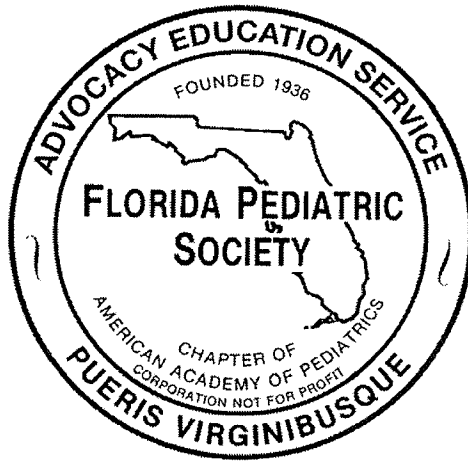


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CONSTITUTION AND BYLAWS

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The Florida Pediatric Society/ The Florida Chapter of the American Academy of Pediatrics

Revised 5/8/10

TABLE OF CONTENTS

11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35

CONSTITUTION	4
ARTICLE I	4
ARTICLE II	4
ARTICLE III	4
ARTICLE IV	5
ARTICLE V	5
ARTICLE VI	5
ARTICLE VII	5
BYLAWS	6
CHAPTER 1 - MEMBERS	6
CHAPTER 2 - ASSESSMENTS	8
CHAPTER 3 - REGULAR AND SPECIAL SESSIONS	8
CHAPTER 4 - BOARD OF DIRECTORS	9
Succession of Elected offices	
CHAPTER 5 - EXECUTIVE COMMITTEE	11
CHAPTER 6 - PRESIDENT	12
CHAPTER 7 - PRESIDENT-ELECT	12
CHAPTER 8 - SECRETARY	13
CHAPTER 9 - TREASURER	14
CHAPTER 10 - EXECUTIVE VICE-PRESIDENT	15
CHAPTER 11 - IMMEDIATE PAST PRESIDENT	16
CHAPTER 12 - REGIONAL AND ALTERNATE REGIONAL REPRESENTATIVES	16
CHAPTER 13 - EXECUTIVE DIRECTOR	18

Revised 5/8/10

36	CHAPTER 14 - ELECTIONS	18
37	CHAPTER 15 –COMMITTEES/TASK FORCES.....	19
38	CHAPTER 16 - MEDICAL ETHICS.....	25
39	CHAPTER 17 - AMENDMENT OF BYLAWS	25
40	CHAPTER 18 - REFERENDUM.....	25
41	CHAPTER 19 - IMPEACHMENT.....	25
42	CHAPTER 20 - FUNDS AND EXPENSES	26
43	CHAPTER 21 - RULES OF ORDER.....	26
44	CHAPTER 22 - LOGO USAGE AND REPRESENTATION.....	26
45	CHAPTER 23 - AFFILIATION.....	27
46	APPENDIX I: REGION MAP FOR FPS	28
47	Counties by Region.....	29
48	APPENDIX II: AMERICAN MEDICAL ASSOCIATION PRINCIPLES OF MEDICAL ETHICS ...	30
49	APPENDIX III: HISTORICAL INFORMATION.....	31
50	FPS Past Presidents.....	32
51	The FCAAP Past Presidents	33
52	The FPS/FCAAP Past Presidents.....	33
53		
54		
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Revised 5/8/10

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CONSTITUTION
OF THE FLORIDA PEDIATRIC SOCIETY/THE FLORIDA CHAPTER OF THE
AMERICAN ACADEMY OF PEDIATRICS

ARTICLE I

The name of this Corporation shall be The Florida Pediatric Society/The Florida Chapter of the American Academy of Pediatrics (FPS/FCAAP). The principal office and place of business shall be Tallahassee, Florida, until otherwise established and ordered by the Board of Directors. The business of this Corporation shall be carried on at Tallahassee, Florida, and at such other places as may be authorized by the Board of Directors.

ARTICLE II

- Vision: Improve the health and welfare of Florida’s children
- Mission: Improve access to, and the quality of, health care for infants, children, and young adults in Florida and insure the stability, continuity and effectiveness of the Chapter
- Goals:
- Increase FPS/FCAAP voice and influence on behalf of children and pediatricians
 - Promote the art and science of pediatrics
 - Encourage young physicians to specialize in pediatrics
 - Unite qualified pediatricians in Florida
 - Demonstrate the value of FPS/FCAAP to members and potential members
 - Address changing needs/interests of pediatricians
 - Maintain current responsive by-laws, committees, and regions for the Chapter
 - Identify and implement stable non-dues revenue to support FPS/FCAAP mission
 - Maintain involvement of seasoned leaders and encourage young leaders

ARTICLE III

The members of the Corporation shall be those persons who are now members of the organization; and in addition such other persons shall be members as are elected to membership by the members in accordance with the Bylaws. The categories of membership in the Corporation shall be provided for in the Bylaws and may be changed by appropriate amendment of the Bylaws.

87

ARTICLE IV

88

This Corporation shall have perpetual existence.

89

ARTICLE V

90

The affairs of the Corporation shall be managed by a Board of Directors as defined in the Bylaws.

91

92

a) To establish one or more offices and to employ such agents, an Executive Director, employees, and clerical force as may be deemed necessary or proper to conduct and carry on the work of the Corporation and to pay a reasonable compensation for the services of such persons.

93

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b) To contract and be contracted with, sue and be sued, invest and reinvest the funds of the Corporation, and to do all the acts and things requisite, necessary, proper or desirable to carry out and further the objects for which this Corporation is formed.

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ARTICLE VI

102

This organization may not own or hold any real estate.

103

ARTICLE VII

104

No part of the assets or income of the Corporation shall inure to the benefit of any member of the Corporation or individual. No officer or director of this Corporation shall receive directly or indirectly any compensation for services as such officer or director; however an Executive Vice-President may be appointed with such compensation as may be fixed by the Board of Directors. Membership in this organization shall be considered a privilege and not a right. Add statements referring to FPS Policies of General (in addition to Medical Ethics), Antitrust, and Conflict of Interest.

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BYLAWS

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OF THE FLORIDA PEDIATRIC SOCIETY/THE FLORIDA CHAPTER OF THE 115 AMERICAN ACADEMY OF PEDIATRICS

116

CHAPTER 1 - MEMBERS

117

1.01 The categories of membership in this organization are: Fellows, Associate
118 Members, Emeritus Fellows, Honorary Members, Young Physicians, Resident
119 Members, Medical Student Members, Military Members and Chapter Affiliate
120 Members.

121

1.02 Fellow: A person is qualified for membership as a Fellow who is Pediatrician or
122 Pediatric Specialist practicing in the state of Florida. Fellows shall have the right
123 to attend and vote in the deliberations of all regular and special meetings of the
124 organization. Fellows shall be eligible for election to all offices. Members of the
125 American Academy of Pediatrics who are classified as Fellows, Candidate
126 Members, Specialty Fellows or Post-Residency Training Fellows shall be
127 considered Fellows of this organization. Fellows shall pay all dues and
128 assessments.

