

United States District Court For the Northern District of California

Court, and then only upon separate written application demonstrating substantial hardship served on 1 2 opposing counsel and lodged as early as the basis for the hardship is known but no later than the 3 Settlement Conference Statement.

4 Each party shall prepare a Settlement Conference Statement, which must be LODGED 5 with the undersigned's Chambers as soon as possible, but no later than May 9, 2011. Please 3-6 hole punch the document at the left side.

7 Each party shall also submit their Settlement Conference Statement in .pdf format and 8 email their statement to JCSPO@cand.uscourts.gov., and to Judge Spero at the email address 9 previously provided to outside counsel.

10 The Settlement Conference Statement need not be served on opposing counsel. The parties 11 are encouraged, however, to exchange Settlement Conference Statements. If Settlement Conference 12 Statements are exchanged, any party may submit an additional confidential settlement letter to the 13 Court. The contents of this confidential settlement letter will not be disclosed to the other parties. 14 The Settlement Conference Statement shall include the following:

> 1. A brief statement of the facts of the case.

16 2. A brief statement of the claims and defenses including, but not limited to, statutory or 17 other grounds upon which the claims are founded, and a **candid** evaluation of the parties' likelihood of prevailing on the claims and defenses. The more candid the parties are, the more productive the 18 19 conference will be.

20 3. A list of the key facts in dispute and a brief statement of the **specific** evidence 21 relevant to a determination of those facts.

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4. A summary of the proceedings to date and any pending motions.

23 5. An estimate of the cost and time to be expended for further discovery, pretrial and 24 trial.

6. The relief sought, including an itemization of damages.

26 7. The party's position on settlement, including present demands and offers and a history 27 of past settlement discussions. The Court's time can best be used to assist the parties in completing

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their negotiations, not in starting them. The parties are urged to carefully evaluate their case before
 taking a settlement position since extreme positions hinder the settlement process.

3 Settlement Conference Statements may be submitted on CD-ROM with hypertext links to
4 exhibits. Otherwise, the portion of exhibits on which the party relies shall be highlighted.

The parties shall notify Chambers immediately at (415) 522-3691 if this case settles prior to the date set for Settlement Conference. Counsel shall provide a copy of this order to each party who will participate in the conference.

IT IS SO ORDERED.

10 Dated: April 27, 2012

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JOSEPH C. SPERO United States Magistrate Judge

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