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UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF CALIFORNIA

WILLARD RICHARD STROUD, JR.,
Plaintiff,
v.
SHERIFF WILLIAM D. GORE, et al.,
Defendants.

Case No.: 18-CV-515-JLS (MDD)

**ORDER CONDITIONALLY
GRANTING PLAINTIFF’S
MOTION TO FILE DOCUMENTS
ELECTRONICALLY**

(ECF No. 81)

Presently before the Court is pro se Plaintiff Willard Richard Stroud, Jr.’s Declaration (ECF No. 81), which the Court construes as a motion seeking leave to access CM/ECF and file documents electronically.

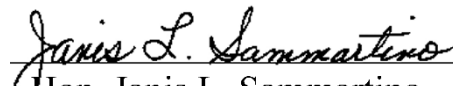
Generally, “[e]xcept as prescribed by local rule, order, or other procedure, the Court has designated all cases to be assigned to the Electronic Filing System.” S.D. Cal. CivLR 5.4(a). With respect to *pro se* litigants, however, “[u]nless otherwise authorized by the court, all documents submitted for filing to the Clerk’s Office . . . must be in legible, paper form.” Office of the Clerk, United States District Court for the Southern District of California, *Electronic Case Filing Administrative Policies and Procedures Manual*, § 2(b) (Mar. 3, 2021) [hereinafter “*ECF Manual*”], available at https://www.casd.uscourts.gov/_assets/pdf/cmecf/Electronic%20Case%20Filing%20Procedures%20Manual.pdf. “A pro

1 se party seeking leave to electronically file documents must file a motion and demonstrate
 2 the means to do so properly by stating their equipment and software capabilities in addition
 3 to agreeing to follow all rules and policies in the CM/ECF Administrative Policies and
 4 Procedures Manual.” *Id.* The *ECF Manual* refers to the Court’s official website for
 5 CM/ECF technical specifications, *id.* at § 1(i), which include a “[c]omputer running
 6 Windows or Macintosh”; “[s]oftware to convert documents from a word processor format
 7 to portable document format (PDF),” such as “Adobe Acrobat 7.0 and higher”; “[i]nternet
 8 access supporting a transfer rate of 56kb or higher”; a compatible browser, such as “Firefox
 9 15, Internet Explorer 9, and Safari 5.1/6 or later version”; a “[s]canner to image non-
 10 computerized documents 400 pixels per inch (ppi)”; and a PACER account. United States
 11 District Court, Southern District of California, *CM/ECF Information: General Info*,
 12 <https://www.casd.uscourts.gov/cmecf.aspx#undefined1> (last visited Mar. 5, 2021).

13 Here, Plaintiff has provided no information about his access to technology
 14 conforming to the CM/ECF technical specifications noted above; however, the Court is
 15 also mindful of the difficulties noted by Plaintiff as a result of not being able to
 16 electronically file in this matter, particularly in light of the restrictions the COVID-19
 17 pandemic has necessitated on library access. Accordingly, the Court **CONDITIONALLY**
 18 **GRANTS** Plaintiff’s Motion (ECF No. 81). Plaintiff **SHALL REGISTER** as a user with
 19 the Clerk’s Office and as a subscriber per section 2(b) of the *ECF Manual* and **SHALL**
 20 **FILE**, within fourteen (14) days of the date on which this Order is electronically docketed,
 21 confirmation of his access to equipment meeting the technical specifications required for
 22 CM/ECF access and his agreement to abide by the *ECF Manual*. Should Plaintiff fail to
 23 confirm his access to the necessary equipment in accordance with this Order, the Court
 24 may revoke Plaintiff’s electronic filing privileges.

25 **IT IS SO ORDERED.**

26 Dated: April 7, 2021

27 
 28 Hon. Janis L. Sammartino
 United States District Judge