then, before producing the
19 specified documents, the Producing Party must affix the “CONFIDENTIAL” legend to each page that
20 contains Protected Material. If only a portion or portions of the material on a page qualifies for
21 protection, the Producing Party also must clearly identify the protected portion(s) (e.g., by making
22 appropriate markings in the margins).

23 (b) for testimony given in deposition or in other pretrial or trial proceedings, that the
24 Designating Party identify on the record, before the close of the deposition, hearing, or other
25 proceeding, all protected testimony.

26 (c) for information produced in some form other than documentary and for any other tangible
27 items, that the Producing Party affix in a prominent place on the exterior of the container or containers
28 in which the information or item is stored the legend “CONFIDENTIAL.” If only a portion or

1 portions of the information or item warrant protection, the Producing Party, to the extent practicable,
2 shall identify the protected portion(s).

3 5.3 Inadvertent Failures to Designate. If timely corrected, an inadvertent failure to
4 designate qualified information or items does not, standing alone, waive the Designating Party's right
5 to secure protection under this Order for such material. Upon timely correction of a designation, the
6 Receiving Party must make reasonable efforts to assure that the material is treated in accordance with
7 the provisions of this Order.

8 VI. CHALLENGING CONFIDENTIALITY DESIGNATIONS

9 6.1 Timing of Challenges. Any Party or Non-Party may challenge a designation of
10 confidentiality at any time. Unless a prompt challenge to a Designating Party's confidentiality
11 designation is necessary to avoid foreseeable, substantial unfairness, unnecessary economic burdens,
12 or a significant disruption or delay of the litigation, a Party does not waive its right to challenge a
13 confidentiality designation by electing not to mount a challenge promptly after the original designation
14 is disclosed.

15 6.2 Meet and Confer. The Challenging Party shall initiate the dispute resolution process by
16 providing written notice of each designation it is challenging and describing the basis for each
17 challenge. To avoid ambiguity as to whether a challenge has been made, the written notice must recite
18 that the challenge to confidentiality is being made in accordance with this specific paragraph of the
19 Protective Order. The parties shall attempt to resolve each challenge in good faith and must begin the
20 process by conferring directly (in voice to voice dialogue; other forms of communication are not
21 sufficient) within 14 days of the date of service of notice. In conferring, the Challenging Party must
22 explain the basis for its belief that the confidentiality designation was not proper and must give the
23 Designating Party an opportunity to review the designated material, to reconsider the circumstances,
24 and, if no change in designation is offered, to explain the basis for the chosen designation. A
25 Challenging Party may proceed to the next stage of the challenge process only if it has engaged in this
26 meet and confer process first or establishes that the Designating Party is unwilling to participate in the
27 meet and confer process in a timely manner.

1 6.3 Judicial Intervention. If the Parties cannot resolve a challenge without court
2 intervention, the Designating Party shall file and serve a motion to retain confidentiality under Civil
3 Local Rule 7 (and in compliance with Civil Local Rule 79-5, if applicable) within 21 days of the initial
4 notice of challenge or within 14 days of the parties agreeing that the meet and confer process will not
5 resolve their dispute, whichever is earlier. Each such motion must be accompanied by a competent
6 declaration affirming that the movant has complied with the meet and confer requirements imposed in
7 the preceding paragraph. Failure by the Designating Party to make such a motion including the
8 required declaration within 21 days (or 14 days, if applicable) shall automatically waive the
9 confidentiality designation for each challenged designation. In addition, the Challenging Party may
10 file a motion challenging a confidentiality designation at any time if there is good cause for doing so,
11 including a challenge to the designation of a deposition transcript or any portions thereof. Any motion
12 brought pursuant to this provision must be accompanied by a competent declaration affirming that the
13 movant has complied with the meet and confer requirements imposed by the preceding paragraph.

14 The burden of persuasion in any such challenge proceeding shall be on the Designating Party.
15 Frivolous challenges and those made for an improper purpose (e.g., to harass or impose unnecessary
16 expenses and burdens on other parties) may expose the Challenging Party to sanctions. Unless the
17 Designating Party has waived the confidentiality designation by failing to file a motion to retain
18 confidentiality as described above, all parties shall continue to afford the material in question the level
19 of protection to which it is entitled under the Producing Party's designation until the court rules on the
20 challenge.

