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## DGW - File A Copyright

Congratulations on your decision to move forward with copyrighting your original work of authorship. For more information about Copyright Law please see our [Copyright Information Page](#). We are confident that you will find our online application process easy to use, and be assured that your application will be submitted by actual intellectual property attorneys who can and will be there for you in the future to assist with the registration process, as the need arises.

Please note that those entry forms with asterisks next to them represent required information—your application will be incomplete and cannot be submitted without such information. Move from field to field using the TAB key.



### Section 1: Contact Information

Title

First Name:\*

Last Name:\*

Middle Initial:\*

Company:\*

Street Address:\*

Address Continued:\*

City:\*

State:\*

Zip Code:\*

(5 Digits)

Country:\*

Phone Number:\*

(10 Char. max)

Fax Number:\* (10 Char. max)

Email:\*

URL:\*

**Section 2: State the title and previous or alternative title(s) of the work (if any).**

Title:\*

Previous or Alternative Title(s)

**Section 3: In what year was the work created?**

Year:\*

**Section 4: State the name(s), citizenship(s) and date(s) of birth for the creator(s) of the work.**

Author #1

Name:\*

Citizenship:\*

Date of Birth:\*

Author #2

Name:

Citizenship:

Date of Birth:

**Section 5: Identify the nature of each author's contributions to the work.**

Author #1

Author #2

**Section 6: If you are not the author of the work but you are claiming copyright, briefly state the basis of your claim.**

**Section 7: If your work is based on any pre-existing material or does it include any pre-existing material? If so, identify the pre-existing material and explain how your work differs.**

Pre-Existing Material Title

Difference from your work

**Section 8: If the material has been published or publicly distributed, please give the date of the first publication or earliest distribution and the nation of the first publication or earliest distribution.**

Date of first publication or earliest distribution:

**Section 9: Was the work created in the course of employment? If not, enter "NO". If so, explain.**

**Section 10: Has this material, or an earlier version, been previously registered in the Copyright Office? If so, explain in detail, and enter the previous registration number and year of registration in the appropriate fields below.**

Previous Registration Number:

Year of Previous Registration:

**Section 11: Please send us four (4) copies of your work, either by:**

Email attachment to [mail@dglegal.com](mailto:mail@dglegal.com)  
Fax to 703-777-3656  
Mail to:  
Dunlap, Grubb & Weaver, PLLC  
199 Liberty St, SW

Leesburg, VA 20175

Send us a file of your work (pdf, tif or jpg file format) (maximum file size 2.0gb). Send the file to us when you receive the confirmation that we have received your copyright application form, by simply replying to our email to you. Instructions will be self-explanatory.

Application Type:

Application for Copyright Registration (application completed in approximately 10-14 business days)

**Legal Fee: \$340 Filing Fee & Administrative Costs: \$45**

Expedited Application for Copyright Registration (application completed in approximately 1 business day)

**Legal Fee Including Costs: \$1,800**

**US Trademark Group Representation Agreement**

We are pleased to welcome you (hereinafter referred to as "You" or "Client") as a new client of Dunlap, Grubb & Weaver, PLLC. Our firm will be providing you legal services in connection with the preparation and filing of your copyright application with the US Copyright Office, and any assistance requested by you and accepted by us thereafter. We apologize for the length and complexity of this Representation Agreement, which comprises our firm's Representation Agreement, however, the Virginia Rules of Professional Conduct are quite explicit concerning what information must be contained in these Agreements, and we have found that the more that is disclosed before work is actually begun, the fewer questions and problems are likely to arise later because of billing inquiries. This Agreement formally will set forth the terms and conditions pursuant to which we will act as your attorneys, and will define several aspects of the relationship between us and you, so that you will clearly understand the relationship and the scope of our representation. We look forward to a mutually beneficial relationship, and if at any time you have any question, comment, or require any additional information, please do not hesitate to contact me directly.

1. IDENTIFICATION OF PARTIES. This Agreement is made between Dunlap, Grubb & Weaver, PLLC hereinafter referred to as "Attorney" and you herein referred to as "Client." By clicking the "I Accept" button below, you consent to the terms of this Agreement.

2. LEGAL SERVICES TO BE PROVIDED. The legal services to be provided by Attorney to Client are listed in the first paragraph of this letter. In addition, even after the normal conclusion of services, including but not limited to intellectual property prosecution projects, if Attorney ever is called upon to perform additional services, including being deposed about the matters that were the subject of the representation, Client agrees to pay Attorney (or the lawyer's then-current employer) the then-applicable hourly rates for the applicable lawyer's time, including preparation time. Client acknowledges that, for the filing of

Do You Accept:

I Accept the Terms and Conditions of the Representation Agreement set forth above

I DO NOT Accept the Terms and Conditions of the Representation Agreement set forth above

Submit

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