

1 All discovery from experts shall be completed by 8/15/2014. b. 2 4. **MOTIONS** 3 The last day for hearing dispositive motions shall be 10/9/2014 at 11:00 a.m. 4 ALTERNATIVE DISPUTE RESOLUTION/SETTLEMENT CONFERENCE 5. 5 The parties are ordered to participate in mediation through the Northern District of California 6 ADR program, which shall be completed by no later than 2/28/2014, or as soon thereafter as is 7 convenient to the assigned mediator's calendar. 8 6. PRETRIAL CONFERENCE 9 A pretrial conference shall be held on <u>1/14/2015</u> at 3:00 p.m. Lead counsel who a. 10 will try the case (or the party if *pro se*) must attend. The timing of disclosures required by 11 Federal Rule of Civil Procedure 26(a)(3) and other pretrial disclosures shall be governed by this 12 order. 13 b. By 12/16/2014, lead counsel shall meet and confer regarding: 14 (1)Preparation and content of the joint pretrial conference statement; 15 (2)Preparation and exchange of pretrial materials to be served and lodged 16 pursuant to paragraph 5(c) below; and 17 (3) Settlement of the action. 18 By 12/23/2014, counsel and/or parties shall: c. 19 (1)Serve and file a joint pretrial statement that includes the pretrial disclosures 20 required by Federal Rule of Civil Procedure 26(a)(3) as well as the following 21 supplemental information: 22 The Action. (a) 23 Substance of the Action. A brief description of the substance (i) 24 of claims and defenses which remain to be decided. 25 (ii) Relief Prayed. A detailed statement of all the relief claims, 26 particularly itemizing all elements of damages claimed as well 27 as witnesses, documents or other evidentiary material to be 28 presented concerning the amount of those damages.

1	(b)	The F	Factual Basis of the Action.
2		(i)	Undisputed Facts. A plain and concise statement of all
3			relevant facts not reasonably disputable, as well as which facts
4			parties will stipulate for incorporation into the trial record
5			without the necessity of supporting testimony or exhibits.
6		(ii)	Disputed Factual Issues. A plain and concise statement of all
7			disputed factual issues which remain to be decided.
8		(iii)	Agreed Statement. A statement assessing whether all or part of
9			the action may be presented upon an agreed statement of facts.
10		(iv)	Stipulations. A statement of stipulations requested or proposed
11			for pretrial or trial purposes.
12	(c)	Dispi	uted Legal Issues.
13			Without extended legal argument, a concise statement of each
14			disputed point of law concerning liability or relief, citing
15			supporting statues and decisions.
16	(d)	Trial	Preparation.
17		(i)	Witnesses to Be Called. With regard to witnesses disclosed
18			pursuant to Federal Civil Rule of Civil Procedure 26(a)(3)(A),
19			a brief statement describing the substance of the testimony to
20			be given.
21		(ii)	Estimate of Trial Time. An estimate of the number of hours
22			needed for the presentation of each party's case, indicating
23			possible reductions in time through proposed stipulations,
24			agreed statements of facts, or expedited means of presenting
25			testimony and exhibits.
26		(iii)	Use of Discovery Responses. Designate excerpts from
27			discovery that the parties intend to present at trial, other than
28			solely for impeachment or rebuttal, from depositions

1				specifying the witness page and line references, from
2				interrogatory answers, or from responses to requests for
3				admission.
4		(e)	Trial	Alternatives and Options.
+ 5		(6)	(i)	-
6			(1)	<u>Settlement Discussion</u> . A statement summarizing the status of
				settlement negotiations and indicating whether further
7				negotiations are likely to be productive.
8			(ii)	<u>Amendments, Dismissals.</u> A statement of requested or
9				proposed amendments to pleadings or dismissals of parties,
10				claims or defenses.
11		(f)		ellaneous.
12			Any o	other subjects relevant to the trial of the action or material to its
13			just, s	speedy and inexpensive determination.
14	(2)	Serve	and file	e trial briefs, motions in limine (including any motion regarding
15		the qu	ıalificat	tions or testimony or any expert witness), and excerpts from
16		discov	very tha	at will be offered at trial (include a copy of the deposition
17		testim	nony or	admission). If tried to a jury, the parties shall also serve and file
18		propo	sed voi	r dire questions, jury instructions and verdict forms. The parties
19		shall	submit j	proposed jury instructions jointly. If there are any instructions
20		on wł	nich the	parties cannot agree, those instructions may be submitted
21		separa	ately. T	The parties shall submit a jointly prepared proposed form of
22		verdia	ct, or, if	the parties cannot agree, their respective proposals;
23	(3)	Serve	and file	e an exhibit setting forth the qualifications and experience for
24		each o	expert v	vitness;
25	(4)	Serve	and file	e a list of each party's exhibits by number (plaintiff) or letter
26		(defei	ndant), i	including a brief statement describing the substance and purpose
27				bit and the name of the sponsoring witness;
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United States District Court For the Northern District of California

