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 CITY AND COUNTY OF SAN FRANCISCO
 9

10 UNITED STATES DISTRICT COURT
 11 NORTHERN DISTRICT OF CALIFORNIA
 12

13 JOHN CENTURIONI, et al.,

Case No. C07-1016 JSW

14 Plaintiffs,

STIPULATED PROTECTIVE ORDER

15 vs.

16 CITY AND COUNTY OF SAN
 FRANCISCO CALIFORNIA, A
 17 MUNICIPAL CORPORATION,

18 Defendant.
 19

20 1. PURPOSES AND LIMITATIONS
 21

22 Disclosure and discovery activity in this action are likely to involve production of
 23 confidential, proprietary, or private information for which special protection from public disclosure
 and from use for any purpose other than prosecuting this litigation would be warranted.

24 Accordingly, the parties hereby stipulate to and petition the court to enter the following Stipulated
 25 Protective Order. The parties acknowledge that this Order does not confer blanket protections on all
 26 disclosures or responses to discovery and that the protection it affords extends only to the limited
 27 information or items that are entitled under the applicable legal principles to treatment as
 28 confidential. The parties further acknowledge, as set forth in Section 10, below, that this Stipulated

1 Protective Order creates no entitlement to file confidential information under seal; Civil Local Rule
2 79-5 sets forth the procedures that must be followed and reflects the standards that will be applied
3 when a party seeks permission from the court to file material under seal.

4 2. DEFINITIONS

5 2.1 Party: any party to this action, including all of its officers, directors,
6 employees, consultants, retained experts, and outside counsel (and their support staff).

7 2.2 Disclosure or Discovery Material: all items or information, regardless of the
8 medium or manner generated, stored, or maintained (including, among other things, testimony,
9 transcripts, or tangible things) that are produced or generated in disclosures or responses to
10 discovery in this matter.

11 2.3 "Confidential" Information or Items: information (regardless of how,
12 generated, stored or maintained) or tangible things that qualify for protection under standards
13 developed under F.R.Civ.P. 26(c).

14 2.4 "Highly Confidential - Attorneys' Eyes Only" Information or Items:
15 extremely sensitive "Confidential Information or Items" whose disclosure to another Party or
16 nonparty would create a substantial risk of serious injury that could not be avoided by less
17 restrictive means.

18 2.5 Receiving Party: a Party that receives Disclosure or Discovery Material from
19 a Producing Party.

20 2.6 Producing Party: a Party or non-party that produces Disclosure or Discovery
21 Material in this action.

22 2.7. Designating Party: a Party or non-party that designates information or items
23 that it produces in disclosures or in responses to discovery as "Confidential" or "Highly
24 Confidential - Attorneys' Eyes Only."

25 2.8 Protected Material: any Disclosure or Discovery Material that is designated
26 as "Confidential" or as "Highly Confidential - Attorneys' Eyes Only."

27 2.9. Outside Counsel: attorneys who are not employees of a Party but who are
28 retained to represent or advise a Party in this action.

1 2.10 House Counsel: attorneys who are employees of a Party.

2 2.11 Counsel (without qualifier): Outside Counsel and House Counsel (as well as
3 their support staffs).

4 2.12 Expert: a person with specialized knowledge or experience in a matter
5 pertinent to the litigation who has been retained by a Party or its counsel to serve as an expert
6 witness or as a consultant in this action and who is not a past or a current employee of a Party or of
7 a competitor of a Party's and who, at the time of retention, is not anticipated to become an employee
8 of a Party or a competitor of a Party's. This definition includes a professional jury or trial consultant
9 retained in connection with this litigation.

10 2.13 Professional Vendors: persons or entities that provide litigation support
11 services (e.g., photocopying; videotaping; translating; preparing exhibits or demonstrations;
12 organizing, storing, retrieving data in any form or medium; etc.) and their employees and
13 subcontractors.

14 3. SCOPE

15 The protections conferred by this Stipulation and Order cover not only Protected Material
16 (as defined above), but also any information copied or extracted therefrom, as well as all copies,
17 excerpts, summaries, or compilations thereof, plus testimony, conversations, or presentations by
18 parties or counsel to or in court or in other settings that might reveal Protected Material.

19 4. DURATION

20 Even after the termination of this litigation, the confidentiality obligations imposed by this
21 Order shall remain in effect until a Designating Party agrees otherwise in writing or a court order
22 otherwise directs.