129

1.03 Associate Member: An Associate Member shall be a physician who desires
130 membership, practices in the state of Florida and has a special interest in the care
131 of children; or a pediatric dentist who has received a certificate or a degree in the
132 specialty of pediatric dentistry recognized by the Council on Accreditation of the
133 American Dental Association or its equivalent and who is licensed to practice
134 dentistry in the state of Florida. Associate Members shall not be entitled to vote,
135 and shall not be eligible for office. Members of the American Academy of
136 Pediatrics who are classified as Associate Members shall be considered Associate
137 Members of this organization. Associate Members shall be required to pay
138 initiation fees, if applicable, and annual membership dues.

139

1.04 Young Physician: A person is qualified for membership as a Young Physician
140 who is younger than 30 years of age, and a Pediatrician or Pediatric Specialist
141 practicing in the state of Florida. Young Physicians shall have the right to attend
142 and vote in the deliberations of all regular and special meetings of the
143 organization. Young Physicians shall be eligible for election to all offices.
144 Members of the American Academy of Pediatrics who are classified as Young
145 Physicians shall be considered Young Physicians of this organization. Young
146 Physician shall pay one-half of all dues and assessments.

Revised 5/8/10

- 147 1.05 Emeritus Fellow: Any Fellow in good standing who has reached the age of 70
148 years shall be granted Emeritus status by applying in writing to the Executive
149 Director. Emeritus status is also granted to Fellows at any age for reasons of
150 exigencies of health or other circumstances. Such requests are to be approved by
151 the Board of Directors. An Emeritus Fellow may not vote or hold office, and shall
152 not be required to pay dues or assessments. Members of the American Academy
153 of Pediatrics who are classified as Emeritus Fellows shall be considered Emeritus
154 Fellows of this organization.
- 155 1.05 Honorary Member: An Honorary Member of this organization shall be a
156 physician of eminence in pediatrics, or any person who has made distinguished
157 contributions or has rendered distinguished service to medicine, primarily in the
158 field of pediatrics. Honorary Members shall not be required to pay fees or dues.
159 Members of the American Academy of Pediatrics who are classified as Honorary
160 Fellows shall be considered Honorary Members of this organization. Honorary
161 Members shall be subject to final approval for such membership by the Board of
162 Directors and the general membership.
- 163 1.06 Resident Member: Resident Members must be enrolled in a pediatric residency
164 training program that is an Accreditation Council for Graduate Medical Education
165 (ACGME) approved program. Resident Members shall have the right to attend
166 all regular and special meetings of the organization. Resident Members shall not
167 vote or hold office. Members of the American Academy of Pediatrics who are
168 classified as Resident Members shall be considered Resident Members of this
169 organization. The Board of Directors shall decide the dues for Resident
170 Members.
- 171 1.07 Medical Student Members: Medical Student Members shall have indicated an
172 interest in child health advocacy and be considering a career choice in pediatrics
173 and be currently enrolled in a medical school accredited by the Association of
174 American Medical Colleges (AAMC.) Applicants shall submit an application
175 with a signature from one sponsor, preferably a pediatric educational program
176 director or chairperson, who must be a Chapter Affiliate or Fellow of the
177 organization. Medical Student Members shall have the right to attend all regular
178 and special meetings of the organization. Medical Student Members shall not
179 vote or hold office. The Board of Directors shall decide the dues for Medical
180 Student Members.
- 181 1.08 Military Member: A person is qualified for membership as a Military Member
182 who is a Doctor of Medicine and who is on active duty with the Armed Forces of

Revised 5/8/10

183 the United States of America. Military Members shall have the right to attend and
184 vote in the deliberations of all regular and special meetings of the organization.
185 Military Members shall be eligible for election to all offices. Military Members
186 shall pay all dues and assessments.

187 1.09 Chapter Affiliate Members: Chapter Affiliate Members shall include any
188 members who do not fit into any of the other categories outlined above. The
189 Board of Directors shall decide the dues for Chapter Affiliate Members.

190 1.10 Any existing member of the American Academy of Pediatrics who resides in
191 Florida may become a member, and shall be placed in the corresponding category
192 as outlined above.

193 1.11 Any member who moves outside the State may, if so requested, be granted a leave
194 of absence by the Board of Directors. During such leave of absence, said member
195 may neither vote nor hold office, and shall be exempt from the payment of dues.

196 1.12 Any member found guilty in a court of law of a felony, an offense involving
197 moral turpitude, or who is guilty of conduct unbecoming a member, may be
198 expelled from membership by the Board of Directors.

199 **CHAPTER 2 - ASSESSMENTS**

200 2.01 The amount of the annual assessment for members shall be determined by the
201 Board of Directors after consideration of the annual budget for the next year and
202 shall be announced to the membership not less than one month before the due date
203 of the assessment.

204 2.02 Special assessments may be levied on the members when and as determined by
205 the Board of Directors to defray any extraordinary expenses that may be incurred
206 by the organization.

207 2.03 The Executive Committee may, during unusual circumstances, such as illness or
208 extreme hardship, suspend assessments of any member, subject to annual review.

209 **CHAPTER 3 - REGULAR AND SPECIAL SESSIONS**

210 3.01 The organization shall hold one or more sessions each year.

211 3.02 The regular annual session shall be held at a time and place selected by the Board
212 of Directors.

- 213 3.03 The regular annual session shall be known as the Annual Meeting and shall
214 include both a scientific program, provided by the Continuing Education
215 Committee, and an Annual Business Meeting to transact any and all business that
216 shall come before the members. There shall be a regular session to conduct any
217 and all business
- 218 3.04 All resolutions and items for consideration by the entire membership shall be
219 submitted in writing to the Executive Committee no later than thirty days prior to
220 the start of the Annual Business Meeting. All resolutions shall be presented in the
221 format required by the Annual Leadership Forum of the American Academy of
222 Pediatrics.
- 223 3.05 The members present and voting shall constitute a quorum at the annual business
224 meeting.

225

226 CHAPTER 4 - BOARD OF DIRECTORS

- 227 4.01 The Executive Committee of the Board of Directors shall be composed of the following:
- 228 a) President,
 - 229 b) President-Elect,
 - 230 c) Immediate Past President,
 - 231 d) Secretary, and
 - 232 e) Treasurer.
- 233
- 234 4.02 The governing members of the Board of Directors shall be composed of the
235 following:
- 236 f) President,
 - 237 g) President-Elect,
 - 238 h) Immediate Past President,
 - 239 i) Secretary,
 - 240 j) Treasurer,
 - 241 k) One Regional Representative for each Region,
 - 242 l) One Alternate Regional Representative for each Region,

Revised 5/8/10

- 243 m) One At Large delegate or one delegate representing the Chairmen of
244 the Departments of Pediatrics of each medical school in Florida, and
245 n) One delegate representing the Directors of the Pediatric Residency
246 Programs in Florida.
247 o) The Editor of the approved organization publication(s).
248
- 249 4.03 The appointed *ex officio* members of the Board of Directors shall be composed of
250 the following:
- 251 p) Chairmen of the Departments of Pediatrics of each medical school in
252 Florida,
253 q) The Child Advocate Member,
254 r) Directors of the Pediatric Residency Programs in Florida,
255 s) Director of the Children's Medical Services,
256 t) The Resident Section Member,
257 u) Chairs of all Standing Councils/Committees,
258 v) A representative of Florida's children's hospitals, and
259 w) Any others as recommended by the President and approved by the
260 Board of Directors.
- 261 4.04 The President shall identify individuals to serve in the appointed positions on the
262 Board of Directors as one of the first duties upon assuming office.
- 263 4.05 All members of the Board of Directors except the Regional Representatives and
264 Alternate Regional Representatives shall serve for two years, coincident with the
265 term of the President. Regional Representatives and Alternate Regional
266 Representatives shall serve a two year term from the time of their election. Four
267 regions shall have elections on even and odd years.
- 268 4.06 Any votes pertaining to fiscal or governance matters must be submitted to the
269 Executive Committee. A vote must be placed by a majority of the governing
270 members of the Executive Committee for that vote to be valid.
- 271 4.07 Any votes not pertaining to fiscal or governance matters are submitted to the
272 members of the Board of Directors present at a given meeting. A simple majority
273 vote of those present shall decide the matter.

