

1		STANDING ORDER FOR ALL JUDGES
2		OF THE NORTHERN DISTRICT OF CALIFORNIA
3		
4		CONTENTS OF JOINT CASE MANAGEMENT STATEMENT
5	Commencing July 1, 2011, all judges of the Northern District of California will require identical information in Joint Case Management Statements filed pursuant to Civil Local Rule 16-9. The parties must include the following information in their statement which, except in unusually complex cases, should not exceed ten pages:	
6		
7		
8	1.	Jurisdiction and Service: The basis for the court's subject matter jurisdiction over
9		plaintiff's claims and defendant's counterclaims, whether any issues exist regarding personal jurisdiction or venue, whether any parties remain to be served, and, if any
	parties remain to be served, a proposed deadline for service.	
11	2.	Facts: A brief chronology of the facts and a statement of the principal factual
12		issues in dispute.
13	3.	Legal Issues: A brief statement, without extended legal argument, of the disputed
14		points of law, including reference to specific statutes and decisions.
15	4. <u>Motions</u> . All phot and pending motions, their current status, and any all	Motions: All prior and pending motions, their current status, and any anticipated
16		motions.
17	J. Amenument of the	Amendment of Pleadings: The extent to which parties, claims, or defenses are
18		expected to be added or dismissed and a proposed deadline for amending the pleadings.
19	e	Evidence Dreservetion: A brief report cartifying that the partice have reviewed the
20	6.	<u>Evidence Preservation</u> : A brief report certifying that the parties have reviewed the Guidelines Relating to the Discovery of Electronically Stored Information ("ESI Guidelines"), and confirming that the parties have met and conferred pursuant to Fed. R. Civ. P. 26(f) regarding reasonable and proportionate steps taken to preserve evidence relevant to the
21		
22		issues reasonably evident in this action. See ESI Guidelines 2.01 and 2.02, and Checklist for ESI Meet and Confer.
23		
	<u>Disclosures</u> : Whether there has been full and timely compliance with the initial disclosure requirements of Fed. R. Civ. P. 26, and a description of the disclosures	
25	5 made.	•
26	8.	Discovery: Discovery taken to date, if any, the scope of anticipated discovery, any proposed limitations or modifications of the discovery rules, a brief report on whether
27		
28	the parties have considered entering into a stipulated e-discovery order, a proper discovery plan pursuant to Fed. R. Civ. P. 26(f), and any identified discover disputes.	discovery plan pursuant to Fed. R. Civ. P. 26(f), and any identified discovery
		2

1		
2	9.	<u>Class Actions</u> : If a class action, a proposal for how and when the class will be certified.
-3	10.	Related Cases, Any related assess or proceedings pending before enother judge of
4	10.	<u>Related Cases</u> : Any related cases or proceedings pending before another judge of this court, or before another court or administrative body.
5	11.	Relief: All relief sought through complaint or counterclaim, including the amount of
6		any damages sought and a description of the bases on which damages are calculated. In addition, any party from whom damages are sought must describe the
7		bases on which it contends damages should be calculated if liability is established.
8	12.	Settlement and ADR: Prospects for settlement, ADR efforts to date, and a specific
9		ADR plan for the case, including compliance with ADR L.R. 3-5 and a description of key discovery or motions necessary to position the parties to negotiate a resolution.
10	13.	Consent to Magistrate Judge For All Purposes: Whether all parties will consent to
11	10.	have a magistrate judge conduct all further proceedings including trial and entry of judgment Yes No
12 13		
13	14.	<u>Other References</u> : Whether the case is suitable for reference to binding arbitration, a special master, or the Judicial Panel on Multidistrict Litigation.
15		
16	15.	<u>Narrowing of Issues</u> : Issues that can be narrowed by agreement or by motion, suggestions to expedite the presentation of evidence at trial (e.g., through
17		summaries or stipulated facts), and any request to bifurcate issues, claims, or defenses.
18	16.	Expedited Trial Dreadure: Whether this is the type of each that can be handled
19	10.	<u>Expedited Trial Procedure</u> : Whether this is the type of case that can be handled under the Expedited Trial Procedure of General Order No. 64 Attachment A. If all
20		parties agree, they shall instead of this Statement, file an executed Agreement for Expedited Trial and a Joint Expedited Case Management Statement, in accordance
21		with General Order No. 64 Attachments B and D.
22	17.	Scheduling: Proposed dates for designation of experts, discovery cutoff, hearing of dispositive motions, pretrial conference and trial.
23		
24 25	18.	<u>Trial</u> : Whether the case will be tried to a jury or to the court and the expected length of the trial.
23 26	19.	Disclosure of Non-party Interested Entities or Persons: Whether each party has
27	19.	filed the "Certification of Interested Entities or Persons" required by Civil Local Rule
28		3-16. In addition, each party must restate in the case management statement the contents of its certification by identifying any persons, firms, partnerships,
		corporations (including parent corporations) or other entities known by the party to have either: (i) a financial interest in the subject matter in controversy or in a party
		3

1	to the proceeding; or (ii) any other kind of interest that could be substantially
2	affected by the outcome of the proceeding.
3	20. Such other matters as may facilitate the just, speedy and inexpensive disposition of
4	this matter.
5	IT IS SO ORDERED.
6	Dated: June 5, 2013
7	PHYLLIS J. HAMILTON
8 9	United States District Judge
9 10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20 21	
21	
23	
24	
25	
26	
27	
28	