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28United States District Court  
Northern District of CaliforniaUNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF CALIFORNIA**IN RE TEDENEKILSH D. ZERHIOUN,**  
  
Debtor.

Case No.: 16-cv-4714-YGR

**ORDER DENYING APPELLANT'S MOTION FOR  
EXTENSION OF TIME AS MOOT; DIRECTING  
APPELLANT TO PERFECT RECORD**

Re: Dkt. No. 4

Appellant Tedenekilsh D. Zerhioun, proceeding *pro se*, moves for an extension of time to file her opening brief. (Dkt. No. 4.) Appellant misunderstands the timing of her obligation to file an opening brief. As advised in a notice from the Clerk of the Court (*see* Dkt. No. 2), before briefing can begin, the parties must first perfect the record. Because appellant's obligation to file an opening brief flows from this Court receiving a perfected record, appellant's opening brief is not yet due and her motion for extension of time to file her opening brief is **DENIED AS MOOT**.

Pursuant to Federal Rule of Bankruptcy Procedure ("FRBP") 8009(a)(4), the record on appeal *must* include the following:

- docket entries kept by the bankruptcy clerk;
- items designated by the parties;
- the notice of appeal;
- the judgment, order, or decree being appealed;
- any order granting leave to appeal;
- any opinion, findings of fact, and conclusions of law relating to the issues on appeal, including transcripts and oral rulings; and
- any statement of the evidence prepared by appellant where a transcript is unavailable.

Once the Bankruptcy Court has transmitted the perfected record, appellant shall file and serve her opening brief within thirty (30) days.

1 Appellant is reminded that FRBP 8014(a) dictates what must be included in appellant's brief.  
2 "The appellant's brief must contain the following under appropriate headings and in the order  
3 indicated:

- 4 (1) a corporate disclosure statement, if required by Rule 8012;
- 5 (2) a table of contents, with page references;
- 6 (3) a table of authorities--cases (alphabetically arranged), statutes, and  
7 other authorities--with references to the pages of the brief where they are  
8 cited;
- 9 (4) a jurisdictional statement, including:
  - 10 (A) the basis for the bankruptcy court's subject-matter jurisdiction,  
11 with citations to applicable statutory provisions and stating  
12 relevant facts establishing jurisdiction;
  - 13 (B) the basis for the district court's or BAP's jurisdiction, with  
14 citations to applicable statutory provisions and stating relevant  
15 facts establishing jurisdiction;
  - 16 (C) the filing dates establishing the timeliness of the appeal; and
  - 17 (D) an assertion that the appeal is from a final judgment, order, or  
18 decree, or information establishing the district court's or BAP's  
19 jurisdiction on another basis;
- 20 (5) a statement of the issues presented and, for each one, a concise  
21 statement of the applicable standard of appellate review;
- 22 (6) a concise statement of the case setting out the facts relevant to the  
23 issues submitted for review, describing the relevant procedural history,  
24 and identifying the rulings presented for review, with appropriate  
25 references to the record;
- 26 (7) a summary of the argument, which must contain a succinct, clear, and  
27 accurate statement of the arguments made in the body of the brief, and  
28 which must not merely repeat the argument headings;
- (8) the argument, which must contain the appellant's contentions and the reasons for them, with citations to the authorities and parts of the record on which the appellant relies;
- (9) a short conclusion stating the precise relief sought; and
- (10) the certificate of compliance, if required by Rule 8015(a)(7) or (b).

23 Fed. R. Bankr. P. 8014(a).

24 In light of her *pro se* status, appellant may wish to seek assistance from the Legal Help Center,  
25 a free service of the Volunteer Legal Services Program, by calling 415.782.8982 or signing up for an  
26 appointment on the 4th Floor of the Oakland Courthouse, Room 470S. At the Legal Help Center,  
27 Appellant may speak with an attorney who may be able to provide basic legal help, but not legal  
28 representation. The Court also urges appellant to obtain a copy of the Pro Se Handbook, available

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free of charge from the Court's website ([www.cand.uscourts.gov](http://www.cand.uscourts.gov)) or in the Clerk's Office on the 4th Floor of the United States District Court for the Northern District of California, Ronald V. Dellums Federal Building, Oakland, CA.

**IT IS SO ORDERED.**

This Order terminates Docket Number 4.

Dated: August 29, 2016

  
**YVONNE GONZALEZ ROGERS**  
**UNITED STATES DISTRICT COURT JUDGE**