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1	(5) Exchange exhibits which shall be <u>premarked</u> (plaintiff shall use umbers;					
2	defendant shall use letters) and tabbed; and					
3	(6) Deliver <u>two</u> sets of all premarked exhibits to chambers (exhibits are not to be					
4	filed).					
5	No party shall be permitted to call any witness or offer any exhibit in its case in chief that is					
6	not disclosed in its pretrial statement without leave of the Court and for good cause.					
7	d. By <u>1/5/2015</u> , after meeting and conferring in a good faith attempt to resolve any					
8	objections, counsel and/or parties shall serve and file: (1) any objections to exhibits or to use of					
9	deposition excerpts or other discovery; (2) any objections to witnesses, including the qualifications					
10	of an expert witness; (3) if appropriate, any objection to proposed voir dire questions, jury					
11	instructions and verdict forms that the parties have been unable in good faith to resolve; (4) any					
12	opposition to a motion in limine. No replies shall be filed.					
13	e. All motions <u>in limine</u> and objections shall be heard at the pretrial conference.					
14	7. <u>JURY TRIAL</u>					
15	The following provisions will apply if it is determined that the case should be tried to a jury.					
16	a. The attached voir dire questionnaire (or similar) shall be given or presented to the					
17	venire members to be answered orally in Court. Counsel shall submit an agreed upon set of					
18	additional voir dire questions to be posed by the Court. Any voir dire questions on which counsel					
19	cannot agree may be submitted separately. Counsel shall be allowed brief follow-up voir dire after					
20	the Court's questioning.					
21	b. The following jury instructions from the <u>Ninth Circuit Manual of Model Civil Jury</u>					
22	Instructions (available on the Ninth Circuit website at www.ce9.uscourts.gov) shall be given absent					

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objection: 1.1-1.2, 1.6-1.14, 1.18, 2.11, 3.1-3.3. Counsel shall submit jointly an agreed upon set of

duplicates of those listed above. Any instructions on which counsel cannot agree may be submitted

separately. Each requested instruction shall be typed in full on a separate page with citations to the

authority upon which it is based and a reference to the party submitting it. A second blind copy of

case specific instructions, using the Ninth Circuit Manual where appropriate. Do not submit

each instruction and verdict form shall also be submitted omitting the citation to authority and the
reference to the submitting party.

8. All documents filed with the Clerk of the Court shall list the civil case number followed by the initials "DMR". One copy shall be clearly marked as a <u>chambers</u> copy. Chambers' copies shall be three-hole punched at the left side, suitable for insertion into standard binders. In addition, Counsel shall email copies of all proposed jury instructions, motions in limine, forms of verdict and trial briefs in a standard word processing format (and not .pdf format) to dmrpo@cand.uscourts.gov.

Dated: 9/16/2013

DONNA M. RYU United States Magistrate Judge

1		JUROR QUESTIONNAIRE						
2		Please stand and recite the information listed below.						
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4	1.	Name						
5	2.	City of Residence						
6	3.	Occupational Status						
7	4.	Organizations						
8	5.	Hobbies						
9	6.	Marital Status						
10	7.	Spouse's Occupation						
11	8.	Children, Ages						
12	9.	If Juror on Another Case						
13	10.	If Ever a Grand Juror						
14	11.	If Ever in Military						
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