

1 IT IS ORDERED that on May 14, 2010, at 2:00 p.m., Respondent, Monica Hujazi,
2 personally appear before:

3 Susana Rincon, District Director
4 United States Department of Labor
5 Wage and Hour Division
6 90 7th Street, Suite 18-300
7 San Francisco, CA 94103

8 to testify and produce at that time and place for inspection and copying all of the records
9 specified in the administrative subpoena duces tecum issued on May 7, 2009, that have
10 not yet been produced, including, but not limited to, the following:

- 11 1. All timesheets showing daily and weekly hours, payroll ledgers, maintenance
12 request and work orders for all employees employed by Los Feliz Court
13 Apartments for the period October 1, 2006, to the present.
- 14 2. All records, books, and other documents which identify, relate to, or other-
15 wise contain the names, addresses, social security numbers, and telephone
16 numbers of all former and current persons employed by Los Feliz Court
17 Apartments, including all forms I-9, from October 1, 2006, to the present.
- 18 3. All tax returns, including supporting work papers and schedules, reflecting,
19 referring or relating to the payment of any wages, including IRS forms W-2,
20 W-4, 940, 941 and 1099, to employees or independent contractors of Los Fe-
21 liz Court Apartments for the period October 1, 2006, to the present.
- 22 4. All forms filed with the state regarding payments to and/or on behalf of em-
23 ployees, including but not limited to, EDD and workers' compensation.
- 24 5. All licenses obtained from any government entity allowing Respondent to op-
25 erate Los Feliz Court Apartments.
- 26 6. All records, books, and other documents which identify, relate to, or other-
27 wise contain information reflecting, referring to, or relating to the total vol-
28 ume of sales earned by the Los Feliz Court Apartments, including (but not
limited to) billing records for the period October 1, 2006, to the present.
7. All cancelled payroll checks of Los Feliz Court Apartments for the period

1 October 1, 2006, to the present, including, but not limited to cancelled pay-
2 roll checks for Cornelia Helene Tortolani, Jose De La Cruz, Poria Inalou,
3 Scott Cochell, Jorge Luis Recinos H, Stephanie Kilmer, Salvador Gonzalez,
4 Jeff Mackenzie, Marisneldo Hernandez, and Eulalio Gomez. "Payroll
5 checks" includes all checks or payments for services, checks issued to these
6 employees and/or made payable for their services.

- 7 8. All cash pay and/or reimbursement journals of Los Feliz Court Apartments
8 for the period October 1, 2006, to the present.
- 9 9. All general ledgers of Los Feliz Court Apartments for the period October 1,
10 2006, to the present.
- 11 10. All records, books, and other documents reflecting, referring to, relating to,
12 or otherwise showing ownership of any real property in which the Respon-
13 dent (or any business entity owned or controlled by the Respondent) has any
14 interest.

15 **RESPONDENT IS FURTHER ORDERED** to complete and execute a declaration,
16 under penalty of perjury, that states she has produced every responsive document in her
17 actual or constructive possession.

18 **IT IS FURTHER ORDERED** that should Respondent fail to produce each and
19 every record, paper, and document set forth in the administrative subpoena *duces tecum*,
20 including those documents described in Paragraphs 1-10 above, and/or to execute the
21 declaration ordered herein, Respondent shall personally appear before the undersigned
22 Judge on June 7, 2010, at 10:00 a.m., in courtroom number 1, on the 17th floor, at
23 450 Golden Gate Avenue, San Francisco, California, to provide an explanation for her
24 failure to obey the lawful order of this Court.

25 Dated: May 3, 2010

26
27
28 _____ United States Judge



1 Submitted by:
2 M. PATRICIA SMITH
3 Solicitor of Labor
4 LAWRENCE BREWSTER
5 Regional Solicitor
6 DAVID M. KHAN
7 Counsel for Employment Standards
8 /S/ Cheryl L. Adams
9 CHERYL L. ADAMS, Attorney
10 Attorneys for the Petitioner, U.S. Department of Labor

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CERTIFICATE OF SERVICE

I am a citizen of the United States of America and am over eighteen years of age. I am not a party to the within action; my business address is 90 7th Street, Suite 3-700, San Francisco, California 94103. On April 30, 2010, I served the within **Second Amended (Proposed) Order Enforcing Secretary of Labor's Petition to Enforce Administrative Subpoena Duces Tecum** in this action by placing a true copy thereof in a sealed government envelope, with first class postage affixed thereto, mailed in San Francisco, California, addressed to:

Monica Hujazi
1016 San Raymundo Road
Hillsborough, CA 94010

I certify that under penalty of perjury that the above is true and correct.

/s/ Llwelyn Robinson
Llewlyn Robinson, Legal Assistant
OFFICE OF THE SOLICITOR
UNITED STATES DEPARTMENT OF LABOR

I hereby attest that I have on file all holograph signatures for any signatures indicated by a "conformed" signature (/S/) within this e-filed document.

/s/ Cheryl L. Adams
CHERYL L. ADAMS, Attorney