23 5. DESIGNATING PROTECTED MATERIAL

24 5.1 Exercise of Restraint and Care in Designating Material for Protection. Each
25 Party or non-party that designates information or items for protection under this Order must take
26 care to limit any such designation to specific material that qualifies under the appropriate standards.
27 A Designating Party must take care to designate for protection only those parts of material,
28 documents, items, or oral or written communications that qualify -so that other portions of the

1 material, documents, items, or communications for which protection is not warranted are not swept
2 unjustifiably within the ambit of this Order.

3 Mass, indiscriminate, or routinized designations are prohibited. Designations that are
4 shown to be clearly unjustified, or that have been made for an improper purpose (*e.g.*, to
5 unnecessarily encumber or retard the case development process, or to impose unnecessary expenses
6 and burdens on other parties), expose the Designating Party to sanctions.

7 If it comes to a Party's or a non-party's attention that information or items that it
8 designated for protection do not qualify for protection at all, or do not qualify for the level of
9 protection initially asserted, that Party or non-party must promptly notify all other parties that it is
10 withdrawing the mistaken designation.

11 5.2 Manner and Timing of Designations. Except as otherwise provided in this
12 Order (see, *e.g.*, second paragraph of section 5.2(a), below), or as otherwise stipulated or ordered,
13 material that qualifies for protection under this Order must be clearly so designated before the
14 material is disclosed or produced.

15 Designation in conformity with this Order requires:

16 (a) for information in documentary form, (apart from transcripts of
17 depositions or other pretrial or trial proceedings), that the Producing Party affix the legend
18 "CONFIDENTIAL" or "HIGHLY CONFIDENTIAL - ATTORNEYS' EYES ONLY" at the top of
19 each page that contains protected material. If only a portion or portions of the material on a page
20 qualifies for protection, the Producing Party also must clearly identify the protected portion(s) (*e.g.*,
21 by making appropriate markings in the margins) and must specify, for each portion, the level of
22 protection being asserted (either "CONFIDENTIAL" or "HIGHLY CONFIDENTIAL -
23 ATTORNEYS' EYES ONLY").

24 A Party or non-party that makes original documents or materials available for
25 inspection need not designate them for protection until after the inspecting Party has indicated
26 which material it would like copied and produced. During the inspection and before the designation,
27 all of the material made available for inspection shall be deemed "HIGHLY CONFIDENTIAL -
28 ATTORNEYS' EYES ONLY." After the inspecting Party has identified the documents it wants

1 copied and produced, the Producing Party must determine which documents, or portions thereof,
2 qualify for protection under this Order, then, before producing the specified documents, the
3 Producing Party must affix the appropriate legend ("CONFIDENTIAL" or "HIGHLY
4 CONFIDENTIAL - ATTORNEYS' EYES ONLY") at the top of each page that contains Protected
5 Material. If only a portion or portions of the material on a page qualifies for protection, the
6 Producing Party also must clearly identify the protected portion(s) (e.g., by making appropriate
7 markings in the margins) and must specify, for each portion, the level of protection being asserted
8 (either "CONFIDENTIAL" or "HIGHLY CONFIDENTIAL - ATTORNEYS' EYES ONLY").

9 (b) for testimony given in deposition or in other pretrial or trial proceedings,
10 that the Party or non-party offering or sponsoring the testimony identify on the record, before the
11 close of the deposition, hearing, or other proceeding, all protected testimony, and further specify
12 any portions of the testimony that qualify as "CONFIDENTIAL" or "HIGHLY CONFIDENTIAL -
13 ATTORNEYS' EYES ONLY." When it is impractical to identify separately each portion of
14 testimony that is entitled to protection, and when it appears that substantial portions of the
15 testimony may qualify for protection, the Party or non-party that sponsors, offers, or gives the
16 testimony may invoke on the record (before the deposition or proceeding is concluded) a right to
17 have up to 20 days to identify the specific portions of the testimony as to which protection is sought
18 and to specify the level of protection being asserted ("CONFIDENTIAL" or "HIGHLY
19 CONFIDENTIAL - ATTORNEYS' EYES ONLY"). Only those portions of the testimony that are
20 appropriately designated for protection within the 20 days shall be covered by the provisions of this
21 Stipulated Protective Order.

22 Transcript pages containing Protected Material must be separately bound by
23 the court reporter, who must affix to the top of each such page the legend "CONFIDENTIAL" or
24 "HIGHLY CONFIDENTIAL - ATTORNEYS' EYES ONLY," as instructed by the Party or
25 nonparty offering or sponsoring the witness or presenting the testimony.

