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E-FILED
October 23, 2008

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA

THOMAS VAN ZANDT,

No. C 07-04987 JF (HRL)

Plaintiff,

v.

SETTLEMENT CONFERENCE ORDER

CITY OF SAN JOSE, et al.,

Defendants.

_____/

TO ALL PARTIES AND COUNSEL OF RECORD:

The above matter was referred to Magistrate Judge Richard Seeborg for Settlement Conference. You are hereby notified that the conference is scheduled for **January 22, 2009 at 9:30 a.m.** in Courtroom 4, United States Courthouse, 280 S. First Street, San Jose, California.

Lead trial counsel shall appear at the Settlement Conference with the parties and with the person or persons having **full authority** to negotiate and to settle the case. In all cases in which a party is insured, the carrier's claims representative and attorney, if any, with **full authority** to negotiate up to the limits of coverage shall also attend the Settlement Conference.

Personal attendance by counsel will not be excused under any circumstances and personal attendance by a party will rarely be excused. Permission for a party to attend by telephone may be granted upon written request made at least ten (10) calendar days in advance of the conference, **if** the party lives and works outside of the Northern District of California **and** attendance would constitute a hardship. The nature of the hardship must be explained. A copy of the written request must be

1 served on all other parties. Any objection to the request must be submitted within forty-eight (48)
2 hours of receipt. Both the request and objection may be submitted in letter form either by mail or
3 facsimile to 408/535-5354. If telephone attendance is allowed, the party must be available
4 throughout the entire conference.

5 No later than seven (7) calendar days before the Settlement Conference, each party shall
6 submit a Settlement Conference Statement to Magistrate Judge Seeborg. The original Settlement
7 Conference Statement (no copies are necessary) shall be placed in a sealed envelope, clearly marked
8 "Confidential: Settlement Conference Statement; Attn: Clerk for Magistrate Judge Seeborg," and
9 lodged with the Clerk's office, Room 2112 on the second floor of the United States Courthouse, 280
10 South First Street, San Jose, California. The clerk will forward the Settlement Conference Statement
11 to Magistrate Judge Seeborg's chambers. The Settlement Conference Statement shall not be filed
12 with the Court nor are the parties required to serve the Statement upon the other parties or their
13 counsel.

14 The form and content of the Settlement Conference Statement may vary depending upon the
15 nature of the case, the stage of the proceedings or timing of the conference, and economic
16 considerations. Generally, the Settlement Conference Statement should include the following
17 information:

- 18 1. Statement of Facts. A brief description of the substance of the claims and defenses
19 presented.
- 20 2. Summary of Proceedings. A brief list of the motions previously made, the dispositions
21 thereof, and any motions pending resolution.
- 22 3. Undisputed Matters. A plain and concise statement of all material facts not reasonably
23 disputable.
- 24 4. Issues of Fact. A plain and concise statement of the major factual issues in dispute.
- 25 5. Issues of Law. A brief statement of the disputed points of law with respect to liability and
26 damages with reference to statutes and decisions relied upon. Extended legal argument is not
27 necessary. Reference may be made to memoranda and points and authorities previously filed.

1 **THIS IS TO CERTIFY THAT NOTICE OF THIS ORDER WAS ELECTRONICALLY**
2 **PROVIDED TO**

3 PROFESSIONAL SECURITY CONSULTANTS sxo@mmker.com

4 David John Stock dstock@rllss.com, slawrence@rllss.com

5 Dennis R. Ingols dingols@rrpassociates.com, admin@rrpassociates.com,
6 rkalnitsky@rrpassociates.com, rrpstaff@yahoo.com, urivera@rrpassociates.com

7 Jon Allen Heaberlin jheaberlin@rllss.com

8 Kim James kjames@npllaw.com

9 Michael R. Groves CAO.Main@sanjoseca.gov

10 Robert Ross Powell rpowell@rrpassociates.com, admin@rrpassociates.com,
11 mkao@rrpassociates.com

12 Sejal Ojha sxo@mmker.com

13 Steven Sheriff Abern abern1@yahoo.com, ldobbins@htalaw.com

14 Counsel are responsible for distributing copies of this document to co-counsel who have not
15 registered for e-filing under the court's CM/ECF program.

16 Dated: October 23, 2008

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18 CHAMBERS OF MAGISTRATE JUDGE RICHARD SEEBORG

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By: /s/ BAK

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