page 1

UNITED STATES DISTRICT COURT NORTHERN DISTRICT OF INDIANA

[This form is for prisoners to sue for civil rights violations. <u>NEATLY</u> print in ink (or type) your answers.]

[You are the PLAINTIFF, print your full name on this line.]

٧.

Case Number

[For a new case in this court, leave blank. The court will assign a case number.]

[The **DEFENDANT** is who you are suing. Put <u>ONE</u> name on this line. List <u>ALL</u> defendants below, including this one.]

[The top of this page is the caption. Everything you file in this case must have the same caption. Once you know your case number, it is <u>VERY IMPORTANT</u> that you include it on <u>everything</u> you send to the court for this case. <u>DO NOT</u> send more than one copy of anything to the court.]

PRISONER COMPLAINT

#	Defendant's Name and Job Title	Work Address
1	[Put the defendant named in the caption in this box.]	
2	[Put the names of any other defendants in these haves]	
2	[Put the names of any other defendants in these boxes.]	
3		

[If you are suing more defendants, attach an additional page. Number each defendant. Put the name, job title, and work address of each defendant <u>in a separate box</u> as shown here.]

1. How many defendants are you suing?

2. What is the name and address of your prison or jail?

3. Did the event you are suing about happen there? O Yes. O No, it happened at: _____

4. On what date did this event occur?

CLAIMS and FACTS

DO: Write a short and plain statement telling what each defendant did wrong.

DO: Use simple English words and sentences.

DO NOT: Quote from cases or statutes, use legal terms, or make legal arguments.

DO: Explain when, where, why, and how each defendant violated your rights.

DO: Include every fact necessary to explain your case and describe your injuries or damages.

DO: Number any documents you attach and refer to them by number in your complaint.

DO NOT: Include social security numbers, dates of birth, or the names of minors.

DO: Use each defendant's name every time you refer to that defendant.

DO: Number your paragraphs. [The first paragraph has been numbered for you.]

1. ____

page 2

Claims and Facts (continued)

◯ Before I was confined.

○ While I was confined awaiting trial.

○ After I was convicted while confined serving the sentence.

○ Other:

6. Have you ever sued anyone for this exact same event?

◯ No.

Yes, attached is a copy of the final judgment <u>OR</u> an additional sheet listing the court, case number, file date, judgment date, and result of the previous case(s).

7. Could you have used a prison grievance system to complain about this event?

○ No, this event is not grievable at this prison or jail.

○ Yes, I filed a grievance and attached is a copy of the response from the final step.

○ Yes, this event was grievable, but I did not file a grievance because _____

8. If you win this case, what do you want the court to order the defendant(s) to do? [NOTE: A case filed on this form will not overturn your conviction or change your release date.]

[Initial Each Statement]

I will pre-pay the filing fee <u>OR</u> file a prisoner motion to proceed in forma pauperis.

- I will keep a copy of this complaint for my records.
- I will promptly notify the court of any change of address.
- I <u>WILL NOT</u> send more than one copy of any filing to the court.
- I <u>WILL NOT</u> send summons, USM-285, or waiver forms to the clerk.
- I declare **under penalty of perjury** that the statements in this complaint are true.
 - I placed this complaint in the prison mail system on ____/20____ at _____ am/pm. [Do not fill in this date and time until you give the complaint to prison officials to send to the court.]

Signature

Prisoner Number