

United States District Court Northern District of California

1	In preparation for the telephone conference, Plaintiff shall do the following:
2	(1) Review relevant loan documents and investigate the claims to determine
3	whether they have merit.
4	(2) If Plaintiff is seeking a loan modification to resolve all or some of the claims,
5	Plaintiff shall prepare a current, accurate financial statement and gather all of
6	the information and documents customarily needed to support a loan
7	modification request. Further, Plaintiff shall immediately notify Defendants'
8	counsel of the request for a loan modification.
9	(3) Provide counsel for Defendants with information necessary to evaluate the
10	prospects for loan modification, in the form of a financial statement,
11	worksheet or application customarily used by financial institutions.
12	In preparation for the telephone conference, counsel for Defendants shall do the
13	following.
14	(1) If Defendants are unable or unwilling to do a loan modification after
15	receiving notice of Plaintiff's request, counsel for Defendants shall promptly
16	notify Plaintiff to that effect.
17	(2) Arrange for a representative of each Defendant with full settlement authority
18	to participate in the telephone conference.
19	The ADR Unit will notify the parties of the date and time the telephone conference
20	will be held. After the telephone conference, the ADR Unit will advise the Court of its
21	recommendation for further ADR proceedings.
22	
23	IT IS SO ORDERED.
24	
25	Dated: December 21, 2015 NATHANAEL M. COUSINS
26	United States Magistrate Judge
27	
28	
	Case No.:15-cv-05824-NC 2

United States District Court Northern District of California