

1 STANDING ORDER FOR ALL JUDGES OF THE NORTHERN DISTRICT OF CALIFORNIA 2 3 CONTENTS OF JOINT CASE MANAGEMENT STATEMENT 4 Commencing July 1, 2011, all judges of the Northern District of California will require 5 the identical information in Joint Case Management Statements filed pursuant to Civil Local 6 Rule 16-9. The parties must include the following information in their statement which, 7 except in unusually complex cases, should not exceed ten pages: 8 Jurisdiction and Service: The basis for the court's subject matter jurisdiction over 1. 9 plaintiff's claims and defendant's counterclaims, whether any issues exist regarding personal jurisdiction or venue, whether any parties remain to be served, and, if any parties 10 remain to be served, a proposed deadline for service. 11 12 2. Facts: A brief chronology of the facts and a statement of the principal factual 13 issues in dispute. 14 Legal Issues: A brief statement, without extended legal argument, of the disputed 3. 15 points of law, including reference to specific statutes and decisions. 16 4. Motions: All prior and pending motions, their current status, and any anticipated motions. 17 18 5. Amendment of Pleadings: The extent to which parties, claims, or defenses are expected to be added or dismissed and a proposed deadline for amending the pleadings. 19 20 6. Evidence Preservation: Steps taken to preserve evidence relevant to the issues 21 reasonably evident in this action, including interdiction of any document-destruction program and any ongoing erasures of e-mails, voice mails, and other electronically 22 recorded material. 23 24 7. Disclosures: Whether there has been full and timely compliance with the initial 25 disclosure requirements of Fed. R. Civ. P. 26 and a description of the disclosures made. 26 Discovery: Discovery taken to date, if any, the scope of anticipated discovery, any 8. 27 proposed limitations or modifications of the discovery rules, and a proposed discovery plan pursuant to Fed. R. Civ. P. 26(f). 28

| 1 | 9. <u>Class Actions</u> : If a class action, a proposal for how and when the class will be |
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| 2 | certified. |
| 3 | 10. <u>Related Cases</u> : Any related cases or proceedings pending before another judge of |
| 4 | this court, or before another court or administrative body. |
| 5 | 11. <u>Relief</u> : All relief sought through complaint or counterclaim, including the amount of |
| 6 | any damages sought and a description of the bases on which damages are calculated. In |
| 7 8 | addition, any party from whom damages are sought must describe the bases on which it contends damages should be calculated if liability is established. |
| 9 | 12. <u>Settlement and ADR</u> : Prospects for settlement, ADR efforts to date, and a specific |
| 10 | ADR plan for the case, including compliance with ADR L.R. 3-5 and a description of key |
| 11 | discovery or motions necessary to position the parties to negotiate a resolution. |
| 12 | 13. <u>Consent to Magistrate Judge For All Purposes</u> : Whether all parties will consent to have a magistrate judge conduct all further proceedings including trial and entry of judgment. <u>Yes</u> No |
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| 15 | 14. <u>Other References</u> : Whether the case is suitable for reference to binding arbitration, a |
| 16 | special master, or the Judicial Panel on Multidistrict Litigation. |
| 17 | 15. <u>Narrowing of Issues</u> : Issues that can be narrowed by agreement or by motion, |
| 18 | suggestions to expedite the presentation of evidence at trial (e.g., through summaries or |
| 19 | stipulated facts), and any request to bifurcate issues, claims, or defenses. |
| 20 | 16. <u>Expedited Trial Procedure</u> : Whether this is the type of case that can be handled |
| 21 | under the Expedited Trial Procedure of General Order No. 64 Attachment A. If all parties |
| 22 23 | agree, they shall instead of this Statement, file an executed Agreement for Expedited Trial and a Joint Expedited Case Management Statement, in accordance with General Order |
| 23 24 | No. 64 Attachments B and D. |
| 24 25 | 17. <u>Scheduling</u> : Proposed dates for designation of experts, discovery cutoff, hearing of |
| 26 | dispositive motions, pretrial conference and trial. |
| 27 | 18. <u>Trial</u> : Whether the case will be tried to a jury or to the court and the expected length |
| 28 | of the trial. |
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| 1 | 19. <u>Disclosure of Non-party Interested Entities or Persons</u> : Whether each party has filed |
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| 2 | the "Certification of Interested Entities or Persons" required by Civil Local Rule 3-16. In |
| 3 | addition, each party must restate in the case management statement the contents of its certification by identifying any persons, firms, partnerships, corporations (including parent |
| 4 | corporations) or other entities known by the party to have either: (i) a financial interest in |
| 5 | the subject matter in controversy or in a party to the proceeding; or (ii) any other kind of |
| 6 | interest that could be substantially affected by the outcome of the proceeding. |
| 7 | 20. Such other matters as may facilitate the just, speedy and inexpensive disposition of |
| 8 | this matter. |
| 9 | IT IS SO ORDERED. |
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| 11 | Dated: July 6, 2012 |
| 12 | United States District Judge |
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