

TABLE 1

Field Name	Specification Field Name	Field Type	Length	Introspect Field Name	Introspect Field Type	Introspect-Related Comments	Description (E-Mail)	Description (E-Files/Attachments)
BegDoc	Unique ID	Paragraph	Unlimited	Beg Bates Number	Single Value		The Document ID number associated with the first page of a document.	The Document ID number associated with the first page of a document.
EndDoc	Unique ID	Paragraph	Unlimited	End Bates Number	Single Value		The Document ID number associated with the last page of a document.	The Document ID number associated with the last page of a document.
BegAttach	Unique ID Parent-Child Relationships	Paragraph	Unlimited	Begin Attachment Number	Single Value		The Document ID number associated with the first page of a document.	The Document ID number associated with the first page of a parent document.
	Unique ID Parent-Child Relationships	Paragraph	Unlimited	End Attachment Number	Single Value		The Document associated with the last page of the last attachment.	The Document ID associated with the last page of the last attachment to a parent document.
Doc Pages	Pages	Paragraph	Unlimited	Page Count	Integer		The number of pages for a document.	The number of pages for a document.
Master_Date	Date	Date	MM/DD/YYYY				The date of a parent document. For attachments to e-mails, this field will be populated with the date sent of the e-mail transmitting the attachment.	The date of a parent document. For attachments to e-mails, this field will be populated with the date sent of the e-mail transmitting the attachment.
Field Name	Specification Field Name	Field Type	Length	Introspect Field Name	Introspect Field Type	Introspect-Related Comments	Description (E-Mail)	Description (E-Files/Attachments)
SentOn_Time	Time Sent	Paragraph	Unlimited				The time a document was	

**Comments:**

Date fields cannot contain zero values for month, day, or year.

Fields containing multiple values, i.e. Recipient, should have each entry separated by a tilde delimiter.

Create_Date	Date Created	Date	MM/DD/YYYY						sent.	The date a document was created.
Create_Time	Time Created	Paragraph	Unlimited							The time a document was created.
LastMod_Date	Date Last Modified	Date	MM/DD/YYYY							The date the document was last modified.
LastMod_Time	Time Last Modified	Paragraph	Unlimited							The time the document was last modified.
Received_Time	Time Received	Paragraph	Unlimited						The time a document was received.	The time a document was received.
Received_Date	Date Received	Date	MM/DD/YYYY						The date a document was received.	The date a document was received.
ParentFolder	File Path Folder Name	Paragraph	Unlimited	Folder				Single Value	Denotes the folder information for a document.	Denotes the full path of a document.
Author	Author Display Name (e-mail)	Paragraph	Unlimited	Author				Multivalue	Combine Author and Author_Email field into one Author field.	The author of a document from entered metadata.
To	Recipient	Paragraph	Unlimited	Recipient				Multivalue	Combine TO and Recip_Email field into one TO field.	The display name of the recipient(s) of a document.
CC	CC	Paragraph	Unlimited	CC				Multivalue	Combine CC and CC_Email field into one CC field.	The display name of the copyee(s) of a document.
BCC	BCC	Paragraph	Unlimited	BCC				Multivalue	Combine BCC and BCC_Email field into one BCC field.	The display name of the blind copyee(s) of a document.
<b>Field Name</b>	<b>Specification Field Name</b>	<b>Field Type</b>	<b>Length</b>	<b>Introspect Field Name</b>	<b>Introspect Field Type</b>	<b>Introspect-Related Comments</b>	<b>Description (E-Mail)</b>	<b>Description (E-Files/Attachments)</b>		
Subject	Subject (e-mail)	Paragraph	Unlimited	Subject	Multivalue		The subject of a document.	The subject of a document from entered metadata.		

OriginalSource	Original Name	Paragraph	Unlimited				The file name of an e-mail store (e.g., Outlook.pst, MyMail.nsf, etc.)	
Custodian	Custodian	Paragraph	Unlimited	Custodian	Multivalue		The custodian of a document (if applicable).	The custodian of a document (if applicable).
NativePath		Paragraph	Unlimited				The full path to a native copy of a document (if applicable).	The full path to a native copy of a document (if applicable).
AttachCount	Numbered Attachments	Paragraph	Unlimited				The number of attachments to a document.	The number of attachments to a document.
FileExt	File Extension	Paragraph	Unlimited				The file extension of a document.	The file extension of a document.
FileName	Original Name	Paragraph	Unlimited				The file name of a document.	The file name of a document.
FileSize	File Size	Paragraph	Unlimited				The file size of a document (including embedded attachments).	The file size of a document (including embedded attachments).
MD5Hash	MD5 Hash	Paragraph	Unlimited				The MD5 Hash value or "de-duplication key" assigned to a document.	The MD5 Hash value or "de-duplication key" assigned to a document.
FullText	Text	Paragraph	Unlimited				The full text of the e-mail.	The full text of the e-mail/attachment.