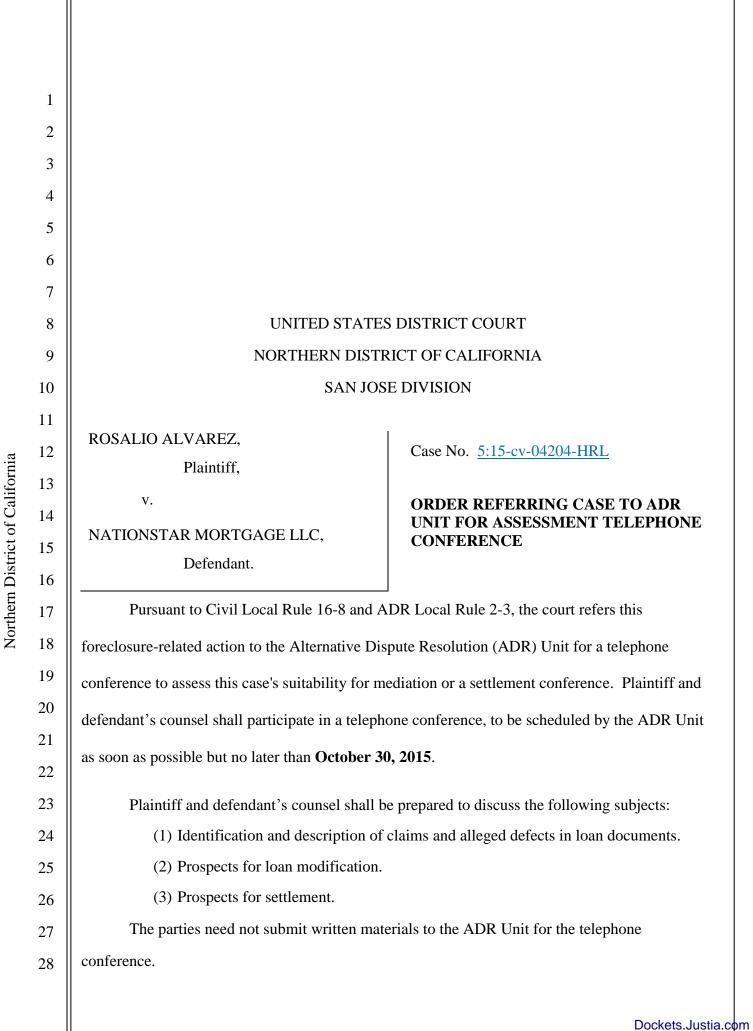
United States District Court



1	In preparation for the telephone conference, plaintiff shall do the following:
2	(1) Review relevant loan documents and investigate the claims to determine whether
3	they have merit.
4	(2) If plaintiff is seeking a loan modification to resolve all or some of the claims,
5	plaintiff shall prepare a current, accurate financial statement and gather all of the
6	information and documents customarily needed to support a loan modification
7	request. Further, plaintiff shall immediately notify defendant's counsel of the
8	request for a loan modification.
9	(3) Provide counsel for defendant with information necessary to evaluate the prospects
10	for loan modification, in the form of a financial statement, worksheet or application
11	customarily used by financial institutions.
12	(4) In preparation for the telephone conference, counsel for defendant shall do the
13	following.
14	(5) If defendant is unable or unwilling to do a loan modification after receiving notice
15	of plaintiff's request, counsel for defendant shall promptly notify plaintiff to that
16	effect.
17	(6) Arrange for a representative of each defendant with full settlement authority to
18	participate in the telephone conference.
	The ADR Unit will notify the parties of the date and time that the telephone conference
19 20	will be held. After the telephone conference, the ADR Unit will advise the court of its
20	recommendation for further ADR proceedings.
21	SO ORDERED.
22	Dated: September 16, 2015 Λ
23	
24	HOWARD R. LLOYD United States Magistrate Judge
25	
26	
27	
28	

5:15-cv-04204-HRL Notice has been electronically mailed to:

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United States District Court

Northern District of California