Revised 5/8/10

- 274 4.08 The Board of Directors shall meet at the call of the President or upon written
275 request of four members of the Board of Directors. Thirty days notice shall be
276 provided for face-to-face meetings of the Board. Meetings offered in other
277 formats shall be announced with sufficient notice.
- 278 4.09 Members of the Board of Directors shall attend a minimum of fifty percent (50%)
279 of the called for Board meetings. Failure to do so may result in the Executive
280 Committee replacing the member.
- 281 4.10 The Board of Directors shall consider all matters referred to it by the Judicial
282 Committee and shall determine any disciplinary action to be taken.
- 283 4.11 The Board of Directors shall have the power from time to time to create Task
284 Forces from its number and to endow them with authority to act in the interim
285 between meetings of the membership and of the Board of Directors. These may be
286 augmented by appointment of additional members who are not members of the
287 Board of Directors. The Board of Directors from time to time will review each
288 Task Force for relevancy and shall have the option to create a new Task Force or
289 sunset a Task Force at will.
- 290 4.12 The Board of Directors has the power to inspect and audit any accounts pertaining
291 to the organization. The Board of Directors shall also see that annual reports are
292 made on all matters pertaining to the finances or expenditures of the organization.
- 293 4.13 In the event of a death, resignation or removal of any member of the Board of
294 Directors, the President may appoint a successor to fill the vacancy until the next
295 Annual Business Meeting, except as otherwise provided in these Bylaws.

296

CHAPTER 5 - EXECUTIVE COMMITTEE

- 297 5.01 The Executive Committee shall have authority to act in the interim between
298 regular Board of Directors meetings, unless a special session is called, on all
299 business affairs that are not delegated elsewhere by the Constitution and Bylaws.
- 300 5.02 The Executive Committee may take any action, not in conflict with former actions
301 of the membership, as may be necessary to meet unforeseen situations, exercising
302 the full power of the organization, provided it may not act to bind this
303 organization in any way beyond the next regular meeting of the Board of
304 Directors.

Revised 5/8/10

305

CHAPTER 6 - PRESIDENT

306

6.01 The term of the President shall last for approximately two years, starting with the election and installation at the Annual Meeting and continuing until the Annual Meeting closest to twenty-four months from that date.

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6.02 The President shall counsel with all members of the Executive Committee, Board of Directors, Task Forces/Committee members, and the general membership toward the best interest of the public and of this organization. The President shall attempt to further the aims and objectives of the organization to the fullest extent, and shall perform such other services as custom, necessity and parliamentary procedure require.

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6.03 The President in counsel with the Executive Committee shall appoint all Committees/Task Forces, except as otherwise provided. In addition to being a member and the presiding officer of the Executive Committee, the President shall be an *ex-officio* member of all Task Forces/Committees except the Judicial Committee.

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6.04 The President, or the President's designee, shall preside and officiate at all major functions and may represent the organization at Local, Regional, District and National meetings.

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6.05 The President shall be the organization's representative to the media when issues of importance arise. In carrying out this function, the President may designate other individuals to speak with media outlets. The President is responsible for ensuring that designated individuals appropriately present the official position of the organization.

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6.06 The President shall work with the Executive Director and the Executive Vice President to prepare an annual report.

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CHAPTER 7 - PRESIDENT-ELECT

332

7.01 The President-Elect shall become familiar with the personnel and work of the various Task Forces/Committees and of the organization in general. The President-Elect shall be ready to counsel with the President on matters affecting the future of this organization and otherwise prepare for assuming the leadership of the organization at the proper time.

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Revised 5/8/10

- 337 7.02 The President-Elect shall serve as the Chair of the Council on Governance and
338 shall, in conjunction with the President, appoint the chairs and members of the
339 various committees within the Council. The President-Elect shall also provide
340 oversight to ensure that the various committees within the Council on Governance
341 meet as needed and ensure that reports of their deliberations are provided to the
342 President and the Board of Directors.
- 343 7.03 The President-Elect, shall present the recommendations from the Committee on
344 the Constitution and Bylaws concerning the review of the regional geography,
345 starting in 2007 and at least every 5 years thereafter, for membership approval
346 prior to the next Annual Business Meeting.
- 347 7.04 The President-Elect shall assist the President in the performance of the duties of
348 office. The President-Elect shall preside in the absence of the President at any
349 meeting of the organization or the Board of Directors and shall represent the
350 President at any meeting when requested.

351

CHAPTER 8 - SECRETARY

- 352 8.01 The Secretary shall assist the President and President-Elect in the performance of
353 their duties and shall represent the President and/or President-Elect when
354 requested at any meeting of the organization, Committees/Task Forces or at any
355 other function.
- 356 8.02 The Secretary shall serve as the Chair of the Council on Advocacy and shall, in
357 conjunction with the President, appoint the chairs and members of the various
358 committees within the Council on Advocacy. The Secretary shall also provide
359 oversight to ensure that the various committees within the Council on Advocacy
360 meet as needed and shall ensure that reports of their deliberations are provided to
361 the President and the Board of Directors.
- 362 8.03 The Secretary shall be responsible for oversight, evaluation, and negotiation of
363 terms of engagement for all volunteer and/or contracted Legislative Liaisons
364 working on behalf of the organization.
- 365 8.04 The Secretary shall serve as a primary liaison with the Regional and Alternate
366 Regional Representatives to provide orientation and on-going support as they
367 perform their duties.
- 368 8.05 The Secretary shall make a significant effort to attend local and regional meetings
369 to represent the organization by informing members and non-members about the
370 activities of the organization, highlighting the benefits of membership.

Revised 5/8/10

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8.06 The Secretary shall:

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a) supervise and handle the secretarial matters of the Society,

374

b) act as the Corporate Secretary insofar as the execution of official documents or the institution of official actions are required,

375

376

c) maintain a current roster of all members and officers of the Society classified according to category of membership,

377

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d) report with reasonable promptness any changes in this roster to the Executive Office of the American Academy of Pediatrics, Incorporated, and

379

380

e) act as historian for the Society and as such will update the organization's historical records as appropriate

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383

CHAPTER 9 - TREASURER

384

9.01 The Treasurer shall assist the President, President-Elect, and Secretary in the performance of their duties;

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9.02 The Treasurer shall represent the President, President-Elect, and/or the Secretary when requested at any meeting of the organization or committees or at any other function.