21 **VII. ACCESS TO AND USE OF PROTECTED MATERIAL**

22 7.1 Basic Principles. A Receiving Party may use Protected Material that is disclosed or
23 produced by another Party or by a Non-Party in connection with this case only for prosecuting,
24 defending, or attempting to settle this litigation. Such Protected Material may be disclosed only to the
25 categories of persons and under the conditions described in this Order. When the litigation has been
26 terminated, a Receiving Party must comply with the provisions of section 13 below (FINAL
27 DISPOSITION).

1 Protected Material must be stored and maintained by a Receiving Party at a location and in a
2 secure manner that ensures that access is limited to the persons authorized under this Order.

3 7.2 Disclosure of "CONFIDENTIAL" Information or Items. Unless otherwise ordered by
4 the court or permitted in writing by the Designating Party, a Receiving Party may disclose any
5 information or item designated "CONFIDENTIAL" only to:

6 (a) the Receiving Party's Outside Counsel of Record in this action, as well as employees of
7 said Outside Counsel of Record to whom it is reasonably necessary to disclose the information for this
8 litigation and who have signed the "Acknowledgment and Agreement to Be Bound" that is attached
9 hereto as Exhibit A;

10 (b) the officers, directors, and employees (including House Counsel) of the Receiving Party
11 to whom disclosure is reasonably necessary for this litigation and who have signed the
12 "Acknowledgment and Agreement to Be Bound" (Exhibit A);

13 (c) the Plaintiffs, Mark Johnson, Franco Calzolari, and Michael Bryant after they have
14 signed the "Acknowledgment and Agreement to Be Bound" (Exhibit A);

15 (d) persons involved in the examination process for the 2008 H-40 Battalion Chief
16 Examination who have already seen the examination, scoring key, and related materials, including but
17 not limited to: scoring key committee members, answer key committee members, members of the
18 SFFD Examination Unit, members of the San Francisco Department of Human Resources involved,
19 any other employees of the City and County of San Francisco involved, raters, assessors, and Chief
20 Hayes-White after signing the "Acknowledgment and Agreement to Be Bound" (Exhibit A);

21 (e) non-party candidates for the 2008 H-40 Battalion Chief examination are allowed to
22 view the examination and their answers/responses after they have signed the "Acknowledgment and
23 Agreement to Be Bound" (Exhibit A);

24 (f) members of the Fire Department who are of the rank of Battalion Chief and above after
25 they have signed the "Acknowledgment and Agreement to Be Bound" (Exhibit A);

26 (f) Experts (as defined in this Order) of the Receiving Party to whom disclosure is
27 reasonably necessary for this litigation and who have signed the "Acknowledgment and Agreement to
28 Be Bound" (Exhibit A);

1 (g) the court and its personnel;

2 (h) court reporters and their staff, professional jury or trial consultants, and Professional
3 Vendors to whom disclosure is reasonably necessary for this litigation and who have signed the
4 “Acknowledgment and Agreement to Be Bound” (Exhibit A);

5 (i) during their depositions, witnesses in the action to whom disclosure is reasonably necessary
6 and who have signed the “Acknowledgment and Agreement to Be Bound” (Exhibit A), unless
7 otherwise agreed by the Designating Party or ordered by the court. Pages of transcribed deposition
8 testimony or exhibits to depositions that reveal Protected Material must be separately bound by the
9 court reporter and may not be disclosed to anyone except as permitted under this Stipulated Protective
10 Order.

11 (j) the author or recipient of a document containing the information or a custodian or other
12 person who otherwise possessed or knew the information.

13 **VIII. PROTECTED MATERIAL SUBPOENAED OR ORDERED PRODUCED IN OTHER
LITIGATION**

14 If a Party is served with a subpoena or a court order issued in other litigation that compels
15 disclosure of any information or items designated in this action as “CONFIDENTIAL,” that Party
16 must:

17 (a) promptly notify in writing the Designating Party. Such notification shall include a copy
18 of the subpoena or court order;

19 (b) promptly notify in writing the party who caused the subpoena or order to issue in the
20 other litigation that some or all of the material covered by the subpoena or order is subject to this
21 Protective Order. Such notification shall include a copy of this Stipulated Protective Order; and

22 (c) cooperate with respect to all reasonable procedures sought to be pursued by the
23 Designating Party whose Protected Material may be affected.

