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UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA

LACEY HERNANDEZ, et al.,  
Plaintiffs,  
v.  
SEPHORA USA, INC.,  
Defendant.

Case No. [16-cv-05392-WHO](#)

**ORDER GRANTING MOTION FOR  
CONDITIONAL CERTIFICATION**

Plaintiffs Lacey Hernandez and Brenda Morales bring a putative class action and a Fair Labor Standards Act (“FLSA”) collective action on behalf of themselves and all similarly situated non-exempt employees and former employees of Sephora USA, Inc. (“Sephora”). They allege that Sephora required application of a minimum amount of makeup and the maintenance of that makeup throughout the day without compensation for the time spent doing so. Plaintiffs claim that because of this makeup requirement, Sephora did not provide employees with the wages to which they were entitled. Plaintiffs move for conditional certification of their FLSA claim. They also request equitable tolling to account for procedural delays. For the reasons outlined below, plaintiffs’ motion for FLSA certification is GRANTED in part and their request for equitable tolling is DENIED.

**BACKGROUND**

Hernandez and Morales are California residents and former Sephora employees. Compl. ¶¶ 3-4. They bring a FLSA claim against Sephora, asserting that Sephora required employees to spend significant time applying required levels of makeup during off hours and on breaks. *See* Compl. ¶¶ 14-19. Given this “off the clock” work, plaintiffs contend that their total hours worked, and therefore their total overtime compensation, was not properly calculated and paid. Plaintiffs’ FLSA claim is based on alleged company-wide Sephora policies, and they seek to represent a

1 nationwide collective class.

2 Plaintiffs brought this action on September 20, 2016, alleging nine causes of action.  
3 Compl. (Dkt. No. 1). They stipulated to dismiss their state-court claims on February 2, 2017,  
4 Dkt. No. 30. Sephora subsequently moved to stay this action, which I denied on March 13, 2017,  
5 declining the application of the *Colorado River* abstention doctrine. Dkt. No. 37. Plaintiffs now  
6 move for conditional certification of their collective action under § 216(b) of FLSA.<sup>1</sup>

7 **LEGAL STANDARD**

8 An employee may bring a collective action under the FLSA on behalf of other “similarly  
9 situated” employees. 29 U.S.C. § 216(b). Most courts follow a two-step approach to determine  
10 whether employees in a proposed collective are “similarly situated” such that FLSA certification is  
11 appropriate. *Harris v. Vector Mktg. Corp.*, 716 F. Supp. 2d 835, 837 (N.D. Cal. 2010); *see also*  
12 *Daniels v. Aeropostale West, Inc.*, No. C-12-05755-WHA, 2013 WL 1758891, \*5 (N.D. Cal. Apr.  
13 24, 2013). During the first step, the court must determine whether the proposed collective should  
14 be informed of the action and given “notice.” *Harris*, 716 F. Supp. 2d at 837. At the notice stage  
15 it is the plaintiffs’ burden to make substantial allegations that the putative collective members  
16 were subject to an illegal policy, plan, or decision, by showing that there is some factual basis  
17 beyond the “mere averments” in the complaint. *Daniels*, 2013 WL 1758891, \*6. The “notice”  
18 stage determination of whether the putative collective members will be similarly situated is made  
19 under a “fairly lenient standard” which typically results in conditional certification. *Id.*

20 Given the lenient standard at the notice stage, courts have held that plaintiffs bear a “very  
21 light burden” in substantiating the allegations. *Prentice v. Fund for Pub. Interest Research, Inc.*,  
22 No. C-06-7776-SC, 2007 WL 2729187, \*5 (N.D. Cal. Sept. 18, 2007) (“Given that a motion for  
23 conditional certification usually comes before much, if any, discovery, and is made in anticipation  
24 of a later more searching review, a movant bears a very light burden in substantiating its  
25 allegations at this stage.”).

26 \_\_\_\_\_  
27 <sup>1</sup> Both parties filed objections to evidence submitted in support of the briefing on this motion. To  
28 the extent that this order relies upon evidence to which there is an objection, the objections are  
overruled. To the extent that this order does not rely on such evidence, the objections are  
overruled as moot. I have not relied on any inadmissible evidence in deciding this motion.



1 declarations from former Sephora employees. The manual states, “Cast members may apply and  
2 reapply cosmetics from testers onstage before or after store hours provided they are ‘off the clock.’  
3 If the store is open, cosmetics must be applied in the backstage area only.” Archbold Decl., Ex. A  
4 at SEPH000212 (Dkt. No. 51-2). This policy, as stated in the employee manual, allegedly resulted  
5 in the employees working significant minutes each day applying sufficient makeup and not being  
6 adequately compensated. The minimum makeup requirements were optional for male cast  
7 members and required for female case members. The requirements were as follows:

8           The minimum makeup requirements for women working onstage are  
9 provided below. The requirements are optional for male cast  
10 members.

