EEOC v. Blockbuster Inc.

Doc. 100 Att. 14

EXHIBIT N





Corporate Offices **Corrective Action Record**

Linc Barrett	11205709
(employee name)	(employee ID number)
	5/17/05
OC Manager (job title and description)	(Gene)
Scott Collen	80866
(supervisor's name)	(cost center/Location)

Please Attach Additional Comments and/or Documents When Necessary

Corrective Action: Final Warning

Reason for Action: Failure to Meet Performance Standards/Expectations

Company Policy Violation

(Note: Up to two reasons may be indicated for the action)

Facts or Events -Identify behavior, performance, special facts, or events requiring corrective action: Group Leads (GL's) at the Gaithersburg facility continue to be involved in managing performance issues within the workplace. Additionally, the GL's have not received an adequate level of supervision, such that one individual continues to have multiple temporary staff who describe actions that are considered inapporpirate for the work place (threatening and showing favoritism).

There is a clear indication from multiple existing staff that both Group Leads and the DC manager exhibit favoritism to certain employees.

The facility does not have an acceptable plan for training new employees and subsequent monitoring of key performance indicators for all employees. Attendance/tradiness is not tracked uniformly and therefor management has not maintained an consitant approach to ending the assignements of temporary employees.

Company Standard - What is the company standard/expectation/policy/procedure? GL's are expected to actively coordinate and participate in the hourly activities at a facility. All performance coaching and/or disciplinary actions with employees and/or temporary labor is the/responsibility of the DC Manager.

Favoritism and harrassment are not tolerated in the work environment and in direct violation with Blockbuster policy.

Why a Problem? - Why is fallure to meet standard a problem for the company, department or other employees? GL's do not have the training or the job responsibility to handle managing a staff of hourly employees. Failure to ensure that the above standard is met can result in a negative work environment, one in which employees do not contribute to their fullest capabilities.

When individuals are afforded special treatment the other members of a workgroup become unwilling to contribute at their fullest potential, often times causing a deteioriation of the workgroups overall performance.

Previous Corrective Action - List dates and summaries of all previous counselings (both verbal and written) On March 17, 2005 Linc received a written warning for fallure to meet performance standards.

Improvement Required and Time Allowed - Briefly state what employee must do to improve Sexual Harassment in the workplace, intimidation of employees, and/or verbal abuse shown to employees will not be tolerated and must cease immediately. Showing favortism thru management style and/or selective monitoring of performance against expectations is not acceptable and must cease immediately.

Linc will have until 9am eastern time on Monday, May 23th to present a comprehensive action plan, with deliverables and success indicators, to his manager which will, at a minimum, address the following:

- Himination of harrassment in the workplace
- Elimination of favoritism in the workplace
- Collection and documentation of key performance indicators for all staff
- Improvement of Training for new associates at the facility

The action plan should provide for closure of all identified actions within a maximum of 30 calendar days, at which time a formal assessment of progress against the plan will be conducted.

Barry Francis, Regional HR Manager - Baltimore Region has offered his assistance in developing this plan.

Original: HR Records, Spartanburg

Copy: Employed

Copy: Supervisor

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	Consequences of Failure to Improve — What disciplinary action will follow Failure to demonstrate immediate and sustained improvement, and/o specified above, will result in further corrective action, up to and include the content of		Bill IT IC services men menous because a	y the date
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	☐ Employee reviewed Corrective Action Record and refused to sign. *Note	- If <u>Verbal Counseline</u>), employee is not required to sig	jn.

Copy: Employee

Copy: Supervisor

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