24 If the Designating Party timely seeks a protective order, the Party served with the subpoena or
25 court order shall not produce any information designated in this action as “CONFIDENTIAL” before a
26 determination by the court from which the subpoena or order issued, unless the Party has obtained the
27 Designating Party’s permission. The Designating Party shall bear the burden and expense of seeking
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1 protection in that court of its confidential material – and nothing in these provisions should be
 2 construed as authorizing or encouraging a Receiving Party in this action to disobey a lawful directive
 3 from another court.

4 **IX. A NON-PARTY’S PROTECTED MATERIAL SOUGHT TO BE PRODUCED IN THIS
 LITIGATION**

5 (a) The terms of this Order are applicable to information produced by a Non-Party in this
 6 action and designated as “CONFIDENTIAL.” Such information produced by Non-Parties in
 7 connection with this litigation is protected by the remedies and relief provided by this Order. Nothing
 8 in these provisions should be construed as prohibiting a Non-Party from seeking additional
 9 protections.

10 (b) In the event that a Party is required, by a valid discovery request, to produce a Non-
 11 Party’s confidential information in its possession, and the Party is subject to an agreement with the
 12 Non-Party not to produce the Non-Party’s confidential information, then the Party shall:

- 13 1. promptly notify in writing the Requesting Party and the Non-Party that some or
 14 all of the information requested is subject to a confidentiality agreement with a Non-Party;
- 15 2. promptly provide the Non-Party with a copy of the Stipulated Protective Order
 16 in this litigation, the relevant discovery request(s), and a reasonably specific description of the
 17 information requested; and
- 18 3. make the information requested available for inspection by the Non-Party.

19 (c) If the Non-Party fails to object or seek a protective order from this court within 14 days
 20 of receiving the notice and accompanying information, the Receiving Party may produce the Non-
 21 Party’s confidential information responsive to the discovery request. If the Non-Party timely seeks a
 22 protective order, the Receiving Party shall not produce any information in its possession or control that
 23 is subject to the confidentiality agreement with the Non-Party before a determination by the court.¹
 24 Absent a court order to the contrary, the Non-Party shall bear the burden and expense of seeking
 25 protection in this court of its Protected Material.

26
 27
 28 ¹ The purpose of this provision is to alert the interested parties to the existence of confidentiality rights of a Non-
 Party and to afford the Non-Party an opportunity to protect its confidentially interests in this court.

X. UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL

1
2 If a Receiving Party learns that, by inadvertence or otherwise, it has disclosed Protected
3 Material to any person or in any circumstance not authorized under this Stipulated Protective Order,
4 the Receiving Party must immediately (a) notify in writing the Designating Party of the unauthorized
5 disclosures, (b) use its best efforts to retrieve all unauthorized copies of the Protected Material, (c)
6 inform the person or persons to whom unauthorized disclosures were made of all the terms of this
7 Order, and (d) request such person or persons to execute the "Acknowledgment and Agreement to Be
8 Bound" that is attached hereto as Exhibit A.

XI. INADVERTENT PRODUCTION OF PRIVILEGED OR OTHERWISE PROTECTED MATERIAL

9
10 When a Producing Party gives notice to Receiving Parties that certain inadvertently produced
11 material is subject to a claim of privilege or other protection, the obligations of the Receiving Parties
12 are those set forth in Federal Rule of Civil Procedure 26(b)(5)(B). This provision is not intended to
13 modify whatever procedure may be established in an e-discovery order that provides for production
14 without prior privilege review. Pursuant to Federal Rule of Evidence 502(d) and (e), insofar as the
15 parties reach an agreement on the effect of disclosure of a communication or information covered by
16 the attorney-client privilege or work product protection, the parties may incorporate their agreement in
17 the stipulated protective order submitted to the court.

XII. MISCELLANEOUS

18
19 12.1 Right to Further Relief. Nothing in this Order abridges the right of any person to seek
20 its modification by the court in the future.

21 12.2 Right to Assert Other Objections. By stipulating to the entry of this Protective Order no
22 Party waives any right it otherwise would have to object to disclosing or producing any information or
23 item on any ground not addressed in this Stipulated Protective Order. Similarly, no Party waives any
24 right to object on any ground to use in evidence of any of the material covered by this Protective
25 Order.

