

- If the calculated cutoff date falls on a weekend or holiday, the next business day preceding that date must be used. <http://timeanddate.com/date/dateadd.html> is a free online date calculator that may be used to calculate dates.
- The proposed order must be **dated** before the signature blocks.
- The party drafting the document must affix their **digital signature**, e.g., s/John Doe. The other non-drafting parties must have their digital signatures affixed followed by a designation indicating it was signed with consent, e.g., s/John Smith (w/consent). Only one attorney's signatures need be affixed per party.

The Joint Report of Parties and Proposed Scheduling and Discovery Order, consented to and signed by each party or by an attorney of record, may, at the Judge's discretion, be deemed to satisfy the requirements of SDIL-LR 16.2(a). However, the conference call is mandatory in all **Track D** proposed class action cases. See SDIL-LR23.1. In **pro se cases**, the Court usually holds these conference even if the parties have submitted appropriate dates. In all other cases, the conference may be cancelled at the discretion of Judge Wilkerson if the parties submit a timely Joint Report and Proposed Scheduling and Discovery Order.

Dated: July 13, 2010

NANCY J. ROSENSTENGEL
CLERK OF COURT

By: s/ Jackie Payton
Deputy Clerk

Forms referenced in this document are available, free of charge, downloadable from the district court web site at www.ilsd.uscourts.gov or from the Clerk's Office for a fee. Copies of the new forms are included as attachments in the July 2003 revision of the Local Rules.