11           Additional makeup requirements are based on the management  
12 team's discretion.

- 13           – Lipgloss or lipstick in any color. Will be reapplied  
14 throughout the day.
- 15           – Eyes: Mascara and a minimum of two eyeshadow colors or  
16 one eyeshadow with a liner that is noticeable to the client
- 17           – Complexion: Foundation or tinted moisturizer
- 18           – Cheek: Choice of cheek color in a powder, bronzer, blush or  
19 stain.

20           Sephora is known as the beauty authority. Cast members must  
21 reflect passion and fun with their makeup while respecting their  
22 individuality.

23           Cast members’ makeup should generate client curiosity.

24 *Id.*

25           In July 2016, Sephora changed its written guidelines. The new guidelines explicitly state  
26 that the application of the makeup is optional for all Cast Members, both men and women, and are  
27 as follows:

- 28           The makeup suggestion for working onstage is provided below.  
Any cast member may choose to participate.
- Lips: Lip gloss or lipstick
  - Eyes: Mascara, eye shadow and/or a liner
  - Complexion: Foundation or tinted moisturizer
  - Cheek: Choice of cheek color

          Sephora is known as a beauty authority. Cast members should  
reflect passion and fun with their makeup while respecting their  
individuality.

          Below are suggestions to achieve an image as a leading expertise in  
beauty:

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- Wearing makeup looks that are highlighted in the current Animation
  - Makeup looks that generate client curiosity
- Cast members may apply and reapply cosmetics from testers onstage before or after hours. If the store is open, cosmetics must be applied in the backstage area only.

Perna Decl., Ex. B. at SEPH000786.

Plaintiffs also rely on their own declarations and the declaration of a third former employee to support their nationwide FLSA allegations. Hernandez testified that Sephora managers and supervisors instructed her that Sephora required employees to wear makeup and that this application of makeup was not compensable time. Hernandez Decl. ¶6; Hernandez Depo. at 96:8-23, 136:23-140:10 (Dkt. No. 51-3). Morales testified that during her employment at Sephora, she was required to wear a minimum amount of makeup, and the maintenance of that makeup was not considered compensable time by Sephora. Morales Decl. ¶12, 16; Morales Depo. at 128:10-129:4 (Dkt. No. 51-4). A third employee, Rose Provencio, also testifies that her experience was similar to that of the plaintiffs and that she witnessed other employees instructed regarding sufficient amount of makeup required. See Allen Decl., Ex. A, Provencio Depo. at 138:13-25 (Dkt. No. 51-6). Plaintiffs assert that their testimony, combined with that of Provencio and the documentary evidence of Sephora’s companywide employee policy, is sufficient to meet the low burden for conditional FLSA certification of a nationwide class.

Sephora opposes the motion for conditional certification, asserting that (1) plaintiffs do not present allegations or competent evidence that demonstrates that Sephora’s guidelines are illegal or give rise to overtime liability under FLSA and (2) plaintiffs fail to show that they are “similarly situated” to the more than 5000 Cast Members across more than 350 stores nationwide from the beginning of the putative class period through the present. In support, Sephora relies on *Integrity Staffing Sols., Inc. v. Busk*, 135 S. Ct. 513, 516 (2014), to argue that makeup application is not “integral and indispensable” to a Sephora’s regular work and therefore clearly falls into non-compensable preliminary activities. Sephora also points to the inconsistent application of the makeup policy in Sephora stores prior to July 2016 and the change in the makeup policy in July 2016 to argue against a nationwide FLSA claim.

1           **A.       Plaintiffs Have Alleged Common Policy or Plan**

2           Sephora argues that plaintiffs do not allege a sufficient common policy or plan under  
3 FLSA because plaintiffs do not present allegations or competent evidence that Sephora’s  
4 guidelines are illegal or give rise to overtime liability. Plaintiffs argue that this is not the standard  
5 for this stage in certification. Instead, they need to merely make “allegations that the putative  
6 class members were subject to a single illegal decision, policy, or plan.” *Adams v. Inter-Con Sec.*  
7 *Sys., Inc.*, 242 F.R.D. 530, 536 (N.D. Cal. 2007). Sephora claims that this is not sufficient because  
8 plaintiffs must demonstrate that applying makeup is “integral and indispensable” to their work as  
9 required by the Portal-to-Portal Act, 29 U.S.C. § 251 et seq., in order to allege a sufficiently illegal  
10 policy. I am not persuaded by this argument. Such an inquiry goes well beyond the requirements  
11 of conditional certification at this stage in litigation.