26 (c) for information produced in some form other than documentary, and for
27 any other tangible items, that the Producing Party affix in a prominent place on the exterior of the
28 container or containers in which the information or item is stored the legend "CONFIDENTIAL" or

1 "HIGHLY CONFIDENTIAL -ATTORNEYS' EYES ONLY." If only portions of the information or
2 item warrant protection, the Producing Party, to the extent practicable, shall identify the protected
3 portions, specifying whether they qualify as "CONFIDENTIAL" or as "HIGHLY CONFIDENTIAL
4 -ATTORNEYS' EYES ONLY."

5 5.3 Inadvertent Failures to Designate. If timely corrected, an inadvertent
6 failure to designate qualified information or items as "CONFIDENTIAL" or "HIGHLY
7 CONFIDENTIAL - ATTORNEYS' EYES ONLY" does not, standing alone, waive the Designating
8 Party's right to secure protection under this Order for such material. If material is appropriately
9 designated as "CONFIDENTIAL" or "HIGHLY CONFIDENTIAL - ATTORNEYS' EYES ONLY"
10 after the material was initially produced, the Receiving Party, on timely notification of the
11 designation, must make reasonable efforts to assure that the material is treated in accordance with
12 the provisions of this Order.

13 6. CHALLENGING CONFIDENTIALITY DESIGNATIONS

14 6.1 Timing of Challenges. Unless a prompt challenge to a Designating
15 Party's confidentiality designation is necessary to avoid foreseeable substantial unfairness,
16 unnecessary economic burdens, or a later significant disruption or delay of the litigation, a Party
17 does not waive its right to challenge a confidentiality designation by electing not to mount a
18 challenge promptly after the original designation is disclosed.

19 6.2 Meet and Confer. A Party that elects to initiate a challenge to a
20 Designating Party's confidentiality designation must do so in good faith and must begin the process
21 by conferring directly (in voice to voice dialogue; other forms of communication are not sufficient)
22 with counsel for the Designating Party. In conferring, the challenging Party must explain the basis
23 for its belief that the confidentiality designation was not proper and must give the Designating Party
24 an opportunity to review the designated material, to reconsider the circumstances, and, if no change
25 in designation is offered, to explain the basis for the chosen designation. A challenging Party may
26 proceed to the next stage of the challenge process only if it has engaged in this meet and confer
27 process first.
28

1 6.3 Judicial Intervention. A Party that elects to press a challenge to a
2 confidentiality designation after considering the justification offered by the Designating Party may
3 file and serve a motion under Civil Local Rule 7 (and in compliance with Civil Local Rule 79-5, if
4 applicable) that identifies the challenged material and sets forth in detail the basis for the challenge.
5 Each such motion must be accompanied by a competent declaration that affirms that the movant has
6 complied with the meet and confer requirements imposed in the preceding paragraph and that sets
7 forth with specificity the justification for the confidentiality designation that was given by the
8 Designating Party in the meet and confer dialogue.

9 The burden of persuasion in any such challenge proceeding shall be on the
10 Designating Party. Until the court rules on the challenge, all parties shall continue to afford the
11 material in question the level of protection to which it is entitled under the Producing Party's
12 designation.

13 7. ACCESS TO AND USE OF PROTECTED MATERIAL

14 7.1 Basic Principles. A Receiving Party may use Protected Material that
15 is disclosed or produced by another Party or by a non-party in connection with this case only for
16 prosecuting, defending, or attempting to settle this litigation. Such Protected Material may be
17 disclosed only to the categories of persons and under the conditions described in this Order. When
18 the litigation has been terminated, a Receiving Party must comply with the provisions of section 11,
19 below (FINAL DISPOSITION).

20 Protected Material must be stored and maintained by a Receiving Party at a
21 location and in a secure manner that ensures that access is limited to the persons authorized under
22 this Order.

