

For the Northern District of California

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1	In preparation for the telephone conference, counsel for plaintiff shall do the	
2	following:	
3 4	(1)	Review relevant loan documents and investigate the claims to determine whether they have merit.
5	(2)	If plaintiff is seeking a loan modification to resolve all or some of the claims, counsel for plaintiff shall prepare a current, accurate financial statement and gather all of the information and documents customarily
6 7		needed to support a loan modification request. Further, counsel for plaintiff shall immediately notify counsel for defendant of the request for a loan modification.
8 9	(3)	Provide counsel for defendant with information necessary to evaluate the prospects for loan modification, in the form of a financial statement, worksheet or application customarily used by financial institutions.
10	In preparation for the telephone conference, counsel for defendant shall do the	
11	following:	
12 13	(1)	If defendant is unable or unwilling to do a loan modification after receiving notice of plaintiff's request, counsel for defendant shall
14		promptly notify counsel for plaintiff to that effect.
15	(2)	Arrange for a representative of defendant with full settlement authority to participate in the telephone conference.
16	The ADR Unit will notify the parties of the date and time the telephone conference	
17	will be held. After the telephone conference, the ADR Unit will advise the Court of its	
18	recommendation for further ADR proceedings.	
19	Lastly, in light of the reference, the deadline for defendant to file a response to	
20	plaintiff's First Amended Complaint is hereby STAYED, pending further order of the Court,	
21	and the Case Management Conference is hereby CONTINUED from August 29, 2014 to	
22	September 26, 2014.	
23	IT IS SO ORDERED.	
24		
25	Dated: July 28, 20	D14 Maxime M. Chelmer
26		United States District Judge
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