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5 IN THE UNITED STATES DISTRICT COURT
6 FOR THE NORTHERN DISTRICT OF CALIFORNIA
7 SAN JOSE DIVISION

8 Estate of Gurmit Singh, et al.,

NO. C 09-00740 JW

9 Plaintiffs,

**PRELIMINARY PRETRIAL CONFERENCE
SCHEDULING ORDER - (JURY TRIAL)**

10 v.

11 City of Gilroy, et al.,

12 Defendants.
13 _____/

14 This case is scheduled for a Preliminary Pretrial Conference on April 4, 2011. Pursuant to
15 the Federal Rules of Civil Procedure and Local Rules of this Court, the parties conferred and duly
16 submitted a Joint Pretrial Statement and Proposed Order.¹ Based on their joint submission, it
17 appears that a trial schedule for the case can be set without the necessity of an appearance at this
18 time. Accordingly, the Preliminary Pretrial Conference is VACATED and the parties are ordered to
19 comply with the following schedule:

20 **TRIAL SCHEDULE**

21 **Final Pretrial Conference at 11 a.m. (¶4)**
22 **(≈14 days before Jury Selection)**

August 29, 2011 at 11 a.m.

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25 ¹ (Joint Preliminary Pretrial and Trial Setting Conference Statement and Proposed Order,
26 Docket Item No. 75.) In the Joint Preliminary Pretrial Statement, Defendants contend that the matter
27 should be “set for trial in the San Jose Division on reassignment, as opposed to the matter being
28 transferred to the San Francisco Division, in light of District Chief Judge Ware’s impending and
ongoing transfer.” (*Id.* at 2.) The Court declines to address this contention because it is not a formal
request and any speculation as to whether this case will be transferred or retained by Judge Ware is
premature at this time.

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<p>Joint Pretrial Conference Statement, <i>In Limine</i> Motions, and Proposed Jury Instructions Due <i>(≈30 days before Final Pretrial Conference)</i></p> <p>Once the in limine binders are lodged with the Court (¶3(b)), the Court will determine whether a hearing is necessary for the motions in advance of the Final Pretrial Conference and set the hearing accordingly.</p>	<p>July 29, 2011</p>
<p>Jury Selection</p>	<p>September 13, 2011 at 9 a.m.</p>
<p>Jury Trial Date and Sessions² Sessions 1-4 Sessions 5-8 Sessions 9-10</p>	<p>September 13-16, 2011, 1 p.m. - 4 p.m. September 20-23, 2011, 1 p.m. - 4 p.m. September 27-28, 2011, 1 p.m. - 4 p.m.</p>
<p>Argue & Submit</p>	<p>September 29, 2011 at 1 p.m.</p>
<p>Jury Deliberations</p>	<p>September 30, 2011 and October 3-4, 2011, as needed</p>

Meet and Confer Requirement

1. No later than 30 days prior to the Final Pretrial Conference, the parties shall meet and confer with respect to the Joint Pretrial Conference Statement, submission of a joint list of witnesses, a joint list of trial exhibits and a joint list of discovery material which each party intends to offer in evidence as a part of its case-in-chief. Unless objections are made in accord with this Order, all witnesses, exhibits and discovery material contained on the joint submission shall be deemed admissible into evidence by stipulation.

Objections and Lodging Disputed Material with the Court

2. If a party objects to receipt into evidence of a witness, exhibits or discovery response, the party shall advise all opposing parties during the conference described in Paragraph 1, and

² Jury trials are held in afternoon sessions from 1:00pm to 4:00pm, Tuesdays through Fridays unless the Court otherwise specifies. At the Final Pretrial Conference, the Court reserves the right to fold the afternoon sessions into morning sessions (9:00 a.m. - 12:00 p.m.) thus creating full days for trial. The final trial schedule will be confirmed at the Final Pretrial Conference.

1 attempt to resolve the dispute. If the parties are unsuccessful in resolving the dispute, any party
2 wishing to object to receipt of the testimony of any witness, any exhibit or discovery response into
3 evidence shall lodge with Chambers a copy of the disputed material at the commencement of trial.
4 Attached to the submission shall be a brief statement of the objection and any response by the
5 proffering party. The Court will indicate on the submitted copy whether the objection is overruled
6 or sustained and return the material to counsel.

