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UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA

DEBORAH SANTANA-WATTS,

No. C-12-2701-DMR

Plaintiff,

**CASE MANAGEMENT AND PRETRIAL  
ORDER FOR JURY TRIAL**

v.

ADMIRAL LINE (UK) LIMITED, ET AL,

Defendant.

1. TRIAL DATE

a. Jury trial will begin on 2/8/2014 at **9:00 a.m.** at the U.S. District Court, 1301 Clay Street, Oakland, California. For courtroom number and floor information, please check the Court's on-line calendar at [www.cand.uscourts.gov](http://www.cand.uscourts.gov) one week prior to trial, or call Ivy Garcia (Judge Ryu's Courtroom Deputy) at (510) 637-3639.

b. The length of the trial will be not more than 7 days. The Court may shorten the allotted time as it deems appropriate, and may also allocate a fixed number of hours for each side. Court hours for trial normally are 9:00 a.m. to 3:00 p.m., subject to the Court's availability.

2. DISCOVERY AND EXPERT DISCLOSURES

- a. All non-expert discovery shall be completed by 9/24/2013.
- b. Experts shall be disclosed and reports provided by 9/24/2013.
- c. Rebuttal experts shall be disclosed and reports provided by 10/8/2013.

1 d. All discovery from experts shall be completed by **10/22/2013**.

2 3. MOTIONS

3 Hearing on Defendant’s Motion for Summary Judgment re: Statute of Limitations: **4/11/2013**  
4 at **11:00 a.m.**

5 The last day for **hearing** dispositive motions shall be **11/21/2013** at **11:00 a.m.**

6 4. ALTERNATIVE DISPUTE RESOLUTION

7 The parties shall participate in mediation through the Northern District of California ADR  
8 program, which shall be completed in **May, 2013**, or as soon thereafter as is convenient to the  
9 assigned mediator’s calendar (timed to occur after Defendants’ anticipated early Motion for  
10 Summary Judgment, to be heard 4/11/2013).

11 5. PRETRIAL CONFERENCE

12 a. A pretrial conference shall be held on **2/5/2014** at **3:00 p.m.** **Lead counsel who will**  
13 **try the case (or the party if *pro se*) must attend.** The timing of disclosures required by Federal  
14 Rule of Civil Procedure 26(a)(3) and other pretrial disclosures shall be governed by this order.

15 b. **1/7/2014, thirty (30) days** prior to the date of the pretrial conference, lead counsel  
16 shall meet and confer regarding:

- 17 (1) Preparation and content of the joint pretrial conference statement;
- 18 (2) Preparation and exchange of pretrial materials to be served and lodged  
19 pursuant to paragraph 5(c) below; and
- 20 (3) Settlement of the action.

21 c. **1/17/2014, twenty (20) days** prior to the pretrial conference, counsel and/or parties  
22 shall:

- 23 (1) Serve and file a joint pretrial statement that includes the pretrial disclosures  
24 required by Federal Rule of Civil Procedure 26(a)(3) as well as the following  
25 supplemental information:

- 26 (a) *The Action.*
  - 27 (i) Substance of the Action. A brief description of the substance  
28 of claims and defenses which remain to be decided.

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- (ii) Relief Prayed. A detailed statement of all the relief claims, particularly itemizing all elements of damages claimed as well as witnesses, documents or other evidentiary material to be presented concerning the amount of those damages.
- (b) *The Factual Basis of the Action.*
  - (i) Undisputed Facts. A plain and concise statement of all relevant facts not reasonably disputable, as well as which facts parties will stipulate for incorporation into the trial record without the necessity of supporting testimony or exhibits.
  - (ii) Disputed Factual Issues. A plain and concise statement of all disputed factual issues which remain to be decided.
  - (iii) Agreed Statement. A statement assessing whether all or part of the action may be presented upon an agreed statement of facts.
  - (iv) Stipulations. A statement of stipulations requested or proposed for pretrial or trial purposes.
- (c) *Disputed Legal Issues.*

Without extended legal argument, a concise statement of each disputed point of law concerning liability or relief, citing supporting statutes and decisions.
- (d) *Trial Preparation.*
  - (i) Witnesses to Be Called. With regard to witnesses disclosed pursuant to Federal Civil Rule of Civil Procedure 26(a)(3)(A), a brief statement describing the substance of the testimony to be given.
  - (ii) Estimate of Trial Time. An estimate of the number of hours needed for the presentation of each party’s case, indicating possible reductions in time through proposed stipulations,

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agreed statements of facts, or expedited means of presenting testimony and exhibits.

