

| 1 | | STANDING ORDER FOR ALL JUDGES |
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| 2 | | OF THE NORTHERN DISTRICT OF CALIFORNIA |
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| 4 | | CONTENTS OF JOINT CASE MANAGEMENT STATEMENT |
| 5 | Commencing July 1, 2011, all judges of the Northern District of California will require identical information in Joint Case Management Statements filed pursuant to Civil Local Rule 16-9. The parties must include the following information in their statement which, except in unusually complex cases, should not exceed ten pages: | |
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| 8 | 1. Jurisdiction and Service: The basis for the court's subject matter jurisdiction over | Jurisdiction and Service: The basis for the court's subject matter jurisdiction over |
| 9 | | plaintiff's claims and defendant's counterclaims, whether any issues exist regarding personal jurisdiction or venue, whether any parties remain to be served, and, if any |
| 10 | | parties remain to be served, a proposed deadline for service. |
| 11 | 2. | Facts: A brief chronology of the facts and a statement of the principal factual |
| 12 | | issues in dispute. |
| 13 | 3. | Legal Issues: A brief statement, without extended legal argument, of the disputed |
| 14 | | points of law, including reference to specific statutes and decisions. |
| 15 | 4. | Motions: All prior and pending motions, their current status, and any anticipated |
| 16 | | motions. |
| 17 | | <u>Amendment of Pleadings</u> : The extent to which parties, claims, or defenses are expected to be added or dismissed and a proposed deadline for amending the pleadings. |
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| 19 | e | Evidence Dreservetion: A brief report cartifying that the partice have reviewed the |
| 20 | 6. | Evidence Preservation: A brief report certifying that the parties have reviewed the Guidelines Relating to the Discovery of Electronically Stored Information ("ESI Guidelines"), |
| 21 | | and confirming that the parties have met and conferred pursuant to Fed. R. Civ. P. 26(f) regarding reasonable and proportionate steps taken to preserve evidence relevant to the |
| 22 | | issues reasonably evident in this action. See ESI Guidelines 2.01 and 2.02, and Checklist for ESI Meet and Confer. |
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| 24 | dis | <u>Disclosures</u> : Whether there has been full and timely compliance with the initial disclosure requirements of Fed. R. Civ. P. 26, and a description of the disclosures |
| 25 | | made. |
| 26 | 8. | <u>Discovery</u> : Discovery taken to date, if any, the scope of anticipated discovery, any proposed limitations or modifications of the discovery rules, a brief report on whether the parties have considered entering into a stipulated e-discovery order, a proposed |
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| 28 | | discovery plan pursuant to Fed. R. Civ. P. 26(f), and any identified discovery |
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| 2 | 9. | <u>Class Actions</u> : If a class action, a proposal for how and when the class will be certified. |
| -3 | 10. | <u>Related Cases</u> : Any related cases or proceedings pending before another judge of this court, or before another court or administrative body. |
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| 5 | 11. | Relief: All relief sought through complaint or counterclaim, including the amount of |
| 6 | | any damages sought and a description of the bases on which damages are calculated. In addition, any party from whom damages are sought must describe the |
| 7 | | bases on which it contends damages should be calculated if liability is established. |
| 8 | 12. | Settlement and ADR: Prospects for settlement, ADR efforts to date, and a specific |
| 9 | | ADR plan for the case, including compliance with ADR L.R. 3-5 and a description of key discovery or motions necessary to position the parties to negotiate a resolution. |
| 10 | 13. | Consent to Magistrate Judge For All Purposes: Whether all parties will consent to |
| 11 | 10. | have a magistrate judge conduct all further proceedings including trial and entry of judgment Yes No |
| 12 13 | | |
| 13 | 14. | <u>Other References</u> : Whether the case is suitable for reference to binding arbitration, a special master, or the Judicial Panel on Multidistrict Litigation. |
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| 16 | 15. | <u>Narrowing of Issues</u> : Issues that can be narrowed by agreement or by motion, suggestions to expedite the presentation of evidence at trial (e.g., through |
| 17 | | summaries or stipulated facts), and any request to bifurcate issues, claims, or defenses. |
| 18 | 16. | Expedited Trial Dreadure: Whether this is the type of each that can be handled |
| 19 | 10. | <u>Expedited Trial Procedure</u> : Whether this is the type of case that can be handled under the Expedited Trial Procedure of General Order No. 64 Attachment A. If all |
| 20 | | parties agree, they shall instead of this Statement, file an executed Agreement for Expedited Trial and a Joint Expedited Case Management Statement, in accordance |
| 21 | | with General Order No. 64 Attachments B and D. |
| 22 | 17. | Scheduling: Proposed dates for designation of experts, discovery cutoff, hearing of dispositive motions, pretrial conference and trial. |
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| 24 25 | 18. | <u>Trial</u> : Whether the case will be tried to a jury or to the court and the expected length of the trial. |
| 23 26 | 19. | Disclosure of Non-party Interested Entities or Persons: Whether each party has |
| 27 | 19. | filed the "Certification of Interested Entities or Persons" required by Civil Local Rule |
| 28 | | 3-16. In addition, each party must restate in the case management statement the contents of its certification by identifying any persons, firms, partnerships, |
| | | corporations (including parent corporations) or other entities known by the party to have either: (i) a financial interest in the subject matter in controversy or in a party |
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| 1 | to the proceeding; or (ii) any other kind of interest that could be substantially | | | |
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| 2 | affected by the outcome of the proceeding | | | |
| 3 | 20. Such other matters as may facilitate the just, speedy and inexpensive disposition of | | | |
| 4 | this matter. | | | |
| 5 | IT IS SO ORDERED. | | | |
| 6 | Dated: May 12, 2014 | | | |
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| 8 | PHYLLIS J. HAMILTON United States District Judge | | | |
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