

Federal Pro Bono Project
of the
 United States District Court
 Northern District of California
with
 The Bar Association of San Francisco
 Volunteer Legal Services Program
and
 Pro Bono Project Silicon Valley

Instruction Sheet for Litigant

TO (Name of litigant):

FROM (Referring judge):

DATE:

RE: Referral to the Federal Pro Bono Project

You are being referred to:

- The Federal Pro Bono Project of the Bar Association of San Francisco Volunteer Legal Services Program ("BASF")
- Pro Bono Project Silicon Valley ("PBPSV").

This organization will attempt to locate a volunteer attorney willing to be appointed to represent you in your employment discrimination case. **There is no guarantee that the Project will be able to locate an attorney to represent you.** To remain eligible for this Project, it is important that you follow all of the instructions below:

1. During the time the Project is attempting to find an attorney for your case, you must notify the Project staff immediately if you change your address or telephone number. Write to the project to which you have been referred:

Jennifer Greengold Healey
 Supervising Attorney
 Federal Pro Bono Project
 Volunteer Legal Services Program of BASF
 450 Golden Gate Ave, 15th Fl., Rm. 15-2796
 San Francisco, CA 94102

Rachel Miño
 Supervising Attorney, Federal Legal Assistance
 Self-Help Center
 Pro Bono Project Silicon Valley
 280 S. First Street, Room 4093
 San Jose, CA 95113

2. During this time, one or more attorneys may want to speak with you in person or over the telephone to help them decide whether they will be able to represent you. This may require that you meet with the attorney or attorneys in their offices. You should be prepared to attend such meetings. The attorney or attorneys may also want to speak with potential witnesses.
3. You will be contacted by the Project staff if a volunteer attorney agrees to represent you. This process may take as long as several months. If you are referred to a volunteer attorney, you will be expected to cooperate fully with that attorney.
4. If you are referred to a volunteer attorney, do not miss any appointments with the attorney, except in an emergency. If you miss an appointment or fail to cooperate with your attorney, you may no longer be entitled to receive free legal services through the BASF/PBPSV.