23 7.2 Disclosure of "CONFIDENTIAL" Information or Items. Unless
24 otherwise ordered by the court or permitted in writing by the Designating Party, a Receiving Party
25 may disclose any information or item designated CONFIDENTIAL only to:

26 (a) the Receiving Party's Outside Counsel of record in this action, as well as
27 employees of said Counsel to whom it is reasonably necessary to disclose the information for this
28

1 litigation and who have signed the "Agreement to Be Bound by Protective Order" that is attached
2 hereto as Exhibit A;

3 b) the officers, directors, and employees (including House Counsel) of the
4 Receiving Party to whom disclosure is reasonably necessary for this litigation and who have signed
5 the "Agreement to Be Bound by Protective Order" (Exhibit A);

6 (c) experts (as defined in this Order) of the Receiving Party to whom
7 disclosure is reasonably necessary for this litigation and who have signed the "Agreement to Be
8 Bound by Protective Order" (Exhibit A);

9 (d) the Court and its personnel;

10 (e) court reporters, their staffs, and professional vendors to whom disclosure
11 is reasonably necessary for this litigation and who have signed the "Agreement to Be Bound by
12 Protective Order" (Exhibit A);

13 (f) during their depositions, witnesses in the action to whom disclosure is
14 reasonably necessary and who have signed the "Agreement to Be Bound by Protective Order"
15 (Exhibit A). Pages of transcribed deposition testimony or exhibits to depositions that reveal
16 Protected Material must be separately bound by the court reporter and may not be disclosed to
17 anyone except as permitted under this Stipulated Protective Order.

18 (g) the author of the document or the original source of the information.

19 7.3 Disclosure of "HIGHLY CONFIDENTIAL - ATTORNEYS' EYES
20 ONLY" Information or Items. Unless otherwise ordered by the court or permitted in writing by the
21 Designating Party, a Receiving Party may disclose any information or item designated "HIGHLY
22 CONFIDENTIAL -ATTORNEYS' EYES ONLY" only to:

23 (a) the Receiving Party's Outside Counsel of record in this action, as well as
24 employees of said Counsel to whom it is reasonably necessary to disclose the information for this
25 litigation and who have signed the "Agreement to Be Bound by Protective Order" that is attached
26 hereto as Exhibit A;

1 (b) Experts (as defined in this Order) (1) to whom disclosure is reasonably
2 necessary for this litigation, (2) who have signed the "Agreement to Be Bound by Protective Order"
3 (Exhibit A);

4 (d) the Court and its personnel;

5 (e) court reporters, their staffs, and professional vendors to whom disclosure
6 is reasonably necessary for this litigation and who have signed the "Agreement to Be Bound by
7 Protective Order" (Exhibit A); and

8 (f) the author of the document or the original source of the information.

9 8. PROTECTED MATERIAL SUBPOENAED OR ORDERED PRODUCED IN
10 OTHER LITIGATION.

11 If a Receiving Party is served with a subpoena or an order issued in other litigation
12 that would compel disclosure of any information or items designated in this action as
13 "CONFIDENTIAL" or "HIGHLY CONFIDENTIAL - ATTORNEYS' EYES ONLY," the
14 Receiving Party must so notify the Designating Party, in writing (by fax, if possible) immediately
15 and in no event more than three court days after receiving the subpoena or order. Such notification
16 must include a copy of the subpoena or court order.

17 The Receiving Party also must immediately inform in writing the Party who caused
18 the subpoena or order to issue in the other litigation that some or all the material covered by the
19 subpoena or order is the subject of this Protective Order. In addition, the Receiving Party must
20 deliver a copy of this Stipulated Protective Order promptly to the Party in the other action that
21 caused the subpoena or order to issue.

22 The purpose of imposing these duties is to alert the interested parties to the existence
23 of this Protective Order and to afford the Designating Party in this case an opportunity to try to
24 protect its confidentiality interests in the court from which the subpoena or order issued. The
25 Designating Party shall bear the burdens and the expenses of seeking protection in that court of its
26 confidential material - and nothing in these provisions should be construed as authorizing or
27 encouraging a Receiving Party in this action to disobey a lawful directive from another court.

28 9. UNAUTHORIZED DISCLOSURE OF PROTECTED MATERIAL

1 If a Receiving Party learns that, by inadvertence or otherwise, it has disclosed
2 Protected Material to any person or in any circumstance not authorized under this Stipulated
3 Protective Order, the Receiving Party must immediately (a) notify in writing the Designating Party
4 of the unauthorized disclosures, (b) use its best efforts to retrieve all copies of the Protected
5 Material, (c) inform the person or persons to whom unauthorized disclosures were made of all the
6 terms of this Order, and (d) request such person or persons to execute the "Acknowledgment and
7 Agreement to Be Bound" that is attached hereto as Exhibit A.

