

1	information and documents customarily needed to support a loan modification
2	request. Further, plaintiff shall immediately notify defendants' counsel of the
3	request for a loan modification.
4	3. Provide counsel for defendants with information necessary to evaluate the
5	prospects for loan modification, in the form of a financial statement, worksheet or
6	application customarily used by financial institutions.
7	4. In preparation for the telephone conference, counsel for defendants shall do the
8	following.
9	5. If defendants are unable or unwilling to do a loan modification after receiving
10	notice of plaintiff's request, counsel for defendants shall promptly notify plaintiff to
11	that effect.
12	6. Arrange for a representative of each defendant with full settlement authority to
13	participate in the telephone conference.
14	The ADR Unit will notify the parties of the date and time that the telephone conference
15	will be held. After the telephone conference, the ADR Unit will advise the court of its
16	recommendation for further ADR proceedings.
17	IT IS SO ORDERED.
18	Dated: June 13, 2016
19	Dated: June 13, 2016
20	United States Magistrate Judge
21	
22	
23	
24	
25	
26	
27	
28	

United States District Court Northern District of California