

**UNITED STATES DISTRICT COURT  
DISTRICT OF MARYLAND  
OFFICE OF THE CLERK**

Felicia C. Cannon, Clerk  
Jarrett B. Perlow, Chief Deputy  
Elizabeth B. Snowden, Chief Deputy

Reply to Southern Division Address

July 15, 2011

8:11-cv-01538-PJM  
Daobin et al v. CISCO Systems, Inc. et al

Dear Counsel,

The Clerk received your Motion for Admission Pro Hac Vice for Faith E. Gay. Upon reviewing the motion, we noticed the signature of the attorney(s) checked below was incorrect:

- Movant  
 Proposed admittee

Signatures of attorneys must either be handwritten or meet the requirements in the "signature" section of our civil procedures manual. (You may go to our website at [www.mdd.uscourts.gov](http://www.mdd.uscourts.gov) to access the manual.)

To file a revised motion without paying the fee a second time, please do the following:

1. Go to the Court's website at [www.mdd.uscourts.gov](http://www.mdd.uscourts.gov) to obtain the Motion for Admission Pro Hac Vice form.
2. Prepare the motion with all required information.
3. Since the revised motion will be filed by the Court, **handwritten signatures by both attorneys** are needed.
4. E-mail the PDF version of the revised motion to:  
[MDD\\_Attyadmissions@mdd.uscourts.gov](mailto:MDD_Attyadmissions@mdd.uscourts.gov)  
(this will prevent you from having to pay the fee again).

When the new motion is received via e-mail, it will be filed by the court, reviewed, and a ruling will be issued. In the meantime, the existing motion will be terminated and marked "Filed in error."

Very truly yours,

\_\_\_\_\_  
/s/

Felicia C. Cannon  
Clerk, U.S. District Court  
District of Maryland  
prepared by: Nadine Mitter