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9.03 The Treasurer shall serve as Chair of the Council on Member Service and shall, in conjunction with the President, appoint the chairs and members of the various committees within the Council on Member Services.

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9.04 The Treasurer shall provide oversight to ensure that the various Task Forces within the Council on Member Services meet as needed and shall ensure that reports of their deliberations are provided to the President and the Board of Directors

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9.05 The Treasurer shall serve as a primary liaison with the Regional and Alternate Regional Representatives to provide orientation and on-going support as they perform their duties.

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9.06 The Treasurer shall make a significant effort to attend local and regional meetings to represent the organization by informing members and non-members about the activities of the organization, highlighting the benefits of membership.

400

401

Revised 5/8/10

- 402 9.07 The Treasurer shall:
403 a) be the custodian of all monies, securities, valuable papers, books and records of the
404 Society,
405 b) make deposits in safe banking institutions or invest the Society's monies, subject to
406 the direction of the Board of Directors,
407 c) pay all authorized obligations of the Society except as provided elsewhere in the
408 Bylaws,
409 d) keep a detailed account of all receipts and disbursements, and report annually
410 concerning the financial transactions for the preceding year, and
411 e) perform such other duties as assigned by the Corporate Charter and the Bylaws.
412

413 **CHAPTER 10 - EXECUTIVE VICE-PRESIDENT**

- 414 10.01 An Executive Vice-President may be employed by the organization for the
415 performance of specific duties as outlined by the Board of Directors. The
416 Executive Vice President shall have no vote and shall continue in this position at
417 the pleasure of the Board of Directors and shall be expected to take a certain
418 degree of leadership in the implementation of policy, as befits their background
419 and experience.
- 420 10.02 The duties of the Executive Vice-President shall be as follows:
- 421 a) The Executive Vice-President shall act as a liaison in all projects that
422 overlap from one administration to the next.
 - 423 b) To serve as a resource, providing data and expert opinion as required.
424 The Executive Vice-President shall prepare reports, draft contracts and
425 similar binding documents for the final approval of the Board of
426 Directors.
 - 427 c) To attend all meetings of the Board of Directors designated Committee
428 /Task Force meetings.
 - 429 d) To work with the Executive Director and oversee record keeping, data
430 retrieval, membership records, financial records, supervision of
431 recurring organization events, and minutes of all major
432 Committee/Task Force meetings.
 - 433 e) To work with the Executive Director to maintain Executive Offices.

- 434 f) To be available to the Executive Director and Committee/Task Force
435 Chairs to assist with Committee/Task Force activities.
- 436 g) To Chair the organization's Legislative Committee and serve as a
437 Legislative Liaison to the Florida Legislature, monitoring all child-
438 related actions. The Executive Vice-President shall be prepared to
439 propose remedial legislation for the benefit of the children of Florida,
440 either at the direction of, or with the approval of, the Board of
441 Directors.
- 442 h) To maintain contact with child advocacy organizations.
- 443 i) To act as liaison with the American Academy of Pediatrics, the Florida
444 Medical Association, the American Medical Association, and other
445 important medically related organizations.
- 446 10.03 Qualifications and terms of employment shall be decided by the President and the
447 Board of Directors, or a Task Force designated for that purpose.

448 **CHAPTER 11 - IMMEDIATE PAST PRESIDENT**

- 449 11.01 An individual shall assume the office of Immediate Past President upon
450 completing the term of office as President of the organization and coincident with
451 the new President taking office.
- 452 11.02 The Immediate Past President shall: Serve as a mentor for incoming officers
453 and/or members of the Board of Directors. Be responsible for recruiting and
454 encouraging new leaders and helping them develop their skills.
- 455 11.03 Serve as Chair of the Council of Past Presidents and shall provide oversight to
456 ensure that the various committees within the Council of Past Presidents meet as
457 needed and that reports of their deliberations are provided to the President and the
458 Board of Directors.

459 **CHAPTER 12 - REGIONAL AND ALTERNATE REGIONAL REPRESENTATIVES**

- 460 12.01 The Florida Pediatric Society/The Florida Chapter of the American Academy of
461 Pediatrics shall be composed of geographic Regions. They shall be numerically
462 designated and reviewed to ensure that they appropriately meet the needs of the
463 membership, reflect changing patterns in the distribution of the membership and,
464 where possible, reflect existing pediatric organizations and networks within the
465 state.

Revised 5/8/10

- 466 12.02 A map showing the counties comprising each region is added as Appendix I to
467 these Bylaws shall be updated as new regional geographic boundaries are
468 approved by the membership.
- 469 12.03 Each Representative and Alternate Regional Representative shall have been a
470 voting member of this organization for at least one-year prior to election and shall
471 practice in the elective Region.
- 472 12.04 Each Region shall be represented by one Regional Representative and one
473 Alternate Regional Representative with the exception of Region VII and Region
474 VIII who shall be represented by one Regional Representative and two Alternate
475 Regional Representatives. Region membership shall elect an Alternate Regional
476 Representative to serve for a two-year period. This person shall then
477 automatically succeed to the position of Regional Representative without election
478 for the next term and a new Alternate shall be elected.
- 479 12.05 Regional and Alternate Regional Representatives shall be responsible for
480 providing two-way communication between the Region and the leadership of the
481 organization utilizing the Executive Committee and the Board of Directors. They
482 shall also be responsible for providing reports to the Board of Directors on
483 regional activities and needs.
- 484 12.06 Regional and Alternate Regional Representatives shall be available for
485 appointment to Committees/Task Forces of the organization and may be requested
486 by the President to be the organization's local representative to the media when
487 issues of importance arise. In such instances, the Regional and/or Alternate
488 Regional Representative designated by the President shall take particular care to
489 ensure that the official position of the organization is appropriately represented.
- 490 12.07 Regional and Alternate Regional Representatives shall promote membership in
491 the organization and propose recruitment and retention campaigns
- 492 12.08 Regional and Alternate Regional Representatives shall serve as ambassadors to
493 non-members and convey information regarding the initiatives, goals and
494 missions of the organization.
- 495 12.09 Regional and Alternate Regional Representatives shall Be available to respond to
496 issues regarding health and welfare of infants, children, adolescents and young
497 adults in Florida; and coordinate national and local resources when possible
498

Revised 5/8/10

499

CHAPTER 13 - EXECUTIVE DIRECTOR

500 13.01 An Executive Director may be hired directly or via Management Company
501 engaged by the Board of Directors. The Executive Director shall have no vote
502 and shall serve at the pleasure of the President. The Executive Director shall
503 administer the affairs of the organization based on previous policy and/or other
504 instructions from the Board of Directors.

505 13.01.1 The Executive Director will provide administrative support to the
506 Executive Committee, governing members and Committees/Task Forces in the
507 development and coordination of specific projects. The Executive Director shall
508 act as a liaison in all projects that overlap from one administration to the next and
509 shall maintain Executive Offices.

510 13.01.2 The Executive Director shall prepare reports, contracts, agreements
511 and similar binding documents for the final approval of the Board of Directors.

512 13.01.3 The Executive Director will attend all meetings of the Board of
513 Directors, and designated Committee/Task Force meetings.