12           The standard at this stage is a lenient one. To satisfy this standard, plaintiffs must  
13 demonstrate “some factual basis beyond the mere averments in their complaint for the class  
14 allegations.” *Adams*, 242 F.R.D. at 536. In their complaint, plaintiffs allege that Sephora required  
15 them to perform compensable work “off the clock” by mandating that they spend significant time  
16 applying required makeup during off hours and on breaks. *See* Compl. ¶¶ 14-19. To support these  
17 allegations, plaintiffs provide declarations from former employees that describe how the makeup  
18 requirements were implemented at Sephora. This is sufficient as an allegation of a common policy  
19 or plan.

20           **B.       Plaintiffs Are Similarly Situated**

21           Sephora also argues that plaintiffs cannot demonstrate that they are “similarly situated” to  
22 the potential class members because (1) the guidelines that plaintiffs rely upon as evidence  
23 changed in July 2016 and (2) prior to July 2016, the amount of time each Cast Member spent on  
24 makeup was a highly individualized inquiry incapable of “similarity.” Plaintiffs contend that they  
25 meet the “similarly situated” standard and that Sephora’s arguments impermissibly and  
26 prematurely address the merits of the class certification.

27           **1.       Guidelines Prior to July 2016**

28           Sephora argues that plaintiffs cannot demonstrate that they are similarly situated to the

1 potential class members who worked under the pre-July 2016 guidelines. Sephora argues that (i)  
2 the makeup guidelines were optional for male Cast Members; (ii) managers had discretion to  
3 implement the guidelines; (iii) the amount of makeup and time spent varied depending on the Cast  
4 Member; and (iv) managers differed regarding whether makeup application was allowed “on the  
5 clock.” Plaintiffs maintain that these Sephora’s arguments are not relevant to conditional  
6 certification.

7 Sephora’s concern about the individualized nature of damages is irrelevant in considering  
8 conditional certification. *See Adams*, 242 F.R.D. at 537. Its arguments regarding the variation in  
9 how and to what extent the policy was implemented are immaterial at this stage. But Sephora  
10 correctly points out that male Cast Members were not required to wear makeup under the  
11 guidelines. Further, plaintiffs own declarations indicate that the male Cast Members often did not  
12 wear makeup. Consequently, plaintiffs cannot show that they are “similarly situated” to the male  
13 Cast Members because they provide no evidence that male Cast Members were subject to the  
14 common policy. Accordingly, plaintiffs’ allegations and evidence do not support certification for  
15 a class that included male Cast Members.

## 16 **2. Guideline After July 2016**

17 Sephora contends that, because plaintiffs rely solely on makeup guidelines that were  
18 changed in July 2016 and do not even acknowledge the change, they cannot be “similarly situated”  
19 as employees working under the changed guidelines. Plaintiffs counter that the declaration of a  
20 former employer, Jessica Duran, as well as Sephora’s own declarations, demonstrate that Sephora  
21 implements the makeup policy the same way that it did pre-July 2016, even though the written  
22 policy has changed. *See Duran Decl.* ¶6 (Dkt. No. 54-1); *Stewart-McCabe Decl.* ¶6 (Dkt. No. 52-  
23 20); *Ricketts Decl.* ¶4. Given the low bar at this stage, the declarations filed by both Sephora and  
24 the plaintiffs suggest that, though the explicit guidelines changed, there is still sufficient evidence  
25 to indicate that the makeup requirement remained. And the new guidelines clearly state that  
26 makeup must be applied “off the clock.” This allows conditional collective certification.

## 27 **C. Scope of the Conditional Certification**

28 Sephora requests that if I grant this motion, certification should be limited to “female

1 ‘Cashiers,’ ‘Cash Wrap Coordinators,’ ‘Personal Beauty Consultants,’ and/or ‘Product  
2 Consultants,’ who worked 40 or more hours in a given week, from the beginning of the FLSA  
3 statute of limitations through June 2016, in the locations where plaintiffs and Provencio worked.”  
4 I conclude that the sex limitation is valid but the time period limitation is not. Plaintiffs correctly  
5 point out that Sephora’s records may show that class members may have worked less than 40  
6 hours per week, but actually may have worked more than 40 hours if the time applying makeup is  
7 counted and their legal claims prevail. But merely describing the class as females who worked on  
8 an hourly basis would not sufficiently limit the class. As to the location limitation that Sephora  
9 suggests, there is no requirement that a plaintiff provide evidence of similarly situated employees  
10 at every location in the proposed class. *See Adams*, 242 F.R.D. at 537 (“the named plaintiff must  
11 demonstrate that there existed at least one similarly situated person at a facility other than his  
12 own”).