7 **Lodging Joint Pretrial Conference Statement, in Limine Motions**
8 **and Proposed Jury Instructions**

9 3. Pursuant to the date set forth in the Case Schedule, the parties shall file and lodge
10 with Chambers the following:

- 11 a. Joint Pretrial Conference Statement: The parties shall file a joint pretrial
12 statement which shall contain the following information: (1) a brief
13 description of the substance of claims and defenses which remain to be
14 decided; (2) a detailed statement of all the relief claimed, particularly
15 itemizing all elements of damages claimed as well as witnesses, documents or
16 other evidentiary material to be presented concerning the amount of those
17 damages; (3) a plain and concise statement of all relevant facts not reasonably
18 disputable, as well as which facts the parties will stipulate for incorporation
19 into the trial record without the necessity of supporting testimony or exhibits;
20 (4) a plain and concise statement of all disputed factual issues which remain
21 to be decided; (5) a statement assessing whether all or part of the action may
22 be presented upon an agreed statement of facts; (6) a statement of stipulations
23 requested or proposed for pretrial or trial purposes; (7) without extended legal
24 argument, a concise statement of each disputed point of law concerning
25 liability or relief, citing supporting statutes and decisions; (8) a list of all
26 witnesses likely to be called at trial; (9) a list of evidence the parties intend to
27 present at trial through use of excerpts from depositions, from interrogatory
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answers, or from responses to requests for admission; and (10) any other subjects relevant to the trial of the action, or material to its just, speedy and inexpensive determination. **Counsel are directed to meet and confer in advance of the date for submission of pretrial material with respect to the pretrial conference statement.**

b. *In Limine* Motions: Any *in limine* motions shall be filed in writing and submitted along with the Joint Final Pretrial Conference Statement. Any opposition shall be filed in writing and served no later than ten (10) days after the opening briefs have been filed and served. **Fifteen (15) days** before the date of the Final Pretrial Conference, the parties shall organize their *in limine* motions as follows:

- (1) Each side shall be responsible for producing a combined folder with all of *their* *in limine* motions, oppositions to their motions (if any), and replies (if any), respectively. The motion papers shall be clearly marked and separated in one single binder. The binder shall contain a table of contents, listing each motion with a short sentence regarding the grounds for *in limine* and a short sentence regarding the opposition; all statements must be supported by proper citations to the motions. **The table of contents as well as the Motions shall also be saved on a CD in MS Word or WordPerfect format to be attached inside the binder.**
- (2) Please note that this binder is not a substitute for filing the motions and related papers via ECF; it is designed for the Court to evaluate the motions. Two copies of the binder shall be delivered to the Court (by way of the Clerk’s Office) no later than **fifteen (15) days before the date of the Final Pretrial Conference by 3 PM.** The parties must also bring the binder to the Final Pretrial Conference for their own references.
- (3) These motions will be deemed submitted without oral argument, unless the Court orders otherwise.

c. Proposed Jury Instructions: The parties shall filed their Proposed Jury Instructions thirty (30) days before the date of the Final Pretrial Conference. **The parties shall bring to the Final Pretrial Conference their Proposed Jury Instructions on a CD in MS Word or WordPerfect format.**

Final Pretrial Conference

1 Unless a party objects before the case is submitted for decision to the judge or jury, the party will be
2 deemed to have waived any and all objections to the submitted materials.

3 8. To accommodate review of electronic exhibits, the parties will jointly provide the
4 jury with the following equipment: a laptop computer, the external stand alone hard drive, CD or
5 DVD, a printer (and, if practicable, an LCD projector).

6 9. During its closing instructions, the Court will advise the jury of the form in which
7 exhibits will be submitted to them. The jury will also be instructed that, unless impracticable, upon
8 a juror's written request, a printed copy of any exhibit received in evidence will be provided to the
9 jury. Before the jury retires to deliberate, the parties will provide a tutorial to the jurors on how to
10 operate the equipment, how to view the exhibits, and how to print the exhibits if the jury wishes to
11 do so. A written set of instructions on operations of the equipment will be sent into the jury room.

12 10. When the jury is deliberating, at least one lawyer for each side shall remain in close
13 proximity to the courtroom. In the event of any technical problem, or if the jurors have questions
14 about how to operate the equipment, the jurors shall pass a note to the clerk, just as with any other
15 questions they may have. The Court will read the note to the lawyers. Those lawyers shall consult
16 with each other and with their respective technicians, and propose to the Court how they wish to
17 address the technical problem.

18 11. The parties shall maintain a backup laptop computer and a backup hard drive with
19 identical images and data at the courthouse such that, in the event of a technical problem that cannot
20 be quickly and easily remedied, the equipment can be replaced.