514 13.01.4 The Executive Director shall work with the Executive Vice
515 President and oversee record keeping, data retrieval, membership records,
516 financial records, recurring organization events, and minutes of all major
517 Committee/Task Force meetings.

518 13.01.5 The Executive Director shall be available to assist all Board of
519 Director Officers and Committee/Task Force chairs with Committees/Task Forces
520 activities.

521 13.01.6 The Executive Director shall arrange meetings of the organization.

522

523

CHAPTER 14 - ELECTIONS

524 14.01 The Executive Committee and the Board of Directors shall be elected prior to the
525 Annual Meeting as provided for in these Bylaws. The results shall be announced
526 at the Annual Business Meeting and electronically via email and the web site.

527 14.02 The Executive Vice-President and the Executive Director shall be responsible for
528 holding and certifying elections in accordance with the Bylaws.

Revised 5/8/10

- 529 14.03 The current President shall advance to the position of Immediate Past President
530 without the need for election and each Alternate Regional Representative
531 automatically succeeds to the position of Regional Representative in their Region
532 without election.
- 533 14.04 Prior to the Annual Meeting, the Executive Vice-President and the Executive
534 Director shall issue a Call for Nominations for any vacancies on the Executive
535 Committee and/or the Board. Elections processes may be conducted via email.
- 536 14.05 Should only one nomination for an Alternate Regional Representative position be
537 made from the Region, such nomination shall be equivalent to election.
- 538 14.06 Elections for Executive Committee members and Alternate Regional
539 Representatives shall be by secret ballot. Members of the Executive Committee
540 shall be chosen by the entirety of the membership. Members within the
541 geographic Region of each candidate shall choose Alternate Regional
542 Representatives.
- 543 14.07 A majority of the votes cast shall be necessary to elect.
- 544 14.08 If, on any ballot, no nominee receives a majority, the name receiving the smallest
545 number of votes shall be dropped and the balloting shall continue until a majority
546 is obtained.
- 547 14.09 The term of the President, President-Elect, Secretary, Treasurer and Immediate
548 Past President shall last for approximately two years, starting with the election
549 and installation at the Annual Meeting and continuing until the Annual Meeting
550 closest to twenty-four months from that date.
- 551 14.10 All officers, representatives and other members elected or appointed to office
552 shall serve until a successor has been duly elected or appointed and has assumed
553 the duties of such office except as otherwise provided in these Bylaws.

554

CHAPTER 15 - COMMITTEES

- 555 15.01 The standing Committees of this organization shall be as follows:
556 1) Committee on the Constitution and Bylaws
557 2) Committee on Finance
558 3) Legislative/Advocacy Committee
559 4) Resident's Section Committee
560 5) Committee on Continuing Medical Education

Revised 5/8/10

- 561 6) Committee on Practice Support and Pediatric Council and
562 Pediatric Council & Pediatric Council
- 563 7) Council of Past Presidents
- 564 8) Nominating Committee
- 565 9) Committee on Ethics
- 566 10) Judicial Committee
- 567 15.02 The President and Executive Committee shall appoint Committee and Task Force
568 Chairpersons and members, except as otherwise provided herein, as soon as
569 possible after assuming the duties of office. The President may also appoint a
570 Chair for any Ad Hoc Committee created for that President's term of office.
571 Nominations for Committee/Task Force membership shall be presented to the
572 Board of Directors for approval at its first meeting following the installation of
573 the new President.
- 574 15.03 It should be the aim and purpose of Committee/Task Force work and
575 Committee/Task Force appointments to equitably divide and increase the
576 responsibility of the work of the organization among the individual members,
577 thereby stimulating their personal efforts toward betterment of all conditions
578 affecting physicians, children, individuals and this organization.
- 579 15.04 No functions outside of those authorized by the Constitution and the Bylaws may
580 be undertaken by any Committee/Task Force without the approval of the Board of
581 Directors.
- 582 15.05 Expenditures by Committee/Task Force may be anticipated and included in the
583 annual budget for presentation to, and approval by, the Board of Directors.
584 Statements for the approved expenditures shall be certified by the Chairs of the
585 Council(s) and forwarded to the Committee on Finance for review and then to the
586 Executive Committee for final approval and inclusion in the budget. It shall then
587 be forwarded to the Executive Director for payment.
- 588 15.06.1.1 Committee on the Constitution and Bylaws:
- 589 The Committee on the Constitution and Bylaws shall be a Standing
590 Committee, meeting at least twice yearly, with members appointed by the
591 President in counsel with the Executive Committee.
- 592 15.06.1.2 The Committee shall perform a periodic review of the
593 organization's Constitution and Bylaws as directed by the President, at least

Revised 5/8/10

594 biennially, with a report to the Board of Directors and the membership at-
595 large.

596 15.06.1.3 The Committee shall receive, on behalf of the organization,
597 suggestions regarding amendments to the Constitution and Bylaws from
598 active membership, shall analyze and inform the Board of Directors of
599 potential impacts, and shall prepare and disseminate such amendments for
600 discussion and approval.

601 15.06.1.4 The Committee shall perform a review of the Organizational
602 Structure in conjunction with the biennial review of the Constitution and
603 Bylaws, or as directed by the President.

604 15.06.1.5 The Committee shall perform a review of the regional
605 geography for presentation to and approval by the membership at the Annual
606 Business Meeting, starting in 2007 and at least every 5 years thereafter.

607 15.06.2.1 Committee on Finance:

608 The Committee on Finance shall be a Standing Committee, meeting quarterly,
609 with membership appointed by the President, in counsel with the Executive
610 Committee.

611 15.06.2.2 The Committee shall provide oversight of the financial affairs
612 of the organization. This includes working in conjunction with the Executive
613 Director to formulate the Annual Budget and present it to the Executive
614 Committee and then the Board of Directors for discussion and approval.

615 15.06.2.3 The Committee shall receive requests for all
616 Council/Committee expenditures. These requests shall be evaluated and a
617 report on the feasibility and impact of all requests and shall be provided to the
618 Board of Directors at least quarterly.

619 15.06.2.4 The Committee shall prepare a report on the financial condition
620 of the organization for presentation to the membership at the Annual Business
621 Meeting.

622 15.07.1.1 The Legislative/Advocacy Committee:

623 The Legislative/Advocacy Committee shall be a Standing Committee, chaired
624 by the Executive Vice-President in consultation with the President. Its
625 members shall be appointed by the President, in counsel with the Executive
626 Committee.

627 15.07.1.2 The Committee shall be the primary vehicle for the
628 organization to promote advocacy for children at both the state and federal
629 levels and shall respond to and generate legislative initiatives, consistent with
630 the over-all organizational agenda.

631 15.07.1.3 The Legislative/Advocacy Committee shall develop a proposed
632 legislative agenda for the organization each year and present it to the Board of
633 Directors for approval no later than September 30th of each year. The
634 Committee shall be responsible for and implementing a plan of action on the
635 legislative agenda and other issues and reporting to the Board of Directors.

636 15.07.1.4 The Legislative/Advocacy Committee shall meet face-to-face
637 or by teleconference at least weekly during the legislative session and as often
638 as necessary throughout the year to address legislative issues.

639 15.07.1.5 The Legislative/Advocacy Committee shall work to ensure
640 dissemination of information on legislative affairs to the Board of Directors
641 and the General Membership on a timely basis. The Committee shall create
642 and maintain a system for rapidly activating the membership on issues for
643 importance.