8 10. FILING PROTECTED MATERIAL. Without written permission from the
9 Designating Party or a court order secured after appropriate notice to all interested persons, a Party
10 may not file in the public record in this action any Protected Material. A Party that seeks to file
11 under seal any Protected Material must comply with Civil Local Rule 79-5.

12 11. FINAL DISPOSITION. Unless otherwise ordered or agreed in writing by the
13 Producing Party, within sixty days after the final termination of this action, each Receiving Party
14 must return all Protected material to the Producing Party. As used in this subdivision, "all Protected
15 Material" includes all copies, abstracts, compilations, summaries or any other form of reproducing
16 or capturing any of the Protected Material. With permission in writing from the Designating Party,
17 the Receiving Party may destroy some or all of the Protected Material instead of returning it.
18 Whether the Protected Material is returned or destroyed, the Receiving Party must submit a written
19 certification to the Producing Party (and, if not the same person or entity, to the Designating Party)
20 by the sixty day deadline that identifies (by category, where appropriate) all the Protected Material
21 that was returned or destroyed and that affirms that the Receiving Party has not retained any copies,
22 abstracts, compilations, summaries or other forms of reproducing or capturing any of the Protected
23 Material Notwithstanding this provision, Counsel are entitled to retain an archival copy of all
24 pleadings, motion papers, transcripts, legal memoranda, correspondence or attorney work product,
25 even if such materials contain Protected Material. Any such archival copies that contain or
26 constitute Protected Material remain subject to this Protective Order as set forth in Section 4
27 (DURATION), above.
28

1 12. MISCELLANEOUS

2 12.1 Right to Further Relief. Nothing in this Order abridges the right of any person
3 to seek its modification by the Court in the future.

4 12.2 Right to Assert Other Objections. By stipulating to the entry of this Protective
5 Order no Party waives any right it otherwise would have to object to disclosing or producing any
6 information or item on any ground not addressed in this Stipulated Protective Order. Similarly, no
7 Party waives any right to object on any ground to use in evidence of any of the material covered by
8 this Protective Order.

9 **IT IS SO STIPULATED, THROUGH COUNSEL OF RECORD.**

10 DATED:

SHEA LAW OFFICES

11
12 s:/Mary J. Shea
13 _____
14 MARY J. SHEA
15 Attorney for Plaintiffs

16 DATED:

BOXER & GERSON, LLP

17 s:/Leslie F. Levy
18 _____
19 LESLIE F. LEVY
20 DARCI E. BURRELL
21 Attorney for Plaintiffs

22 DATED:

VINICK LAW FIRM

23 s:/Sharon Vinick
24 _____
25 SHARON VINICK
26 Attorney for Plaintiffs

27 DATED:

28 DENNIS J. HERRERA
 City Attorney
 JONATHAN C. ROLNICK
 Deputy City Attorney

 s:/Jonathan C. Rolnick

 JONATHAN C. ROLNICK
 Attorney for Defendant

1 **PURSUANT TO STIPULATION, IT IS SO ORDERED.**

2
3 DATED: February 8, 2008



JEFFREY S. WHITE
United States District/Magistrate Judge

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1 EXHIBIT A

2 ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND

3 *Centuroni, et al. v. City and County of San Francisco*
4 **USDC Case No. C07-1016 JSW**

5 I, _____ [print or type full name], of _____ [print
6 or type full address], declare under penalty of perjury that I have read in its entirety and understand
7 the Stipulated Protective Order that was issued by the United States District Court for the Northern
8 District of California on [date] in the case of *Centuroni, et al. v. City and County of San Francisco*,
9 U.S. District Court Case No. 07-1016 JSW. I agree to comply with and to be bound by all the terms
10 of this Stipulated Protective Order and I understand and acknowledge that failure to so comply
11 could expose me to sanctions and punishment in the nature of contempt. I solemnly promise that I
12 will not disclose in any manner any information or item that is subject to this Stipulated Protective
13 Order to any person or entity except in strict compliance with the provisions of this Order.

14 I further agree to submit to the jurisdiction of the United States District Court for the
15 Northern District of California for the purpose of enforcing the terms of this Stipulated Protective
16 Order, even if such enforcement proceedings occur after termination of this action.

17 I hereby appoint _____ [print, or type full name] of
18 _____ [print or type full address and telephone number]
19 as my California agent for service of process in connection with this action or any proceedings
20 related to enforcement of this Stipulated Protective Order.

21
22 Date: _____

23 City and State where sworn and signed: _____

24 Printed Name: _____

25 [printed name]

26 Signature: _____

27 [signature]
28