

United States District Court
For the Northern District of California

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UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

KIRK KEILHOLTZ, ET. AL.,

No. C 08-00836 CW (JCS)

Plaintiff(s),

v.

**NOTICE OF REFERENCE, TIME
AND PLACE OF HEARING, AND
ORDER RE DISCOVERY PROCEDURES**

SUPERIOR FIREPLACE COMPANY, ET.
AL.,

Defendant(s).

TO ALL PARTIES AND COUNSEL OF RECORD:

The above matter has been referred to Magistrate Judge Joseph C. Spero for Plaintiffs Motion to Compel Response to Special Interrogatories and For Production of Documents [docket no. 55], and Plaintiffs Motion to Compel Responses to Requests For Production of Documents [docket no. 60] (the "Motions to Compel).

The hearing on the Motions to Compel have been set for **February 13, 2009, at 9:30 a.m.**, in Courtroom A, 15th Floor, Federal Building, 450 Golden Gate Avenue, San Francisco, California.

The opposition(s), if not already filed, shall be filed and served no later than twenty-one (21) days prior to the hearing. Any reply to the opposition(s) shall be filed and served no later than fourteen (14) days prior to the hearing. All documents shall be filed in compliance with Civil L. R. 7-2 through 7-5. Documents not filed in compliance with those rules will not be considered by the Court. Any party seeking an award of attorney's fees or other expenses in connection with this motion shall file a motion in accordance with Civil L. R. 37-3.

LAW AND MOTION HEARING PROCEDURES

1 Civil law and motion is heard on Friday mornings, at 9:30 a.m., in Courtroom A, 15th Floor,
2 United States District Court, 450 Golden Gate Avenue, San Francisco, California 94102.

3 In the event any **future discovery dispute** arises, IT IS HEREBY ORDERED that before
4 filing any discovery motion before this Court, the parties must comply with the following:

- 5 1. Lead trial counsel for both parties must meet and confer *in person* regarding the
6 matter(s) at issue. This meeting shall occur after other efforts to resolve the dispute,
7 such as telephone, e-mail, teleconference, or correspondence, have been
8 unsuccessful. Once those efforts have proved unsuccessful, any party may demand a
9 meeting of lead trial counsel to resolve a discovery matter. Such a meeting shall
10 occur within ten (10) calendar days of the demand. The locations of the meetings
11 shall alternate. The first meeting shall be at a location selected by counsel for
12 Plaintiff(s). If there are any future disputes, the next such meeting shall be held at a
13 location to be determined by counsel for Defendant(s), etc.
- 14 2. Within five (5) calendar days of the in-person meeting between lead trial counsel
15 referred to above, the parties shall jointly file a detailed letter with the Court, which
16 will include the matters that remain in dispute, a detailed substantive description of
17 each side's position on each such issue, and a description of each side's proposed
18 compromise on each such issue.
- 19 3. After the Court has received the joint letter, the Court will determine what future
20 proceedings, if any, are necessary.

21 In the event that the parties continue to be unable to resolve the matters regarding the timing
22 and scope of discovery, the Court will consider what future actions are necessary. These actions
23 may include the following: (1) sanctions against a party failing to cooperate in the discovery process
24 and meet and confer in good faith, as required by this Order, the Federal Rules of Civil Procedure,
25 and the Local Rules of this Court; and/or (2) requiring the Chief Executive Officers of each party to
26 attend the in-person, meet-and-confer sessions described above. The Court is not entering either of
27 these matters as an Order of the Court at this time, and fully expects counsel to meet their
28 obligations under this Order and under the Local Rules.

1 A party or counsel has a continuing duty to supplement the initial disclosure when required
2 under Fed. R. Civ. P. 26(e)(1).

3 Law and motion matters may be submitted without argument upon stipulation of the parties
4 and notification of the Court no later than 4:30 p.m. the day before the hearing. Pursuant to Civil L.
5 R. 7-7(e), filed motions may be withdrawn without leave of the Court, within seven (7) days of the
6 date for service of the opposition. Thereafter, leave of the Court must be sought.

7 All filings of documents relating to motions referred to the undersigned shall list the civil
8 case number and the district court judge's initials followed by the designation "(JCS)".

9 **ELECTRONIC FILING AND COURTESY COPIES**

10 Please refer to Civil L. R. 5-4 and General Order No. 45 for the Northern District of
11 California for information relating to electronic filing procedures and requirements.

12 **BEFORE NOON ON THE NEXT BUSINESS DAY FOLLOWING THE ELECTRONIC**
13 **FILING, THE PARTIES ARE REQUIRED TO LODGE DIRECTLY WITH CHAMBERS ONE**
14 **PAPER COPY OF EACH DOCUMENT, WHICH IS TO BE DESIGNATED "JCS'S CHAMBERS'**
15 **COPY."** All filings of documents relating to motions referred to the undersigned shall list the civil
16 case number and the district court judge's initials, followed by the designation "(JCS)".

17 The failure of counsel or a party to abide by this Order may result in sanctions pursuant to
18 Fed. R. Civ. P. 16(f).

19 **IT IS SO ORDERED.**

20
21 Dated: February 2, 2009

22 
23 **JOSEPH C. SPERO**
24 **United States Magistrate Judge**