644 15.07.1.6 The Legislative/Advocacy Committee shall interact on a
645 regular basis with American Academy of Pediatrics state and federal advocacy
646 efforts.

647 15.07.1.7 The Legislative/Advocacy Committee shall identify key
648 legislative and media contacts in each of the regions to serve as a resource to
649 the organization.

650 15.07.1.8 The Legislative/Advocacy Committee shall work closely with
651 the Residents' Section and the state's Pediatric Residency Programs to foster
652 the development of advocacy skills and an appreciation of the importance of
653 advocacy among Residents.

654 15.07.3.9 The Residents' Section:
655 The Residents' Section shall be chaired by the Resident Section member of
656 the Board of Directors and shall include the Immediate Past President, the
657 Child Advocate and others as appointed. All members shall serve at the
658 pleasure of the Executive Committee.

659 15.07.3.2 The Committee shall work closely with the
660 Legislative/Advocacy Committee on issues of importance to the organization,

661 with particular attention to those issues identified by the Residents' Section, as
662 of interest to the Residents in Florida's training programs.

663 15.07.3.3 The Residents' Section shall identify a key contact at each of
664 the state's Pediatric Training Programs and shall hold at least bi-monthly
665 conference calls to discuss Committee activity, and report to the Board of
666 Directors.

667 15.08.1.1 Committee on Continuing Medical Education:

668 The Committee shall explore forums, content and timing to promote the
669 common goals of quality and pediatric educational content; establish the
670 Continuing Education calendar of the organization, including, but not limited
671 to, the Annual Meeting; establish liaisons with existing providers of
672 Continuing Medical Education; and. develop a strategic plan for the
673 educational calendar of the organization.

674 15.08.2.1 Committee on Practice Support and Pediatric Council

675 The Committee on Practice Support and Pediatric Council shall be a Standing
676 Committee, chaired by a member of the Council of Past Presidents who is to
677 be appointed by the President, in counsel with the Council Chair. The
678 Committee members shall be appointed by the President, in counsel with the
679 Executive Committee, and shall have at least two members appointed from the
680 general membership. All members shall serve at the pleasure of the President.

681 15.08.2.2 The Committee shall:

682 Identify areas of concern from among the membership; research and publicize
683 potential solutions; disseminate this information to the membership; Report to
684 the Board of Directors.

685 15.09.1.1 Nominating Committee:

686 The Nominating Committee shall be a Standing Committee, chaired by the
687 Immediate Past President. The Committee members shall be appointed by the
688 President, in counsel with the Council Chair, with representation from the
689 Board of Directors and the general membership. All members shall serve at
690 the pleasure of the Council Chair.

691 15.09.1.2 The Committee shall be charged with producing, at the
692 appropriate time, up to two candidates for each of the elective offices to be
693 voted upon by the general membership.

694 15.10.2.1 Committee on Ethics:
695 The Committee on Ethics shall be a Standing Committee, chaired by the
696 President, with two members appointed from the Council of Past Presidents, two
697 Regional or Alternate Regional Representatives and the Executive Director, who
698 shall serve in an *ex-officio* capacity. All members shall serve at the pleasure of
699 the Council Chair.

700 15.10.2.2 The Committee shall meet at the request of any member of the
701 Board of Directors.

702 15.10.2.3 The Committee shall provide counsel to the President in
703 matters of organizational ethics and shall refer all matters involving personal
704 ethics to the Judicial Committee.

705 15.10.3.1 Judicial Committee:
706 The Judicial Committee shall be a Standing Committee, with membership
707 appointed by the President, in counsel with the Council Chair, from among the
708 Executive Committee, the Council of Past Presidents and the Regional and
709 Alternate Regional Representatives. This Committee shall meet as needed.
710 All members shall serve at the pleasure of the Council Chair, unless the chair
711 is involved. Those matters shall be handled by existing Committee Members.

712 15.10.3.2 The Committee shall consider matters related to the
713 Membership-at-Large, the Executive Committee, and the Board of Directors,
714 regarding professional conduct, personal ethics, moral turpitude, felony
715 convictions and other behaviors that may adversely affect the well-being,
716 reputation or standing of the organization, or may be contrary to the
717 Constitution and Bylaws, and may require disciplinary action.

718 15.11.3.3 The Committee shall develop policies and procedures
719 regarding the method of conducting an investigation and resolving matters
720 brought before the Committee.

721 15.11.3.4 The Committee shall serve as the investigative body regarding
722 these matters and shall provide a report to the Board of Directors suggesting a
723 course of action.

724 15.11.3.5 The Committee shall have the authority to request legal
725 counsel regarding those matters that may come to its attention.

726 15.11.3.6 The Committee shall use the Principles of Medical Ethics of
727 the American Medical Association as its guide as well as the Statements on
728 general ethics, Antitrust and Conflict of Interest adopted by the organization.

729 **CHAPTER 16 - ETHICS**

730 16.01 The Principles of Medical Ethics of the American Medical Association
731 (APPENDIX II) shall govern the conduct of members in their relation to each
732 other and the public. Any member violating these principles shall be deemed to
733 have committed a breach of medical ethics and may be liable to such disciplinary
734 action as the Judicial Committee or Committee on Ethics may decide.

735 **CHAPTER 17 - AMENDMENT OF BYLAWS**

736 17.01 A copy of any proposed changes to the Bylaws shall be sent to the Board of
737 Directors for review. Any proposed changes accepted by the Board shall be sent
738 to the members not less than thirty days prior to the Annual Business Meeting.

739 17.02 The general membership may amend, alter or rescind proposed changes that have
740 been approved and circulated by the Board of Directors at the Annual Business
741 Meeting, when a quorum is present, or by mail or electronic voting if the changes
742 occur after the Annual Business Meeting has occurred.

743 **CHAPTER 18 - REFERENDUM**

744 18.01 The membership at a regular session, or the Board of Directors by a two-thirds
745 vote of the Directors present, may order a general referendum on any question
746 pending before the meeting or the Board of Directors.

747 18.02 The question shall be submitted to all members eligible to vote within the
748 organization, who may vote by electronic or written means. A majority of all of
749 those votes received shall determine the question.

750 18.03 When submitting the question, the President may fix a time limit of no less than
751 thirty days within which the Executive Office must receive a member's vote.

752 **CHAPTER 19 - IMPEACHMENT**

753 19.01 All charges for impeachment shall be directed to the Executive Committee in
754 writing and shall be signed by at least five members who thereby agree to
755 substantiate their statements with proof. The Executive Committee, after such

- 756 charges are received, may suspend the subject individual from office until the
757 matter is resolved.
- 758 19.02 If the Judicial Committee or the Committee on Ethics, after a diligent and careful
759 investigation, finds a just and sufficient cause for removal of a particular officer,
760 it shall, upon fifteen days notice to the subject individual, present its findings and
761 recommendations to the Board of Directors at a regular or special session. The
762 subject individual may offer supportive evidence and witnesses.
- 763 19.03 Any officer, delegate or other official of this organization may be impeached and
764 removed from office upon a two-thirds vote of the Board of Directors at a regular
765 or a special session.
- 766 19.04 A successor for the unexpired term of an impeached official shall be designated in
767 accordance with the Constitution and Bylaws.