13 Accordingly, plaintiffs’ motion for conditional FLSA certification is GRANTED with  
14 regard to females employed by Sephora as “Cashiers,” “Cash Wrap Coordinators,” “Personal  
15 Beauty Advisors,” and/or “Product Consultants,” who worked 40 or more hours, including any  
16 time spent applying makeup “off the clock,” in a given week, from June 20, 2014 to present.

## 17 **II. EQUITABLE TOLLING**

18 Plaintiffs also request that an equitable tolling of fifteen weeks plus the number of weeks  
19 until a decision on their motion is rendered for each affected employee. They point to three  
20 procedural delays: (1) Sephora’s Motion to Stay was filed on February 1, 2017 and denied almost  
21 six weeks later on March 13, 2017; (2) the continuation of the status conference for nine weeks  
22 after Sephora informed the Court of a potentially related case; and (3) the amount of time it takes  
23 for this motion to be decided. Sephora responds that the request should be denied because there  
24 has not been any wrongful conduct on its part and no extraordinary circumstances that warrant  
25 tolling. I agree.

26 Under some circumstances, a court may equitably toll an otherwise applicable statute of  
27 limitations. “Equitable tolling applies when the plaintiff is prevented from asserting a claim by  
28 wrongful conduct on the part of the defendant, or when extraordinary circumstances beyond the

1 plaintiff's control made it impossible to file a claim on time." *Stoll v. Runyon*, 165 F.3d 1238,  
2 1242 (9th Cir. 1999). In the Ninth Circuit, "[c]ourts have equitably tolled the statute of limitations  
3 in a FLSA action when doing so is in the interest of justice." *Castle v. Wells Fargo Fin., Inc.*, C-  
4 06-4347-SI, 2007 U.S. Dist. LEXIS 31206, \*4 (N.D. Cal. Apr. 10, 2007).

5 Sephora's motion to stay does not warrant tolling. The motion was filed promptly, had a  
6 good faith basis, and was decided prior to the noticed hearing date. *See Adedapoidle-Tyehimba v.*  
7 *Crunch, LLC*, 2013 U.S. Dist. LEXIS 113519, \* 25 (N.D. Cal. Aug. 9, 2013) ("good faith motion  
8 practice by a defendant does not amount to wrongful conduct warranting equitable tolling of  
9 FLSA claims."). It is not a reason to toll.

10 As to the continuance of the case management conference, that was not an "extraordinary  
11 circumstance beyond the plaintiff's control" that justifies tolling for nine weeks. This is especially  
12 true given that the continuance did not preclude the filing of the motion for conditional  
13 certification. Plaintiffs could have brought this motion at any time.

14 Plaintiffs also ask that I toll the time between the hearing on the motion for conditional  
15 certification and the end of the opt-in period, noting that courts have frequently tolled the time  
16 during which they have a motion for conditional certification under consideration. Reply at 14  
17 (Dkt. No. 54). Given that I have ruled on the motion promptly after the hearing date, tolling is not  
18 necessary.

19 Accordingly, plaintiffs' request to toll the statute of limitations is DENIED.

20 **III. CONTENT AND MANNER OF NOTICE**

21 The parties shall meet and confer concerning the form of and timing for the opt-in notice  
22 and attempt to agree on those matters within fourteen (14) days of the date of this Order. If the  
23 parties cannot agree, they shall submit their proposals to me within fourteen (14) days of the date  
24 of this Order, and I will determine the matters promptly.

25 **CONCLUSION**

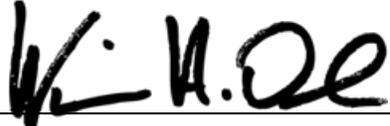
26 For the foregoing reasons, I GRANT plaintiffs' motion for conditional collective action  
27 certification for females employed by Sephora as "Cashiers," "Cash Wrap Coordinators,"  
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“Personal Beauty Advisors,” and/or “Product Consultants,” who worked 40 or more hours, including any time spent applying makeup “off the clock,” in a given week, from June 20, 2014 to present.

**IT IS SO ORDERED.**

Dated: December 8, 2017

  
\_\_\_\_\_  
William H. Orrick  
United States District Judge