(iii) Use of Discovery Responses. Designate excerpts from discovery that the parties intend to present at trial, other than solely for impeachment or rebuttal, from depositions specifying the witness page and line references, from interrogatory answers, or from responses to requests for admission.

(e) *Trial Alternatives and Options.*

(i) Settlement Discussion. A statement summarizing the status of settlement negotiations and indicating whether further negotiations are likely to be productive.

(ii) Amendments, Dismissals. A statement of requested or proposed amendments to pleadings or dismissals of parties, claims or defenses.

(f) *Miscellaneous.*

Any other subjects relevant to the trial of the action or material to its just, speedy and inexpensive determination.

(2) Serve and file trial briefs, motions in limine (including any motion regarding the qualifications or testimony or any expert witness), proposed voir dire questions, jury instructions, verdict forms and excerpts from discovery that will be offered at trial (include a copy of the deposition testimony or admission). The parties shall submit proposed jury instructions **jointly**. If there are any instructions on which the parties cannot agree, those instructions may be submitted separately. The parties shall submit a **jointly prepared** proposed form of verdict, or, if the parties cannot agree, their respective proposals;

- 1 (3) Serve and file an exhibit setting forth the qualifications and experience for  
2 each expert witness;
- 3 (4) Serve and file a list of each party's exhibits by number (plaintiff) or letter  
4 (defendant), including a brief statement describing the substance and purpose  
5 of each exhibit and the name of the sponsoring witness;
- 6 (5) Exchange exhibits which shall be premarked (plaintiff shall use numbers;  
7 defendant shall use letters) and tabbed; and
- 8 (6) Deliver two sets of all premarked exhibits to chambers (exhibits are not to be  
9 filed).

10 No party shall be permitted to call any witness or offer any exhibit in its case in chief that is  
11 not disclosed in its pretrial statement without leave of the Court and for good cause.

12 d. **1/27/2014, ten (10) days** prior to the pretrial conference, after meeting and  
13 conferring in a good faith attempt to resolve any objections, counsel and/or parties shall serve and  
14 file: (1) any objections to exhibits or to use of deposition excerpts or other discovery; (2) any  
15 objections to witnesses, including the qualifications of an expert witness; (3) any objection to  
16 proposed voir dire questions, jury instructions and verdict forms that the parties have been unable in  
17 good faith to resolve; (4) any opposition to a motion in limine. No replies shall be filed.

18 e. All motions in limine and objections shall be heard at the pretrial conference.

19 6. **JURY TRIAL**

20 a. The attached voir dire questionnaire (or similar) shall be given or presented to the venire  
21 members to be answered orally in Court. Counsel shall submit an agreed upon set of additional voir dire  
22 questions to be posed by the Court. Any voir dire questions on which counsel cannot agree may be  
23 submitted separately. Counsel shall be allowed brief follow-up voir dire after the Court's questioning.

24 b. The following jury instructions from the Ninth Circuit Manual of Model Civil Jury  
25 Instructions (available on the Ninth Circuit website at [www.ce9.uscourts.gov](http://www.ce9.uscourts.gov)) shall be given absent  
26 objection: 1.1-1.2, 1.6-1.14, 1.18, 2.11, 3.1-3.3. Counsel shall submit jointly an agreed upon set of  
27 case specific instructions, using the Ninth Circuit Manual where appropriate. Do not submit  
28 duplicates of those listed above. Any instructions on which counsel cannot agree may be submitted

1 separately. Each requested instruction shall be typed in full on a separate page with citations to the  
2 authority upon which it is based and a reference to the party submitting it. A second blind copy of  
3 each instruction and verdict form shall also be submitted omitting the citation to authority and the  
4 reference to the submitting party.

5 7. All documents filed with the Clerk of the Court shall list the civil case number followed by  
6 the initials "DMR". One copy shall be clearly marked as a chambers copy. Chambers' copies shall  
7 be three-hole punched at the left side, suitable for insertion into standard binders. In addition,  
8 Counsel shall email copies of all proposed jury instructions, motions in limine, forms of verdict and  
9 trial briefs in a standard word processing format (and not .pdf format) to dmrpo@cand.uscourts.gov.

10 Dated: January 10, 2013



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13 DONNA M. RYU  
14 United States Magistrate Judge

**JUROR QUESTIONNAIRE**

Please stand and recite the information listed below.

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5. Hobbies
6. Marital Status
7. Spouse's Occupation
8. Children, Ages
9. If Juror on Another Case
10. If Ever a Grand Juror
11. If Ever in Military