768

CHAPTER 20 - FUNDS AND EXPENSES

- 769 20.01 Funds of this organization shall be raised by an annual per capita assessment.
- 770 20.02 Funds may also be derived from voluntary contributions, bequests, patents,
771 copyrights, income from this organization's publications, and from any other
772 source or manner approved by the Board of Directors in accordance with the
773 Constitution and Bylaws and in compliance with the laws of the State of Florida.
- 774 20.03 Funds may be appropriated, and approved by the Board of Directors to defray the
775 expenses of this organization and for such other purposes as shall promote the
776 goals and objectives of the organization in accordance with the Constitution and
777 Bylaws and in compliance with the laws of the State of Florida.

778

CHAPTER 21 - RULES OF ORDER

- 779 21.01 All deliberations of the membership or any group thereof shall be governed by
780 parliamentary procedure contained in the latest edition of *Robert's Rules of Order, Newly*
781 *Revised* when not in conflict with the Constitution and Bylaws.

782

CHAPTER 22 - LOGO USAGE AND REPRESENTATION

- 783 22.01 The Florida Pediatric Society/The Florida Chapter of the American Academy of
784 Pediatrics logo is a registered trademark, the exclusive property of The Florida
785 Pediatric Society/The Florida Chapter of the American Academy of Pediatrics and
786 may only be used for official business by the Executive Offices, members of the

Revised 5/8/10

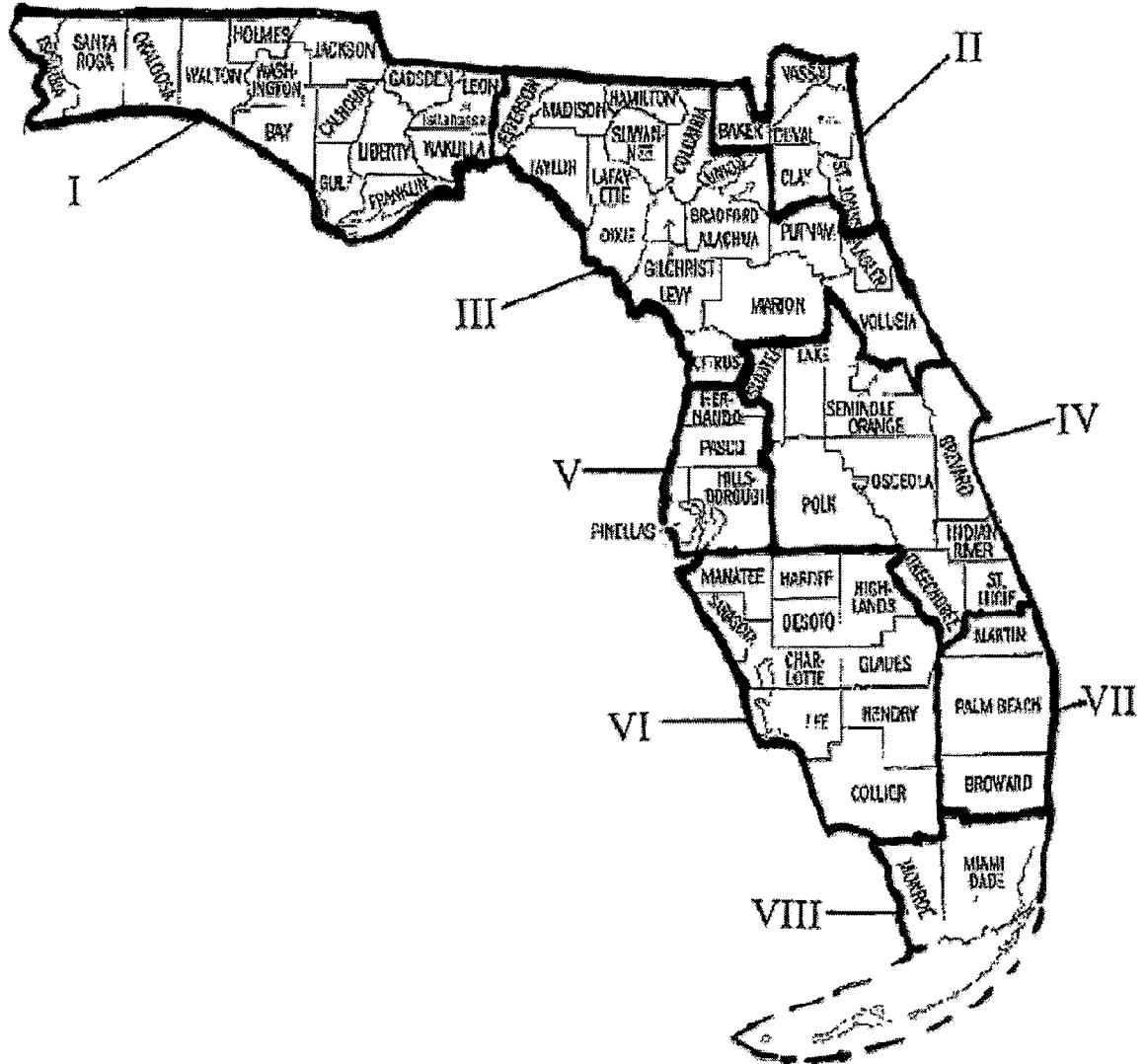
- 787 Board of Directors, and Councils/Committees or affiliate associations as
788 authorized by the Board of Directors.
- 789 22.02 Use of the logo or the name of the organization in endorsements, advertising or
790 promotional materials is restricted to the organization and those with written
791 approval of the Board of Directors. The logo may not be used in endorsements,
792 advertisements or materials created for the purpose of solicitation when prepared
793 on behalf of an individual member or on behalf of an informal association of
794 members.
- 795 22.03 Any other use of the logo is prohibited unless written permission is obtained prior
796 to use from the Board of Directors. Such unauthorized use shall subject the user to
797 disciplinary action possibly including termination of membership and/or civil suit
798 for violation of copyright material.
- 799 22.04 The logo may only be used on stationery (envelopes and letterhead), business
800 cards, newsletters, brochures, and electronic media produced by the Executive
801 Offices or entities designated by the Board of Directors.