21 12. Unless the Court orders otherwise for good cause shown, the expense of the
22 equipment and the costs of preparation of the Lists and Exhibits will be shared equally among the
23 parties.

24 13. This Standing Order also applies to cases tried to the Court sitting without a jury,
25 except that paragraphs 8-11 do not apply.

26 14. The parties are ordered to meet and confer in advance of trial to establish a procedure
27 for complying with this Order with respect to electronic exhibits.

1 23. Conferences at the bench or sidebar are not favored by the Court. Any sidebar
2 conferences which are allowed will be off the record. If any counsel wishes to place matters on the
3 record, he or she may so request, and the Court will make a responsive order.

4 24. Counsel have full responsibility to arrange for the appearance of witnesses during the
5 presentation of their case so as to eliminate delay caused by waiting for witnesses who have been
6 placed on call by counsel.

7 25. Unless an agreement to the contrary is entered into by opposing counsel, all nonparty
8 or nonexpert witnesses will be excluded from the courtroom when not testifying. When a witness
9 has completed his or her testimony, the witness is excused unless counsel indicates that he or she
10 wishes the witness to remain subject to being recalled. Any witness who has been excused from
11 further testimony may remain as a spectator. It will be the responsibility of counsel to make an
12 announcement at the time the witness steps down that he or she should remain in the environs of the
13 Court for a reasonable time to permit such counsel an opportunity to secure and serve a subpoena
14 upon the witness and assume responsibility for his or her per diem and other expenses as provided
15 by governing rule or statute.

16 26. Counsel shall admonish all persons at counsel table that gestures, facial expressions,
17 audible comments, or the like, as manifestations of approval or disapproval during the testimony of
18 witnesses, or at any other time, are prohibited.

19 27. Witness examination shall consist of direct examination, cross-examination and re-
20 direct examination. No recross-examination will be allowed without prior approval of the Court
21 specifically indicating the area for recross-examination. When there are multiple defense counsel,
22 they are directed to confer and designate to the Court the sequence in which they wish to be
23 recognized during trial for purposes of presenting opening statements and conducting cross-
24 examination of witnesses. If one counsel conducts the direct examination of a witness, that same
25 counsel must make objections when the witness is cross-examined. Counsel who will conduct the
26 cross-examination should object while the witness is on direct.

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1 28. After the commencement of trial testimony, upon request of co-parties, any objection,
2 motion or other application for relief made by any co-party, orally or in writing, shall be deemed to
3 be adopted and joined in by every other co-party, without announcement by counsel to that effect,
4 and the rulings of the Court shall be deemed applicable to each party unless otherwise stated at the
5 time the ruling is made. Accordingly, it shall be regarded as unnecessary and improper for counsel
6 to rise to "join in" an objection or motion. Rather, counsel should rise to be heard only for the
7 purpose of expressly opting out of an objection or motion if that is his or her position.

8 29. Counsel are directed to deliver to opposing counsel at the end of each trial day (if not
9 earlier) a list of witnesses counsel anticipates calling the next trial day.

10 30. Counsel calling a non-client witness to testify should have no further discussions with
11 that witness concerning the case or any aspect of his or her testimony after the witness has been
12 tendered for cross-examination and until such time as the witness has been tendered back for redirect
13 examination. At all other times, within the bounds of governing ethics and the law, counsel may
14 engage in discussions with witnesses during trial.

15 31. Any time taken away from presentation of evidence to the trier of fact due to, for
16 example, lengthy legal motions made during the time allocated to the presentation of evidence, or
17 delays in the commencement of proceedings due to circumstances within the control of counsel, will
18 be deducted from the time allocated for the presentation of evidence. Upon timely application based
19 upon good cause, the Court may relieve a party of its stipulation to the agreed schedule.

20 32. It is the practice of the Court periodically to inform counsel of the Court's record of
21 how much time each side has remaining for the presentation of evidence based upon the stipulated
22 trial schedule.

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24 Dated: March 30, 2011

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JAMES WARE
United States District Chief Judge

1 **THIS IS TO CERTIFY THAT COPIES OF THIS ORDER HAVE BEEN DELIVERED TO:**

2 Andrew Charles Schwartz schwartz@cmslaw.com
3 Karen Leigh Snell ksnell@clarencedyer.com
4 Timothy James Schmal Tschmal@bvslp.com

5 **Dated: March 30, 2011**

Richard W. Wieking, Clerk

6 **By: /s/ JW Chambers**
7 **Elizabeth Garcia**
8 **Courtroom Deputy**

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