26 12.3 Filing Protected Material. Without written permission from the Designating Party or a
27 court order secured after appropriate notice to all interested persons, a Party may not file in the public
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1 record in this action any Protected Material. A Party that seeks to file under seal any Protected
2 Material must comply with Civil Local Rule 79-5. Protected Material may only be filed under seal
3 pursuant to a court order authorizing the sealing of the specific Protected Material at issue. Pursuant
4 to Civil Local Rule 79-5, a sealing order will issue only upon a request establishing that the Protected
5 Material at issue is privileged, protectable as a trade secret, or otherwise entitled to protection under
6 the law. If a Receiving Party's request to file Protected Material under seal pursuant to Civil Local
7 Rule 79-5(d) is denied by the court, then the Receiving Party may file the Protected Material in the
8 public record pursuant to Civil Local Rule 79-5(e) unless otherwise instructed by the court.

9 **XIII. FINAL DISPOSITION**

10 Within 60 days after the final disposition of this action, as defined in paragraph 4, each
11 Receiving Party must return all Protected Material to the Producing Party or destroy such material. As
12 used in this subdivision, "all Protected Material" includes all copies, abstracts, compilations,
13 summaries, and any other format reproducing or capturing any of the Protected Material. Whether the
14 Protected Material is returned or destroyed, the Receiving Party must submit a written certification to
15 the Producing Party (and, if not the same person or entity, to the Designating Party) by the 60 day
16 deadline that (1) identifies (by category, where appropriate) all the Protected Material that was
17 returned or destroyed and (2) affirms that the Receiving Party has not retained any copies, abstracts,
18 compilations, summaries or any other format reproducing or capturing any of the Protected Material.
19 Notwithstanding this provision, Counsel are entitled to retain an archival copy of all pleadings, motion
20 papers, trial, deposition, and hearing transcripts, legal memoranda, correspondence, deposition and
21 trial exhibits, expert reports, attorney work product, and consultant and expert work product, even if
22 such materials contain Protected Material. Any such archival copies that contain or constitute
23 Protected Material remain subject to this Protective Order as set forth in Section 4 (DURATION).

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PURSUANT TO THE ORDER OF UNITED STATES MAGISTRATE JUDGE JAMES LARSON, DATED FEBRUARY 9, 2011, THE PARTIES, THROUGH COUNSEL OF RECORD, HEREBY AGREE TO ABIDE BY THE ABOVE PROTECTIVE ORDER.

Dated: 2/23/11

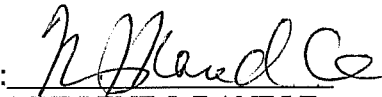
DENNIS J. HERRERA
City Attorney
ELIZABETH S. SALVESON
Chief Labor Attorney
GINA M. ROCCANOVA
Deputy City Attorney

By: 

Attorneys for Defendants

Dated: 2/28/11

MURLENE J. RANDLE
LAW OFFICES OF M.J. RANDLE

By: 

MURLENE J. RANDLE
Attorney for Plaintiffs

PURSUANT TO THE ORDER ISSUED BY THIS COURT IN THIS MATTER, DATED FEBRUARY 9, 2011, IT IS SO ORDERED.

March 3, 2011

DATED: _____



HONORABLE JAMES LARSON
United States Magistrate Judge

EXHIBIT A

ACKNOWLEDGEMENT AND AGREEMENT TO BE BOUND

1 I, _____ [print or type full name], of _____
 2 _____ [print or type full address], declare under penalty of perjury that I have read in its entirety and
 3 understand the Stipulated Protective Order that was issued by the United States District Court for the
 4 Northern District of California on [date] in the case of Johnson et. al v. City and County of San
 5 Francisco et. al CV 09 5503 JSW. I agree to comply with and to be bound by all the terms of this
 6 Stipulated Protective Order and I understand and acknowledge that failure to so comply could expose
 7 me to sanctions and punishment in the nature of contempt. I solemnly promise that I will not disclose
 8 in any manner any information or item that is subject to this Stipulated Protective Order to any person
 9 or entity except in strict compliance with the provisions of this Order.
 10

11 I further agree to submit to the jurisdiction of the United States District Court for the
 12 Northern District of California for the purpose of enforcing the terms of this Stipulated Protective
 13 Order, even if such enforcement proceedings occur after termination of this action.
 14

15 I hereby appoint _____ [print or type full name] of _____
 16 _____ [print or type full address and telephone number] as my California agent
 17 for service of process in connection with this action or any proceedings related to enforcement of this
 18 Stipulated Protective Order. [the forgoing paragraph applies only to non-California residents]
 19

20 Date: _____

21 City and State where sworn and signed: _____

22 Printed name: _____

23 Signature: _____