802

CHAPTER 23 - AFFILIATION

- 803 23.01 This organization is a component society of the American Academy of Pediatrics,
804 and is possessed only of those rights and powers conferred on it by the opinion of
805 the American Academy of Pediatrics
- 806 23.02 No rules, regulations or policies adopted by this organization shall be in conflict
807 with those of the American Academy of Pediatrics, or the laws of the State of
808 Florida.
809

APPENDIX I: REGION MAP FOR FPS



Revised 5/8/10

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Counties by Region

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Region I: Bay, Calhoun, Escambia, Franklin, Gadsden, Gulf, Holmes, Jackson, Leon, Liberty, Okaloosa, Santa Rosa, Wakulla, Washington, Walton

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Region II: Baker, Clay, Duval, Nassau, St. Johns

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Region III: Alachua, Bradford, Citrus, Columbia, Dixie, Flagler, Gilchrist, Hamilton, Jefferson, Lafayette, Levy, Madison, Marion, Putnam, Suwannee, Taylor, Union, Volusia

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Region IV: Brevard, Indian River, Lake, Okeechobee, Orange, Osceola, Polk, Seminole, St. Lucie, Sumter

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Region V: Hernando, Hillsborough, Pasco, Pinellas

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Region VI: Charlotte, Collier, De Soto, Glades, Hardee, Hendry, Highlands, Lee, Manatee, Sarasota

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Region VII: Broward, Palm Beach, Martin

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Region VIII: Miami-Dade, Monroe

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Revised 5/8/10

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APPENDIX II: AMERICAN MEDICAL ASSOCIATION PRINCIPLES OF MEDICAL ETHICS

829

Preamble:

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The medical profession has long subscribed to a body of ethical statements developed primarily for the benefit of the patient. As a member of this profession, a physician must recognize responsibility to patients first and foremost, as well as to society, to other health professionals, and to self. The following Principles adopted by the American Medical Association are not laws, but standards of conduct that define the essentials of honorable behavior for the physician.

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837

I. A physician shall be dedicated to providing competent medical service with compassion and respect for human dignity.

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839
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II. A physician shall uphold the standards of professionalism, be honest in all professional interactions, and strive to report physicians deficient in character or competence, or engaging in fraud or deception, to appropriate entities.

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III. A physician shall respect the law and also recognize a responsibility to seek changes in those requirements that are contrary to the best interest of the patient.

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IV. A physician shall respect the rights of patients, colleagues, and other health professionals, and shall safeguard patient confidences and privacy within the constraints of the law.

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V. A physician shall continue to study, apply, and advance scientific knowledge, maintain a commitment to medical education, make relevant information available to patients, colleagues, and the public, obtain consultation, and use the talents of other health professionals when indicated.

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VI. A physician shall, in the provision of appropriate patient care, except in emergencies, be free to choose whom to serve, with whom to associate, and the environment in which to provide medical care.

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VII. A physician shall recognize a responsibility to participate in activities contributing to the improvement of the community and the betterment of public health.

855
856

VIII. A physician shall, while caring for a patient, regard responsibility to the patient as paramount.

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IX. A physician shall support access to medical care for all people.
Adopted by the AMA's House of Delegates on June 17, 2001.

Revised 5/8/10

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APPENDIX III: HISTORICAL INFORMATION

861

DATES

862	Inaugural Session of the Florida Pediatric Society	1936
863	1 st Charter Meeting of the Florida Pediatric Society	1940
864	Florida Chapter of the American Academy of Pediatrics created	1952
865	FPS Incorporated	1962
866	FPS and FCAAP Combine Efforts	1967
867	FCAAP wins Large Chapter Award	1975
868	Board of Directors Retreats started	1989
869	FPS and FCAAP amalgamated	1994
870	FCAAP wins Large Chapter Award	1993

871

NARRATIVE SUMMARY

873 The inaugural session of the Florida Pediatric Society (FPS) was held on April 27, 1936 aboard
874 the Steamship Florida. The first meeting under the new Charter was held in Tampa on April 28,
875 1940.

876 In 1951, Warren Quillian, a Floridian, was installed as President of The American Academy of
877 Pediatrics (AAP). As first Southeasterner to hold this office, he encouraged the formation of a
878 state Chapter to carry out committee and other activities for the benefit of children. The Florida
879 Chapter was formed on April 27, 1952.

880 After two years of study and deliberation, the FPS and the Florida Chapter of the American
881 Academy of Pediatrics (FCAAP) merged. With that merger, every Florida member of the AAP
882 became member of FCAAP. A new Constitution and Bylaws for the combined group were
883 ratified on September 22, 1967.

884 Over the past 70 years, the FPS has served children and pediatricians and won the AAP Large
885 Chapter Award twice, once in 1975 and again in 1993.

886 A more complete narrative is available upon request to the Executive Offices.

887

Revised 5/8/10

FPS Past Presidents

889	1936-37	Luther W. Holloway, MD	1964-65	Robert J. Grayson, MD
890	1937-38	Shalliam W. McKibben,	1965-66	Oliver F. Deen, MD
891	MD		1966-67	James M. Weaver, MD
892	1938-39	Douglas O. Martin, MD	1967-68	Richard Skinner, MD
893	1939-42	Warren W. Quillian, MD	1968-69	Ray O. Edwards, MD
894	1942-46	Ludo Von Meysenbug,	1969-70	Thomas M. Brill, MD
895	MD		1970-71	John C. Moore, MD
896	1946-47	Councill C. Rudolph, MD	1971-72	James M. Stem, MD
897	1947-48	James R. Boulware, MD	1972-73	Bernard F. O'Hara, MD
898	1948-49	Edgar W. Stephens, MD	1973-74	David R. Gair, MD
899	1949-50	Hugh A. Carithers, MD	1974-75	James M. San, MD
900	1950-51	Edgar Hitchcock, MD	1975-76	W. Reed Bell, MD
901	1951-52	E. V. Anderson, MD	1976-77	Andrews W. Townes, MD
902	1952-53	Charlotte Maguire, MD	1977-78	Michael Steiner, MD
903	1953-54	C. Jennings Derrick, MD	1978-79	Thomas Greiwe, MD
904	1954-55	Lewis T. Corum, MD	1979-80	Myrna B. Ginter, MD
905	1955-56	Wesley S. Nock, MD	1980-82	George A. Richard, MD
906	1956-57	Joel V. McCall, MD	1982-84	Donald I. Macdonald, MD
907	1957-58	Henry G. Morton, MD	1984-87	Marcus M. Moore, MD
908	1958-59	Burns A. Dobbins, MD	1987-89	Gary M. Bong, MD
909	1959-60	Harry M. Edwards, MD	1989-91	George A. Dell, MD
910	1960-61	Joseph K. David, MD	1991-93	Robert F. Colyer, MD
911	1961-62	Fred I. Dorman, MD	1993-95	Kenneth H. Morse, MD
912	1962-63	John H. Cordes, MD		
913	1963-64	George W. Griffin, MD		

915

The FCAAP Past Presidents

916	1935-40	Warren W. Quillian, MD	1970-75	Robert J. Grayson, MD
917	1941-42	Gilbert S. Osincup, MD	1976-78	F. Edwards Rushton, MD
918	1942-48	George L. Cook, MD	1979-81	W. Reed Bell, MD
919	1949-51	James R. Boulware, MD	1982-84	Robert H. Threlkel, MD
920	1952-57	Hugh A. Carithers, MD	1985-88	Arnold L. Tanis, MD
921	1958-63	Wesley S. Nock, MD	1989-92	John H. Whitcomb, MD
922	1964-69	Henry G. Morton, MD	1992-95	David A. Cimino, MD

923

924

The FPS/FCAAP Past Presidents

925	1995-97	John S. Curran, MD
926	1997-99	Edward T. Williams, MD
927	1999-01	Edward N. Zissman, MD
928	2001-03	Richard Bucciarelli, MD
929	2003-05	Deborah Mulligan, MD
930	2005-07	David Marcus, MD
931	2007-08	Jorge Del Toro-Silvestry, MD
932	2008 -10	Jerry H. Isaac, MD
933	2010 – 12	Lisa Cosgrove, MD

934